

**Lockport School District 91 Board of Education**  
**Lockport, IL**  
**December 14, 2010**

The Board of Education of Milne-Kelvin Grove, District #91, Will County, Illinois met in a regular session at 7:30 p.m. on Tuesday, December 14, 2010. This meeting was held in the library at Kelvin Grove School. Board Secretary, Lynn Krumlinde, took the minutes. Board President, Marge Otis, presided over the meeting.

**Call to Order** – President Otis called the meeting to order at 7:37 p.m.

**Members present:** Vasiliades, Maida, Lopez-Caneva, Trent, Howell, Carlock, Otis

**Members Absent:** none

**Late Arrivals:** none

Also present were: Superintendent Donna Gray, Principal Scott Pritchard, Principal Tracy Carlson, several staff members, parents and community members.

**Pledge**

The Tax Levy Hearing was moved to after the Student Recognition portion of the meeting.

**Approval of Consent Agenda Items.** The Consent Agenda is a list of routine non-controversial items which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All Consent items shall be listed with an asterisk (\*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its' regular order.

Approval of Minutes \* -November 2010

Approval of Financial Reports\*

Payment of Bills

Monthly Financial Report

Treasurer's Report

Investment Report

FOIA Report \* -There has been one FOIA request since the last meeting

Suspension Report \* -there have been three internal suspensions and one external suspension since the last board meeting.

Accept Resignation\* - of Deana Jaros, Special Education Resource Teacher serving the parochial schools.

Recommendation was made to approve the consent agenda items.

Discussion: Member Carlock asked for clarification on the expense report, page 1, Ed Jobs Program; and on page 2, on insurance. Mrs. Gray explained that ISBE allows and recommends one fund for the Ed Jobs Program.

Motion made by Maida to approve the consent agenda items, seconded by Trent.

Roll Call Vote: Ayes: Howell, Otis, Vasiliades, Maida, Lopez-Caneva, Trent

Nays: Carlock

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Abstain: none

Motion carried.

**Student Recognition – Building Principals**

Mrs. Carlson introduced several first grade students recognized for their effort . The students displayed their “Charlotte’s Web” dioramas.

Mr. Pritchard shared the accomplishments of the two girls basketball teams in the state tourney. He then introduced Mr. Lindstrom who presented several sixth graders being recognized for their outstanding character.

**Invitation to Address the Board of Education**

No one accepted the invitation to address the Board.

**Tax Levy Hearing**

Mrs. Gray presented information on the tax levy. The Truth in Taxation Notice was published in the Herald News on December 2, 2010 as required by law. In 2009, the District levied \$4,564,700.00 (not including bond and interest). This year the District is levying for \$4,838,887 (not including bond and interest), which will represent an increase of 6.01%. Because of the tax cap, we will only receive an increase equal to CPI (2.70%) or 5%, whichever is less, plus any new property. Mrs. Gray offered to answer any questions from the audience regarding the tax levy, but there were none.

**Reports and Discussion Items**

- A. Building Update – Milne Grove - Tracy Carlson, Principal: Mrs. Carlson presented information again regarding her research on extended day Kindergarten. She also highlighted many programs and events at Milne Grove, as well as Milne Grove’s Action Plan and Goals.
- B. Presidents’ Cabinet Meeting Summary – Marge Otis, President: At the last meeting of the Presidents’ Cabinet, local legislators McAsey and Kosel spoke. They encouraged the Board Presidents to ask their boards and administrators to contact them with any concerns regarding legislation. Mrs. Gray and Mrs. Otis will also be meeting with Representative McAsey next week.
- C. Building & Grounds – Mr. Pete Vasiliades: Information was shared with the board from the committee meeting. Minutes from the last meeting were approved, work slated for completion during winter break was reviewed, information was shared on the video surveillance project, and information on an energy audit proposal was presented. Board consensus was to go ahead with the audit.
- D. Procedures to Address the Board of Education – Marge Otis, President: Mrs. Otis proposed to have a change in the procedure to follow when community members would

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like to address the Board. The Board consensus was to keep the current procedure in place.

- E. District 91 Parent Athletic Association Review – Marge Otis, President: In a review of the Parent Athletic Association’s Constitution, it was found that the current executive board has two members that do not have children participating in the association. Mr. Perkinson, current Parent Athletic Association President, spoke on behalf of the association. He explained that it has been difficult to find volunteers for the two positions in question, but he feels that it may not be an issue for the upcoming year. The Board of Education would like to have frequent and current reports of meeting minutes and financial reports from the association.
- F. Reports of the Superintendent – Mrs. Gray
1. Special Education Update: Summary of information discussed at the November meeting included approval of consent agenda items, policy updates, Teach Town Grant approval, donations from US Cellular for the Hearing Impaired Day Events, contract approval with Darcy Kriha for staff development, and contract approval with Joliet Renaissance Center for facility use for the Annual Hearing Advocacy Event.
  2. Superintendent Articulation Update: Discussion items included 2010-11 Planning Council Updates, Presidents’ Cabinet Meeting, United Way contributions, LTHS addition, 2011-12 calendar, and LLS discussion involving the additions of Union School and Rockdale School.
  3. Joint Annual Conference Discussion: Information from the conference will be shared at the January 2011 Board meeting.
  4. First Reading of Policies: 4:170 Safety; 5:10 EEO and Minority Recruitment; 5:30 Hiring Process Criteria; 5:90 Abused and Neglected Child Reporting; 5:260 Student Teachers; 7:50 School Admissions and Student Transfers To and From Non-District Schools; 7:270 Administering Medicines to Students were reviewed.
  5. Request for Advisory Committee Member Nominations: There is currently an opening for a member on the Advisory Committee. The Board has been asked to submit the name of someone who may be interested in being nominated. The Board agreed to ask Courtney Oxley-Turner. Mrs. Gray will send a letter.
  6. Update on School Funding: The District is currently owed \$119,362 for the current fiscal year. All amounts that were owed from FY10 have been received.
- G. Review Planning Document: Upcoming events in the District were reviewed.

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**Closed Session 1**

**Time 10:08 p.m.**

- Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

Motion made by Maida to enter closed session, seconded by Vasiliades.

Roll Call Vote:     Ayes: Vasiliades, Maida, Lopez-Caneva, Trent, Carlock, Howell, Otis  
                          Nays: none  
                          Abstain: none

Motion carried.

**Members present:** Carlock, Otis, Vasiliades, Maida, Howell, Trent, Lopez-Caneva

**Members Absent:** none

**Late Arrivals:**     none

Motion made by Howell to come out of closed session and resume the regular meeting at 10:11 p.m. seconded by Carlock.

Roll Call Vote:     Ayes: Maida, Lopez-Caneva, Trent, Carlock, Howell, Otis, Vasiliades  
                          Nays: none  
                          Abstain: none

Motion carried.

Regular session resumed at 10:11 p.m.

**Members present:** Carlock, Otis, Vasiliades, Maida, Howell, Trent, Lopez-Caneva

**Members Absent:** none

**Late Arrivals:**     none

Also present were: Superintendent Donna Gray, Principal Scott Pritchard, Principal Tracy Carlson, several staff members, parents and community members.

**Action Items**

**A. Adopt Tax Levy**

Recommendation made to adopt the tax levy presented at 6.01% increase. A decline in the assessment is expected.

Discussion:

Motion made by Lopez-Caneva, seconded by Howell to adopt the tax levy.

Roll Call Vote:     Ayes: Otis, Vasiliades, Maida, Lopez-Caneva, Carlock, Trent, Howell  
                          Nays: none  
                          Abstain: none

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Motion carried.

**B. Review Closed Session Minutes and Tapes**

Recommendation made to approve the following:

Open closed minutes from June 8, 2010, July 13, 2010 and October 12, 2010 as information is no longer considered confidential.

Destroy taped closed sessions through June 2009 as the required 18 month retention period has expired.

Discussion:

Motion made by Maida, seconded by Trent to approve as recommended.

Roll Call Vote:     Ayes: Maida, Lopez-Caneva, Trent, Howell, Otis, Vasiliades  
                      Nays: Carlock  
                      Abstain: none

Motion carried.

**C. Approve IMRF Resolution**

Recommendation made to adopt the IMRF resolution to include compensation paid under Internal Revenue Code Section 125 Plan as IMRF earnings.

Discussion: In a recent IMRF audit it was found we did not have this resolution on file.

Motion made by Howell, seconded by Maida to approve.

Roll Call Vote:     Ayes: Carlock, Trent, Howell, Otis, Vasiliades, Maida, Lopez-Caneva  
                      Nays: none  
                      Abstain: none

Motion carried.

**D. Approve Changes to Graduation Dance**

Recommendation made to approve the changes to the Graduation Dance as follows:

a) The dance to be held for all eligible 7<sup>th</sup> and 8<sup>th</sup> grade students. b) A committee will be formed to organize the dance. This committee will include staff member volunteers (any grade level) and parents. c) Administrator (Mr. Pritchard) will oversee the committee. d) The committee to begin meetings in January.

Motion made by Maida, seconded by Trent to approve the proposed changes to the dance.

Roll Call Vote:     Ayes: Trent, Howell, Otis, Vasiliades, Maida, Lopez-Caneva  
                      Nays: none  
                      Abstain: none  
                      Present: Carlock

Motion carried.

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**Informational Items**

- A. Building Newsletters
- B. Principals' Weekly Staff Memos
- C. Media/Correspondence
- D. Spirit of Giving- Milne Grove
- E. Legislative Reports

**Closed Session 2**

**Time 10:21 p.m.**

- ❑ The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- ❑ Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2(c)(2).

Motion made by Vasiliades to enter closed session, seconded by Trent.

Roll Call Vote:      Ayes: Vasiliades, Maida, Lopez-Caneva, Trent, Carlock, Howell, Otis  
                             Nays: none  
                             Abstain: none

Motion carried.

**Members Present:**            Maida, Vasiliades, Howell, Trent, Otis, Carlock, Lopez-Caneva  
**Members Absent:**            none  
**Members Arriving Late:** none

Motion made by Howell, seconded by Vasiliades to come out of closed session and resume the regular meeting at 11:06 p.m.

Roll Call Vote:            Ayes: Maida, Lopez-Caneva, Trent, Carlock, Howell, Otis, Vasiliades  
                             Nays: none  
                             Abstain: none

Motion carried.

Regular session resumed at 11:06 p.m.

**Members Present:**            Maida, Vasiliades, Howell, Trent, Otis, Carlock, Lopez-Caneva  
**Members Absent:**            none  
**Members Arriving Late:** none

**Adjournment**

**Time: 11:06 p.m.**

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Motion made by Vasiliades to adjourn the meeting at 11:06 p.m., seconded by Trent.  
All Board members voted in favor. No nays.

Motion carried.

Meeting adjourned at 11:06 p.m.

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Secretary to the Board

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Board President

2:220-E4