

Lockport School District 91 Board of Education
Lockport, IL
October 13, 2009

The Board of Education of Milne-Kelvin Grove, District #91, Will County, Illinois met in a regular session at 7:30 p.m. on Tuesday, October 13, 2009. This meeting was held in the library at Kelvin Grove School. Secretary, Lynn Krumlinde, took the minutes. Board President, Marge Otis, presided over the meeting.

Call to Order – President Otis called the meeting to order at 7:30 p.m.

Members present: Lopez-Caneva, Carlock, Otis, Vasiliades, Maida, Howell
Members Absent: none
Late Arrivals: Trent arrived at 7:31

Also present were: Superintendent Donna Gray, Principal Mary Jo Slingerland, Principal Tracy Carlson, several staff members, parents and community members.

Pledge of Allegiance

The Consent Agenda is a list of routine Non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All Consent items shall be listed with an asterisk (*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

***Approval of Consent Agenda Items** – September 15, 2009 minutes, Financial Reports, FOIA Report, Suspension Report, Acceptance of Resignations, FMLA Requests, Approval of Employment for Long-Term Substitutes for FMLAs, Temporary Part-time Groundskeeper, and 7th grade Girl's Volleyball Coach.

Discussion of Consent Agenda Items: .

Motion made to approve the consent agenda items by Maida, seconded by Lopez-Caneva.

Roll Call vote: Ayes: Trent, Vasiliades, Maida, Howell, Lopez-Caneva, Carlock, Otis

Nays: none

Abstain: none

Motion carried.

Invitation to Address the Board of Education.

Name: Carmen Cabot Address: 1020 S. Jefferson Street, Lockport

Topic: Wanted to address and encourage the Board to consider approval of fingerprinting all of the volunteers in the school as a protection for all the students.

Student Recognition:

Kelvin Grove Principal, Mrs. Slingerland, introduced Eighth Grade Teacher Ms. Pavlich. Ms. Pavlich introduced two eighth graders who presented a Science Project and a Social Science Project.

Milne Grove Principal, Mrs. Carlson, recognized several Third Grade students for their outstanding character and behavior.

Reports/Discussion Items

- A. Mayor Dev Trivedi, City of Lockport- Mayor Trivedi wanted to invite the Board and the School District to contact the City of Lockport any time. He noted the several facilities here in Lockport that offers field trip opportunities for students.
- B. Finance Committee Report- Ann Lopez-Caneva- The Finance Committee met earlier in the day with Jill Gassensmith, Auditor. She reviewed the Annual Financial Report and shared historical data with the Board and covered the findings of the management letter, expenditures, and the debt service fund. She feels our District is doing a good job, and commended the Board in dealing with cash flow. She recommended to amend the budget if any fund is over 10% difference.. Noted there was an error in keying in transportation.
- C. Reports of the Superintendent – Mrs. Gray
 - 1. LASEC/Special Education Update- Summary of Items discussed: Approved the minutes from the August meeting and the Monthly Financial Reports. The Board waived the third reading and approved policy 2:260 and recommended. Approved the contact with ZLan Systems and approved the contract with Wendy Kolar. Shared new LASEC Newsletter.
 - 2. Superintendent Articulation Meeting Summary- Items discussed at the meeting included Math Consortium Scope and Sequence, Joint Institute Day, Board of Ed Articulation meeting, LLS Conference and School Nurses.
 - 3. School Report Card and ISAT Scores- Mrs. Gray shared each school's and the District Report card with the Board. Both schools and the District met AYP. All report cards will be posted on the web.
 - 4. Update on HB 3982- Mrs. Gray shared with the Board details of HB 3982 concerning use of our school van. As of July 1, 2010, we will no longer be able to use our school van to transport students. We do currently use the van for transportation of the softball team and occasionally other sports and activities. We will need to increase use of busses or explore other options such as leasing or purchasing a small bus. The Board asked to get figures for each option.
 - 5. Volunteers and Finger-printing- The District sees at least one hundred volunteers annually. We have some that will only be in the schools once or twice, but we also have volunteers that are in the buildings on a regular basis. We currently have four volunteers who help with RtI on a daily basis. We have volunteer complete a form enabling the District to do a background check. We currently do not have our volunteers fingerprinted. There are only two schools in Will County that has volunteers fingerprinted. The Board feels the need to have Volunteer Guidelines and will discuss the issue further next month.
 - 6. Health Life Safety Annual Inspection.- Mrs. Gray shared the annual inspection with the Board. We had no violations. Mrs. Gray will notify the ROE as required that the Board was notified of the results of the inspection.
 - 7. Transportation Claim Form- Mrs. Gray informed the Board that the Illinois State Board of Education will not provide transportation reimbursement to parents for school year 08-09.
 - 8. Computer Survey Results- as requested by the Board last month, Mrs. Slingerland had students at Kelvin Grove complete a survey. There were 364

- students surveyed. Nine students stated they do not have access to a computer at home, and eleven more stated that they do not have internet access at home.
9. Formation of Advisory Committee- the Board would like to form an advisory committee to get input on issues. Members are asked to recommend two or three people who would be willing to serve on this committee. The committee would be made up of staff, parents, community members and staff and approved by the Board. The purpose of the committee would be to research and make recommendations on a variety of topics.
 10. Changes to the IDEA Regulations and ICSEA's Special Education Procedures- Mrs. Gray covered the Board on recent changes.
 11. Review Planning Document- Mrs. Gray reviewed the upcoming dates through November 13th. Mrs. Gray also surveyed the Board for their thoughts on continuing the annual Holiday Staff Get-together. The Board would like to go ahead with this.
- D. Work of the Board of Education- Mrs. Otis read Policy 2:130. She wants all the board members to understand their role. She reviewed the chain of command, and stated the Board sets policy and goals; the superintendent carries out the day to day operations. The Board should not micromanage.

Action Items

A. Second Reading and Approval of Policies

Recommendation made to approve the following policies as discussed at the September Board Meeting: Policy 2:70-E, 2:260, 5:220, 6:15, 6:280, 6:210, 2:100, 2:240, 5:180, 6:15-E, and 7:70.

Summary of Discussion:

Motion to approve the policies made by Vasiliades, seconded by Trent.

Roll Call vote: Ayes: Howell, Lopez-Caneva, Carlock, Otis, Trent, Vasiliades, Maida

Nays: none

Abstain: none

Motion carried.

B. Approve Homebound Tutoring Pay Rate

Recommendation made to approve the Homebound Tutoring Pay Rate for 2009-10 at \$25.50 per hour.

Summary of Discussion:

Motion to approve the Homebound Pay Rate at \$25.50 made by Howell, seconded by Lopez-Caneva.

Roll Call vote: Ayes: Lopez-Caneva, Carlock, Otis, Trent, Vasiliades, Maida, Howell

Nays: none

Abstain: none

Motion carried.

C. Approve Snow Removal Contract

Recommendation made to approve the snow removal contract with P. Carrino for the 2009-2010 school year, at no increase from last year.

Summary of Discussion: Suggestion made to get bid requests out earlier for next year.

Motion to approve the contract made by Vasiliades, seconded by Maida.

Roll Call vote: Ayes: Carlock, Otis, Trent, Vasiliades, Maida, Howell, Lopez-Caneva

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Nays: none
Abstain: none

Motion carried.

D. Approve Annual Financial Report

Recommendation made to approve the annual financial report.

Summary of Discussion:

Motion to approve the annual financial report made by Trent, seconded by Maida.

Roll Call vote: Ayes: Otis, Trent, Vasiliades, Maida, Howell, Lopez-Caneva, Carlock

Nays: none

Abstain: none

Motion carried.

E. Approve Intergovernmental Agreement

Recommendation made to approve the Intergovernmental Agreement with LASEC concerning the collection and filing for the free and reduce lunch program for all LASEC students per ISBE requirements.

Summary of Discussion:

Motion to approve the agreement made by Howell, seconded by Vasiliades..

Roll Call vote: Ayes: Trent, Vasiliades, Maida, Howell, Lopez-Caneva, Carlock, Otis

Nays: none

Abstain: none

Motion carried.

F. Fiscal Year 2009 Payment

Recommendation made to not allow the payment requested after the fiscal year passed.

Summary of Discussion:

Motion to not approve the payment requested for the 2009 fiscal year made by Vasiliades, seconded by Howell.

Roll Call vote: Ayes: Vasiliades, Howell, Otis

Nays: Maida, Carlock, Trent

Abstain: Lopez-Caneva

Motion does not carry. Tie vote, no action taken. The item will be re-visited next month.

Informational Items

- A. The Board Newsletter
- B. Legislative Reports
- C. Conference Information- members are asked to review conference topics and share which presentations each member will attend.
- D. IASB- Report to Membership
- E. Correspondence
- F. Building Principals' Weekly Memos
- G. Building Newsletters
- H. AFR
- I. Minutes from the Building and Grounds Committee Meeting
- J. Information from KG LRC
- K. Assembly Summary-KG

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Adjournment

Time 10:00 p.m.

Motion made by Carlock to adjourn the regular meeting of the Board of Education at 10:00 p.m., seconded by Howell.

Roll Call vote: Ayes: Otis, Trent, Vasiliades, Maida, Howell, Lopez-Caneva, Carlock
 Nays: none
 Abstain: none

Motion carried.

Secretary to the Board

Board President

2:220-E4