

Lockport School District 91 Board of Education
Lockport, IL
October 12, 2010

The Board of Education of Milne-Kelvin Grove, District #91, Will County, Illinois met in a regular session at 7:30 p.m. on Tuesday, October 12, 2010. This meeting was held in the library at Kelvin Grove School. The Board Secretary, Lynn Krumlinde, took the minutes. Board President, Marge Otis, presided over the meeting.

Call to Order – President Otis called the meeting to order at 7:37 p.m.

Roll Call:

Members Present: Trent, Carlock, Otis, Vasiliades, Maida, Lopez-Caneva
Members Absent: none
Late Arrivals: Howell at 7:45 p.m.

Also present were: Superintendent Donna Gray, Principal Scott Pritchard, Principal Tracy Carlson, several staff members, parents and community members.

Pledge

Approval of Consent Agenda Items

The Consent Agenda is a list of routine non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All Consent items shall be listed with an asterisk (*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

- A. Approval of Minutes *
- B. Approval of Financial Reports *
 - 1. Payment of Bills
 - 2. Monthly Financial Reports
 - 3. Treasurer's Report
 - 4. Investment report
- C. FOIA Report * There has been one FOIA request.
- D. Suspension Report * There have been two internal and one external suspensions
- E. Approval of Employment – Nurse * Recommendation to hire Gina Maida

Recommendation made to approve the consent agenda items.

Discussion: Mrs. Carlock asked about the line item on page 15 of 48 regarding Secretaries salaries. Mrs. Gray explained that the secretary salaries are paid from account 10-2310-100. Mrs. Carlock also questioned the O & M Fund 20-2540-140; amount not enough to cover the budgeted amount. Mrs. Gray will talk with Mr. Pierson about it. Mrs. Carlock also questioned nurse's position; salary, certifications and if her other employment will effect this position. Mr. Pritchard explained that the nurse comes with much experience and there is no conflict with her other position.

Motion made by Lopez-Caneva to approve the consent agenda items, seconded by Vasiliades.

Roll Call Vote: Ayes: Lopez-Caneva, Trent, Otis, Vasiliades
Nays: Carlock
Abstain: Maida

Motion carried.

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October 12, 2010

Invitation to Address the Board of Education

No one accepted the invitation.

Student Recognition – Building Principals

Mrs. Carlson introduced students from the third grade being recognized for their outstanding character, behavior and classroom performance.

Mr. Pritchard introduced Mrs. Stateman and Mrs. Forristall who recognized several outstanding eighth grade students.

Reports/Discussion Items

V. Reports/Discussion Items

- A. Dr. Jennifer Bertino-Tarrant, Will County Regional Superintendent of Education
Dr. Bertino-Tarrant did not attend.
- B. Health Insurance & Health Insurance Committee – Mrs. Beverly Carlock- Mrs. Carlock requested to be on the committee. Mrs. Otis stated that the committee has a board member on it which is sufficient.
- C. Holiday Celebration – Mrs. Marge Otis- Mrs. Otis asked for the Board’s input on the annual Staff Holiday Celebration. The Board overall feels that a celebration would still be appropriate, but on a scaled-back basis. Otis, Trent and Lopez-Caneva will discuss and come up with a plan.
- D. Finance Committee Report – Mrs. Ann Lopez-Caneva- The Finance Committee met today with Jill Gassensmith and reviewed the Annual Financial Report. It was noted that although money is tight in the District, we are not running a deficit, we have reserves in place. The District received financial recognition status on the financial profile.
- E. Advisory Committee Update – Foundation – Mr. Robert Maida- The plans for the Foundation are well underway. Members will be Jennifer Bennett, Debbie Jerrick, Alan Perkinson, Libby Hollatz and Adrienne Trent; Mrs. Gray and Mrs. Otis.
- F. Reports of the Superintendent- Donna Gray
 1. Special Education Update- The Executive Board is seeking a replacement for Director Roxanne Kovacevich. She will retire at the end of this school year. The Board approved minutes from August, and the monthly financials were also approved. They approved the FY11 IDEA ARRA Part B Flow-Through Grant in the amount of \$32,919.
 2. Superintendent Articulation Meeting Summary-The Planning Council met September 23rd. Emergency Information sheets were handed out. School Closings for inclement weather was discussed. In general, the group agreed at 100 degrees heat index and minus 20 degrees with wind chill would be trigger points. Dr. Morrow shared a draft letter that will be sent to legislators inviting them to the next cabinet meeting.

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3. First Reading of Policies- Mrs. Gray reviewed policies 2:20, 2:100, 2:110, 4:50, 5:100, 5:190, 5:290, 7:20, 7:180, 7:190, 7:200, 7:285, and 8:30.
4. Review Planning Document- Mrs. Gray reviewed upcoming events in the District. Noted that the Board meeting on November 9 should be 7:30 not 7:00.
5. Update on School Funding- Mrs. Gray shared a chart again this month with the money amounts still owed to the District from the state. Total from FY10 is at \$88,463 and FY11 is currently at \$111, 942. Mrs. Gray also shared that she and Mr. Pritchard had a meeting with the city of Lockport today concerning "Safe Routes to School Grant". This would allow the city to install sidewalks in a few areas of the city where our students walk to school.

Action Items

A. Second Reading and Approval of Policies

Recommendation made to approve the policies with changes noted. Policies 5:190, 5:250, 5:330, 6:140, 7:40, 7:150.

Discussion:

Motion made by Lopez-Caneva to approve the policies, seconded by Maida.

Roll Call Vote: Ayes: Howell, Trent, Carlock, Otis, Vasiliades, Maida, Lopez-Caneva
 Nays: none
 Abstain: none

Motion carried.

B. Approve Application and Recognition of Schools

Recommendation made to approve the application.

Discussion:

Motion made by Vasiliades to approve the application, seconded by Maida.

Roll Call Vote: Ayes: Carlock, Otis, Vasiliades, Maida, Lopez-Caneva, Howell, Trent
 Nays: none
 Abstain: none

Motion carried.

C. Approve Snow Removal Contract

Recommendation made to approve P. Carrino Landscaping for the snow removal contract.

Discussion: It was noted that the Carrino offered a fixed rate for salt and were the lowest quote.

Motion made by Trent to approve the contract as recommended, seconded by Howell.

Roll Call Vote: Ayes: Vasiliades, Maida, Lopez-Caneva, Howell, Trent, Carlock, Otis
 Nays: none
 Abstain: none

Motion carried.

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D. Approve Annual Financial Report

Recommendation made to approve the annual financial report.

Discussion:

Motion made by Lopez-Caneva to approve, seconded by Howell.

Roll Call Vote: Ayes: Lopez-Caneva, Howell, Trent, Carlock, Otis, Vasiliades, Maida
 Nays: none
 Abstain: none

Motion carried.

E. Approve Goals and Expectations for Advisory Committee during the 2010-2011 School Term

Recommendation made to approve the Advisory Committee goals and expectations for 2010-2011.

Discussion: Mrs. Carlock offered to bring in a brochure from the Three Rivers meeting last week which may be helpful to the committee. Mrs. Gray shared the letter going out to the committee members. Focus will be on communication.

Motion made by Trent to approve the goals, seconded by Vasiliades.

Roll Call Vote: Ayes: Trent, Carlock, Otis, Vasiliades, Maida, Lopez-Caneva, Howell
 Nays: none
 Abstain: none

Motion carried.

Informational Items

- A. Legislative Reports
- B. IASB-Report to Membership
- C. Correspondence
- D. Building Principals' Weekly Memos
- E. Building Newsletters
- F. AFR
- G. Staff Highlights

Mrs. Gray advised the board of a scam email being received by several staff members.

Closed Session

Time: 8:45 p.m.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

Motion made by Howell, seconded by Vasiliades to go into closed session.

Roll Call Vote: Ayes: Otis, Vasiliades, Maida, Lopez-Caneva, Howell, Trent, Carlock
 Nays: none
 Abstain: none

Motion carried.

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Members Present: Otis, Vasiliades, Maida, Lopez-Caneva, Howell, Trent, Carlock
Members Absent: none
Late Arrivals: none

Motion made by Carlock to end closed session and resume regular session, seconded by Howell.

Roll Call Vote: Ayes: Carlock, Lopez-Caneva, Howell, Otis, Vasiliades, Maida, Trent
Nays: none
Abstain: none

Motion carried.

Regular session resumed at 9:44 p.m.

Members Present: Vasiliades, Maida, Lopez-Caneva, Carlock, Otis, Trent, Howell
Members Absent: none
Late Arrivals: none

Adjournment **Time 9:45 p.m.**

Motion made by Howell, seconded by Carlock to adjourn the meeting.

All members voted in favor. No nays.

Motion carried.

Secretary to the Board

Board President

2:220-E4