

Lockport School District 91 Board of Education
Lockport, IL
August 10, 2010

The Board of Education of Milne-Kelvin Grove, District #91, Will County, Illinois met in a regular session at 7:30 p.m. on Tuesday, August 10, 2010. This meeting was held in the library at Kelvin Grove School. The Board Secretary, Lynn Krumlinde, took the minutes. Board Vice-President, Jeff Howell, presided over the meeting.

Call to Order – Vice-President Howell called the meeting to order at 7:30 p.m.

Roll Call:

Members Present: Carlock, Vasiliades, Maida, Lopez-Caneva, Howell

Members Absent: Otis, Trent

Late Arrivals: none

Also present were: Superintendent Donna Gray, Principal Scott Pritchard, several staff members, parents and community members.

Pledge

Approval of Consent Agenda Items

The Consent Agenda is a list of routine non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All Consent items shall be listed with an asterisk (*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

- A. Approval of Minutes *
- B. Approval of Financial Reports *
 - 1. Payment of Bills
 - 2. Monthly Financial Reports
 - 3. Treasurer's Report
 - 4. Investment Report
- C. FOIA Report *
- D. Employment of Personnel*

Recommendation made to approve the consent agenda items.

Discussion:

Motion made by Vasiliades to approve the consent agenda items, seconded by Lopez-Caneva.

Roll Call Vote: Ayes: Howell, Vasiliades, Maida, Lopez-Caneva, Carlock

Nays: none

Abstain: none

Motion carried.

Invitation to Address the Board of Education

No one accepted the invitation.

Reports/Discussion Items

- A. Finance Committee Report – Ann Lopez-Caneva: Presented information on the budget. Current proposed budget is comparable to last year. Some changes have been made. Discussion on budgeting for update of surveillance equipment. Will start with

Lockport School District 91 Board of Education
Lockport, IL
August 10, 2010

recommendation from Mr. McDonald. Depending on that, may need to bid out the equipment. The Board anticipates installation to be done in house. Concern was expressed on the upkeep of the buildings and consideration of an additional part-time custodial person. The money for this is currently budgeted. Pre-K grant is still awaiting approval. Mrs. Gray did speak with other districts with students in this program and they are willing to pay their portion upfront while awaiting this funding.

B. Reports of the Superintendent – Mrs. Gray

1. Special Education Update/ LASEC: Reviewed items from the June 30 Special Meeting and the July 14 Regular LASEC Executive Board Meeting. Items included a review of transportation bids and approved bid from Illinois Central. The financial reports and consent agenda items were approved. The board approved FY11 IDEA Part B Discretionary, IDEA Part B Flow-through, and Preschool flow-through, approved the FY11 tentative budget for display, approved the IT support contract with Zlan Systems, approved the Administrative Assessment, approved the liquidation of LASEC owned vehicle, approved recalls from honorable dismissal of non-tenured certified personnel and part-time educational support personnel. They tabled the agreement between LASEC and District 205 regarding usage of the administrative office. The next meeting is August 16, 2010.
2. Superintendent Articulation Update: New administrators for District 89, District 205 Central Campus were introduced. Mr. Brett Gould is also in a new position with District 205. LLS Athletic Conference by-laws were reviewed. Items discussed included possible conference expansion, membership fees to remain the same, officials' fees to remain the same, eligibility procedures, reporting of scores, and encouraged coaches to be involved in the all-star activities. IESA membership is encouraged, approved admission fees can be charged at \$2 adults and \$1 for senior citizens and students with parent passes given out. Conference track meet to begin at 2:30 p.m. and all games to have a 4:15 start time. Possibility of holding track meets on Saturdays due to conflicts. LLS golf outing considered and advised that bowling and chess are now IESA sanctioned. Brett Gould and Debbie Cosgrove to co-chair the Planning Council for 2010-11 with four to six meetings to be scheduled. The next meeting of the BOE Presidents and Superintendents Cabinet tentatively scheduled for November 10, 2010 hosted by 33C at William Young School.
3. Update on State Funding and Dollars Owed to District 91: Mrs. Gray advised that General State Aid has been vouchered and processed on August 10, 2010 but has not been received yet. Our GSA should be near what was received last year. District 91 will start the year with \$129,517 still owed from the State. Advised that it is anticipated that transportation this year will be cut substantially and that the State outlook concerning education is still bad.
4. First Reading of Policies: Reviewed policies 2:70-E Exhibit-Checklist for Filling Board Vacancies by Appointment, 2:160 Board Attorney, 4:140 Waiver of Student Fees, 4:140-E1 & E2 Application for Fee Waiver, 5:280 ESP-Duties and Qualifications, 5:330 ESP-Sick Days, Vacation, Holidays, and Leaves, 6:130 Program for the Gifted, 7:90 Release During School Hours, 7:325 Student Fund-Raising Activities, 8:80 Gifts to the District. It was noted that in policy 2:70-E that only was sentence was added, but has no effect on intent. Policy 2:160 update authorizes a specific board member or a specific staff member to confer with legal counsel in cases of emergency. Policy 4:140 update enables the district to establish a

Lockport School District 91 Board of Education
Lockport, IL
August 10, 2010

separate procedure to waive student fees. The exhibits to this policy are the waiver application and the response to the application. We currently use a form for applicants for a fee waiver. We can start using the second exhibit as well. The board would like to table policy 5:330 concerning sick days, vacation, holidays, and leaves for support personnel. Policy 6:130 enables the district to establish a gifted program if the budget allows. Policy 7:90 update is a clarification on release of students during school hours.

5. Review Planning Document: Reviewed upcoming events in the district through September 18.

Action Items

A. Approve Tentative Budget for Display

Recommendation made to approve the tentative budget for display.

Discussion: The Board discussed many budget items. Mrs. Gray shared a spreadsheet with members showing explanations of items. The cuts recommended by the Board are included in the tentative budget. Mrs. Gray reminded the Board that if significant changes occur, the Board can amend the budget. Fund balances were reviewed. The Educational Fund took a hard hit. The district may be able to get by this year without TAW's. Question arose concerning why Split salaries for Business Manager and Superintendent. This was done upon the recommendation of the auditors.

Motion made by Maida, seconded by Lopez-Caneva to approve the tentative budget for display.

Roll Call Vote: Ayes: Vasiliades, Maida, Lopez-Caneva, Carlock, Howell

Nays: none

Abstain: none

Motion carried.

B. Approval of Recalls from Dismissal of Probationary Certified Staff

Recommendation made to approve recalls of Robin Torkelson and Michaelene O'Halloran from Honorable Dismissal of Probationary Teachers.

Discussion: With the approval of the Title 1 and Early Learners Grants we have an early learners opening and a second grade teacher opening.

Motion made by Vasiliades, seconded by Maida to approve the recalls.

Roll Call Vote: Ayes: Vasiliades, Maida, Lopez-Caneva, Carlock, Howell

Nays: none

Abstain: none

Motion carried.

C. Approval of Recalls from Honorable Dismissal of Support Staff

Recommendation made to approve the recall of the following support staff: Beth Anderson as Title 1 reading aide, Heather Nolan as aide in the AM section of Early Learners at Richland, Julie Cankar as aide in PM section of Early Learners at MG and AM Special Ed aide, Ellen Parran as Title 1 reading aide, and Diane O'Neil as Special Ed Classroom aide.

Discussion:

Motion made by Lopez-Caneva, seconded by Carlock to approve the recalls.

Roll Call Vote: Ayes: Maida, Lopez-Caneva, Carlock, Howell, Vasiliades

Nays: none

Lockport School District 91 Board of Education
Lockport, IL
August 10, 2010

Abstain: none

Motion carried.

D. Approval of Title I Reading Teacher – Brozman

Recommendation made to approve Debbie Brozman as part-time reading coach.

Discussion: Reading coach's salary is per grant.

Motion made by Vasiliades, seconded by Lopez-Caneva to approve.

Roll Call Vote: Ayes: Lopez-Caneva, Carlock, Howell, Vasiliades, Maida

Nays: none

Abstain: none

Motion carried.

E. Establish Building Use Rate 2010-2011

Recommendation made to approve building rates as follows: Class 1 & Class 2 fees are waived if custodian on duty. Class 3 at \$50 per hour; Class 4 at \$125 per hour. An exception to this fee schedule is the D91 Parent Athletic Association Tourney. We will request all payments be made upfront.

Discussion:

Motion made by Vasiliades, seconded by Maida to approve building use rates.

Roll Call Vote: Ayes: Howell, Vasiliades, Maida, Lopez-Caneva

Nays: Carlock

Abstain: none

Motion carried.

F. Approval of Formation of Educational Foundation

Recommendation made to approve the formation of an educational foundation.

Discussion:

Motion made by Maida, seconded by Lopez-Caneva to approve.

Roll Call Vote: Ayes: Howell, Vasiliades, Maida, Lopez-Caneva, Carlock

Nays: none

Abstain: none

Motion carried.

G. Establish Capitalization Threshold

Recommendation made to establish capitalization threshold at \$1500.

Discussion:

Motion made by Lopez-Caneva, seconded by Vasiliades to approve.

Roll Call Vote: Ayes: Howell, Vasiliades, Maida, Lopez-Caneva, Carlock

Nays: none

Abstain: none

Motion carried.

H. Approval of Energy Contract

Recommendation made to approve 36 month contract with Quifidence Energy effective January 1, 2011.

Discussion: Estimated cost savings for the first year is \$7200.00

**Lockport School District 91 Board of Education
Lockport, IL
August 10, 2010**

Motion made by Vasiliades, seconded by Maida to approve the contract.

Roll Call Vote: Ayes: Vasiliades, Maida, Lopez-Caneva, Howell

Nays: Carlock

Abstain: none

Motion carried.

I. Approval of Spectator Admission Fee for Athletic Events

Recommendation made to approve the admission fee for home athletic events (basketball and volleyball). \$2 admission for adults, \$1 for children and seniors. Passes will be provided for parents.

Discussion:

Motion made by Vasiliades, seconded by Lopez-Caneva to approve.

Roll Call Vote: Ayes: Vasiliades, Maida, Lopez-Caneva, Carlock, Howell

Nays: none

Abstain: none

Motion carried.

Informational Items-

Updated School Calendar provided. Legislative Reports shared. Miscellaneous items included the Staff Welcome back letter and agenda for August 25, 26, and 27th.

Closed Session -- not necessary

Adjournment

Time: 9:28 p.m.

Motion made by Maida to adjourn, seconded by Vasiliades.

All members in favor. No nays received.

Motion carried.

Meeting adjourned at 9:28 p.m.

Secretary to the Board

Board President

2:220-E4