

Lockport School District 91 Board of Education
Lockport, IL
August 9, 2011

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:30 p.m. on Tuesday, August 9, 2011. This meeting was held in the library at Kelvin Grove School. Board Secretary, Lynn Krumlinde, took the minutes. Board President, Ann Lopez-Caneva, presided over the meeting.

Call to Order – President Lopez-Caneva

Board President Lopez-Caneva called the meeting to order at 7:30 p.m.

Roll Call

Members Present: Maida, Carlock, Lopez-Caneva, Jerrick, Gory, Howell

Members Absent: Otis

Late Arrivals: none

Pledge of Allegiance

Approval of Consent Agenda

The Consent Agenda is a list of routine non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All Consent items shall be listed with an asterisk (*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

- A. Approval of Minutes * June 2011, July 2011 Workshop Minutes
- B. Approval of Financial Reports *
 - 1. Payment of Bills
 - 2. Monthly Financial Reports
 - 3. Treasurer's Report
 - 4. Investment Report
- C. FOIA Report *

Recommendation made to approve the consent agenda items.

Discussion: Question was raised on the June 2011 minutes as presented. Mrs. Carlock would like a correction be made to the action item concerning the superintendent's contract which was amended following the second closed session. The correction will be made and the June 2011 minutes will be on the consent agenda in September.

Motion to approve the consent agenda items, minus the June 2011 minutes, made by Howell, seconded by Maida.

Roll Call Vote: Ayes: Gory, Carlock, Howell, Jerrick, Maida, Lopez-Caneva

Nays: none

Abstain: none

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Motion carried.

Invitation to Address the Board of Education

Invitation extended to audience to address the Board of Education. No one accepted.

Reports/Discussion Items

- A. Finance Committee Report – Mrs. Lopez-Caneva
Mrs. Lopez-Caneva summarized the events of the Finance Committee meeting which had taken place earlier in the day. The committee discussed the Education Fund, approved the April Finance Meeting minutes, and the need to get the District budget and financial information out to the community over the next few years.

- B. Athletic Association Liaison Report – Mrs. Jerrick
The Parent Athletic Association Board has some new members, but still has one open position. The Board is working to get minutes and budget information to share with the District as quickly as possible. They are discussing fundraising options, uniforms and equipment needs for the upcoming year. They are planning a few open gym nights in September to raise awareness of their program and to try to raise participation numbers. Registration nights will also take place in September.

- C. Building *Response to Intervention* Reports- Principals Carlson & Pritchard
Mr. Pritchard presented a Power Point presentation reviewing the RTI program and how it worked last year. He also informed the Board of changes coming this year. He then also explained the new discipline system that will be in place at Kelvin Grove for the 2011-12 school year.

Mrs. Carlson explained the RTI program at Milne Grove. She also wanted to thank the Board for all their support over the past years and said goodbye to the District, as she will be taking a principal's position in Coal City this year.

- D. Reports of the Superintendent – Mrs. Gray
 - 1. Special Education Update/ LASEC
Mrs. Gray shared with the Board the summary of the July LASC Executive Board meeting. The next meeting will be on Monday, August 15, 2011

 - 2. Superintendent Articulation Update
The items discussed at the Superintendent's meeting included the planning council updates, the next Board President's and Superintendent's Cabinet meeting which will be host by District 91, and the LLS conference update. District 92 was disposing of some science equipment for the elementary level and Mrs. Carlson was able to obtain some items which will be helpful at Milne Grove.

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3. Update on State Funding and Dollars Owed to District 91
Mrs. Gray handed out a chart again this month showing the dollars still outstanding from the State of Illinois. Currently, the State owes District 91 \$109,070.
4. First Reading of Policies
First reading took place on the following policies: 1:10 School District Organization-School District Legal Status; 2:10 Board of Education-School District Governance; 2:125 Board of Education-Board Member Expenses; 3:10 General School Administration-Goals and Objectives; 3:70 General School Administration-Succession of Authority and 5:125 General Personnel-Personal Technology and Social Media: Usage and Conduct. Policies 1:10, 2:10 and 3:70 were updated or rewritten for clarification. 2:125 eliminates a reference, and 3:10 was rewritten. Policy 5:125 is a new policy. Much discussion took place regarding the proposed social media policy.
5. Career and College Ready – *Common Core Standards* Presentation
Mrs. Gray informed the Board of the progress made this summer to implement the Common Core Standards in our District. She warned that we will see a drop in ISAT scores due to the new standards, which do not align with the previous standards. Basically, when ISAT time comes, the students will be tested on things they have not been taught. All but two states have adopted the new Common Core Standards. This years' kindergarten students will be the first class to take the new assessments when they reach third grade.
6. Baseball Field
Mrs. Gray updated the Board on the Illinois Flames' season using our baseball field at Kelvin Grove. Our boys' baseball team is now using the field. The girls have started using the "new" softball field at Kelvin Grove. We have received a quote for some improvements to the girls' field which we are hoping to make in the future. Mrs. Gray advised the Board of an issue which has arose concerning damage to a neighbor's garage by a ball hit during a Flames game.
7. Candidates for Advisory Committee Slate
Mrs. Gary provided the Board with a list of names for consideration for the Advisory Committee. The Board asked Mrs. Gray to send a letter to each person on the list to seek confirmation that they would be willing to serve on the committee. The Board will vote next month on the interested parties.

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8. Review Planning Document

Upcoming events in the District were shared. The Board also discussed a dedication ceremony for the outdoor classroom. They asked Mrs. Gray to contact Mrs. Rock to get some dates she would be available to attend. Mrs. Gray also discussed enrollment numbers with the Board. Our 2nd grade numbers are currently at 51 but we know that 3 of these students will be leaving the district within the first few weeks of school starting. The Board instructed Mrs. Gray that if the enrollment is at 54 by August 24, to hire back for the third classroom. Mrs. Gray also informed the Board that kindergarten enrollment is currently at 65 students. (3 classes)

VII. Closed Session

Time 10:04 p.m.

- o Discussion of lawfully closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- o The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

Motion made by Gory to enter closed session, seconded by Carlock.

Roll Call Vote: Ayes: Carlock, Jerrick, Maida, Howell, Lopez-Caneva, Gory
Nays: none
Abstain: none

Motion carried.

The Board took a short recess, the closed session resumed at 10:08 p.m.

Members Present: Carlock, Jerrick, Maida, Howell, Lopez-Caneva, Gory

Members Absent: Otis

Late Arrivals: none

Motion made by Carlock to come out of closed session and resume the regular meeting at 10:51 p.m., seconded by Gory.

Roll Call Vote: Ayes: Jerrick, Howell, Maida, Lopez-Caneva, Gory, Carlock
Nays:
Abstain: none

Motion carried .

Regular session resumed at 10:51 p.m.

Members Present: Carlock, Jerrick, Maida, Howell, Lopez-Caneva, Gory

Members Absent: Otis

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Late Arrivals: none

Action Items

A. FY12 Budget for Display

Recommendation made to approve the FY12 budget for display.

Discussion:

Motion made by Howell and seconded by Maida.

Roll Call Vote: Ayes: Howell, Lopez-Caneva, Gory, Maida, Jerrick
Nays: Carlock
Abstain: none

Motion carried.

B. Resignation of Building Principal

Recommendation made to accept the resignation of Milne Grove Principal, Tracy Carlson.

Discussion:

Motion made by Carlock, seconded by Howell.

Roll Call Vote: Ayes: Lopez-Caneva, Gory, Howell, Carlock, Maida, Jerrick
Nays: none
Abstain: none

Motion carried.

C. Recalls from Dismissal of Probationary Certified Staff

Recommendation made to recall Robin Torkelson and Carol Pokosa due to approval of the IDEA Part B and Early Learners Grant.

Discussion:

Motion made by Gory, and seconded by Howell

Roll Call Vote: Ayes: Maida, Jerrick, Howell, Lopez-Caneva, Gory, Carlock
Nays: none
Abstain: none

Motion carried.

D. Recalls from Honorable Dismissal of Support Staff

Recommendation made to recall Jennifer DeMasi as a part time Special Education aide.
(Grant approved)

Discussion:

Motion made by Maida and seconded by Gory.

Roll Call Vote: Ayes: Gory, Carlock, Jerrick, Howell, Lopez-Caneva, Maida
Nays: none
Abstain: none

Motion carried.

E. Employment of FMLA Long-Term Substitute

Recommendation made to approve the hiring of Kathleen Campbell as FMLA long-term substitute for Marci Stateman at the district rate of ten days at \$87.00 per day and the remainder at the BS-1 daily rate.

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Discussion:

Motion made by Howell, seconded by Gory.

Roll Call Vote: Ayes: Howell, Gory, Maida, Lopez-Caneva, Jerrick, Carlock

 Nays: none

 Abstain: none

Motion carried.

F. Building Use Rate 2011-2012

Recommendation made to establish the following rates for building use for the 2011-12 year:

Class I- fee is waived

Class II- fee is waived when custodian is on duty

Class III- \$50.00 per hour

Class IV- \$100.00 per hour

Discussion:

Motion made by Howell, seconded by Carlock.

Roll Call Vote: Ayes: Jerrick, Maida, Howell, Lopez-Caneva, Carlock, Gory

 Nays: none

 Abstain: none

Motion carried.

G. Policies- Second Reading

Recommendation made to approve the policy as discussed during the first reading in June:

Policy 4:20 GASB 54-Fund Balance Policy

Discussion:

Motion made by Howell, second by Carlock.

Roll Call Vote: Ayes: Howell, Lopez-Caneva, Gory, Carlock, Maida, Jerrick

 Nays: none

 Abstain: none

Motion carried.

H. Substitute Rate

Recommendation made to approve the substitute rates as noted in the Board packet. The rates will remain the same as approved for 2010-11.

Discussion: Mrs. Carlock questioned why a sub aide is paid the same amount as a sub teacher. Mrs. Gray explained that prior to last year we had different rates for these two positions and found that it was difficult to find subs for the aides given the fact that they could "hold out" for a higher paying sub position.

Motion made by Maida, seconded by Gory.

Roll Call Vote: Ayes: Lopez-Caneva, Gory, Carlock, Maida, Jerrick, Howell

 Nays: none

 Abstain: none

Motion carried.

I. District Goals

Recommendation made to approve the District Goals as discussed at the June meeting.

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Discussion:

Motion made by Gory, seconded by Jerrick.

Roll Call Vote: Ayes: Gory, Maida, Jerrick, Howell, Lopez-Caneva

Nays: none

Abstain: Carlock (Present)

Motion carried.

J. Board of Education Agreements

Recommendation made to approve the Board of Education Agreements as discussed at the June meeting.

Discussion:

Motion made by Jerrick, seconded by Gory.

Roll Call Vote: Ayes: Howell, Lopez-Caneva, Gory, Jerrick, Carlock, Maida

Nays: none

Abstain: none

Motion carried.

K. Donations

Recommendation made to approve the donations of mouse pads (Donalynn Johnson), two flat screen monitors (Mary & Tom Pierson), and a National Geographic Kids Magazine subscription (Lia Ditter)

Discussion:

Motion made by Gory, seconded by Howell.

Roll Call Vote: Ayes: Gory, Carlock, Maida, Jerrick, Howell, Lopez-Caneva

Nays: none

Abstain: none

Motion carried.

L. Employment of Support Staff

Recommendation made to approve the employment of Mary Keely as a bilingual assistant for the Early Learner Program. (Grant)

Discussion:

Motion made by Howell, seconded by Maida.

Roll Call Vote: Ayes: Lopez-Caneva, Gory, Maida, Jerrick, Carlock, Howell

Nays: none

Abstain: none

Motion carried.

M. Employment of Milne Grove Principal

Recommendation made to approve Jaime Koziol as the principal at Milne Grove.

Discussion:

Motion made by Howell, seconded by Gory.

Roll Call Vote: Ayes: Maida, Jerrick, Howell, Lopez-Caneva, Gory

Nays: Carlock

Abstain: none

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Motion carried.

N. Closed Meeting Records Review & Destruction

Recommendation made to:

Open the closed session minutes of November 9, 2010 (Session 1 &2), December 14, 2010 (Session 1), January 11, 2011, February 10, 2011, March 8, 2011 (Session 2), March 14, 2011 and April 12, 2011 (Session 2).

Keep closed the minutes of December 14, 2010 (Session 2), March 8, 2010 (Session 1), and April 12, 2011 (Session 1).

Destroy the taped minutes through November 10, 2009 as the required retention period has expired.

Discussion:

Motion made by Gory, seconded by Jerrick.

Roll Call Vote: Ayes: Jerrick, Maida, Howell, Gory, Carlock, Lopez-Caneva

 Nays: none

 Abstain: none

Motion carried.

O. Emergency Management Agreement

Recommendation made to approve the Emergency Management Agreement with The American Red Cross.

Discussion:

Motion made by Howell, seconded by Carlock.

Roll Call Vote: Ayes: Carlock, Maida, Jerrick, Howell, Lopez-Caneva, Gory

 Nays: none

 Abstain: none

Motion carried.

Informational Items:

Legislative Reports, Correspondence, Media, Financial Profile Recognition. Mrs.

Gray also commented on the new legislation regarding concussion information/awareness. The District will immediately implement this sign-off for all sports and for intramural participants.

Adjournment

Time: 11:06 p.m.

Motion made by Gory, seconded by Jerrick to adjourn the meeting.

All members voted in favor by responding affirmatively. No one opposed.

Motion carried.

Lynn Krumlinde, Recording Secretary

Ann Lopez-Caneva, Board President

2:220-E4