

## DISTRICT 91 BOARD OF EDUCATION MEETING

February 10, 2015

7:00 p.m. Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, February 10, 2015. This meeting was held in the LRC at Kelvin Grove School. Board Secretary, Lynn Krumlinde, took the minutes. Board President, Robert Maida, presided over the meeting.

### **Call to Order** – President Maida

Board President Maida called the meeting to order at 7:00 p.m.

### **Roll Call:**

**Members Present:** Howell, Gory, Fracaro, Maida, Otis, Jerrick

**Members Absent:** none

**Late Arrivals:** none

Also in attendance: Superintendent Donna Gray, Principal John Jennings, Principal Jaime Koziol, Special Education Coordinator Larry Spencer, staff members, community members, and parents.

### **Pledge**

### **FY16 Calendar Hearing**

Mrs. Gray reviewed the proposed calendar for the FY16 school year. She noted that the proposed calendar included student attendance on Veteran's Day and Lincoln's Birthday, no school the day before and after Thanksgiving Day, and the first day of school, August 19 would be a half day of student attendance. The projected last student attendance day would be May 26, excluding five emergency days. Parent-Teacher conferences would be moved to the week of Thanksgiving.

Discussion focused on Veteran's Day. Several audience members feel that there should not be school on Veteran's Day so that families can honor veterans. Both have not sent their children to school in the past on Veteran's Day so they could spend time with their families honoring veterans and family members that have served. Assemblies could take place either the day before or the day after Veteran's Day. The District can certainly add an additional day to the end of the calendar.

9:30 start days were also discussed. Mrs. Fracaro feels that these days are disruptive and difficult for many District families. Mrs. Otis feels these days are important to keep for staff development days.

**Approval of Consent Agenda Items.** The Consent Agenda is a list of routine non-controversial items which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All Consent items shall be listed with an asterisk (\*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its' regular order.

- A. Approval of Minutes \*
- B. Approval of Financial Reports\*
  1. Payment of Bills (on web)\*

DISTRICT 91 BOARD OF EDUCATION MEETING

February 10, 2015

7:00 p.m. Kelvin Grove LRC

2. AP Check Register (on web)\*
  3. Monthly Financial Reports (on web)\*
  4. Treasurer's Report \*
  5. Investment Report\*
- C. FOIA Report \*
- D. Suspension Report \*

Recommendation made to approve the consent agenda items.

Discussion:

Motion made by Otis to approve the consent agenda items, seconded by Jerrick.

Roll Call Vote:       Ayes: Jerrick, Fracaro, Howell, Maida, Otis, Gory  
                              Nays: none  
                              Abstain: none

Motion carried.

**Student Recognition- Building Principals**

Mrs. Koziol and Mrs. Torkelson introduced and recognized select students from the Early Learner's class for displaying excellent character. The students displayed their artwork.

Mr. Jennings, Mrs. Kurczak, Mrs. Brock and Laura Peil introduced and recognized three fourth graders for displaying outstanding character traits as well.

Mrs. Krumlinde introduced the cheerleaders. The cheerleaders recently won a fourth consecutive IESA State Championship. A video of the performance was shown.

**Invitation to Address the Board of Education**

An invitation to address the Board of Education was extended. No one accepted.

**Board Reports/Discussion Items**

- A. Review of 2:80-E-IASB Board Member Code of Conduct

The Board read and reviewed Code of Conduct item 2 regarding conflict of interest.

- B. Finance Committee Meeting

Mrs. Jerrick reviewed items discussed at the Finance Committee meeting which took place earlier in the evening. They discussed the financial profile, the estimate for the retaining wall/sidewalk project at Milne Grove and budget planning for FY16.

- C. Board Vacancy – Review Procedures and Interview Questions

Mrs. Gray reviewed the process requirements to fill the board vacancy created by the recent resignation of Mrs. Creed. The Board has already notified the Regional Office of Education, posted the vacancy and made applications available. There have been several packets already picked up. The applications are due by February 13. The Board set a special meeting on February 17 at 6pm (prior to the FY16 budget workshop) to review the applications and to review interview questions. The Board expects to conduct interviews at a special meeting on February

DISTRICT 91 BOARD OF EDUCATION MEETING

February 10, 2015

7:00 p.m. Kelvin Grove LRC

26 at 7pm. The Board needs to approve and seat the new member at the March 10<sup>th</sup> Board meeting.

D. Information from Joint Annual Conference- Mr. Howell  
Mr. Howell shared information from the Joint Annual Conference.

**Reports of the Superintendent**

A. Update on Strategic Plan

Mrs. Gray shared the update on the Strategic Plan with the Board.

B. State Funding Update

The State currently owes the District \$90,630 to the District.

C. Proposed Summer Camps (This item was inadvertently omitted from the agenda, but information was in the Board packet.)

Information was provided on summer camps for Boys Basketball, Girls Basketball, Baseball, Softball and Cheer.

D. Certified Staff Seniority List

Mrs. Gray provided a copy of the certified staff seniority list and areas certified to teach.

E. Revised 2014-2015 Calendar

Mrs. Gray reviewed the revised current school year calendar due to having three weather related closings thus far. Some changes to note: the Graduation Ceremony has been changed to June 1, the dance has been changed to May 29, and barring any more cancellations, the last student attendance day is scheduled for June 2.

F. Review Planning Document

Mrs. Gray reviewed upcoming events in the District.

**Closed Session**

**Time: 8:08 p.m.**

- The placement of individual students in special education programs and other matters relating to individual students. 6 ILCS 120/2(c)(10).

Motion made by Otis to enter a closed session, seconded by Gory.

Roll Call Vote:       Ayes: Gory, Howell, Jerrick, Maida, Fracaro, Otis  
                              Nays: none  
                              Abstain: none

Motion carried.

**Members Present:** Gory, Howell, Jerrick, Maida, Fracaro, Otis  
**Members Absent:** none  
**Late Arrivals:** none

DISTRICT 91 BOARD OF EDUCATION MEETING

February 10, 2015

7:00 p.m. Kelvin Grove LRC

Motion made by Otis to come out of the closed session and resume the regular meeting at 8:23 p.m., seconded by Gory.

Roll Call Vote:       Ayes: Howell, Gory, Jerrick, Otis, Maida, Fracaro  
                          Nays: none  
                          Abstain: none

Motion carried.

**Members Present:** Howell, Gory, Jerrick, Otis, Maida, Fracaro  
**Members Absent:** none  
**Late Arrivals:** none

Regular session resumed at 8:24 p.m.

**Action Items**

**A. Adopt Proclamation for Music in Our Schools Month**

Recommendation made to approve the Proclamation for Music in Our Schools Month.

Discussion: Mrs. Randolph expressed her appreciation for the support of the Music program at District 91.

Motion made by Fracaro to approve, seconded by Howell.

Roll Call Vote:       Ayes: Jerrick, Howell, Gory, Maida, Fracaro, Otis  
                          Nays: none  
                          Abstain: none

Motion carried.

**B. Consideration of Substitute Pay**

Recommendation made to approve the increase to \$95 per day for substitutes.

Discussion: the District has had a difficult time recently finding subs because most surrounding districts have higher sub pay. Our District has not increased the sub pay for several years.

Motion made by Otis to approve the new rate, seconded by Jerrick.

Roll Call Vote:       Ayes: Gory, Fracaro, Otis, Howell, Jerrick, Maida  
                          Nays: none  
                          Abstain: none

Motion carried.

**C. Authorize Budget Preparation**

Recommendation made to authorize Superintendent Gray to begin the budget preparation for FY16.

Discussion:

Motion made by Fracaro to authorize, seconded by Otis.

Roll Call Vote:       Ayes: Maida, Otis, Howell, Fracaro, Gory, Jerrick  
                          Nays: none  
                          Abstain: none

Motion carried.

DISTRICT 91 BOARD OF EDUCATION MEETING

February 10, 2015

7:00 p.m. Kelvin Grove LRC

**D. Approve Support Staff Seniority List**

Recommendation made to approve the seniority list for support staff.

Discussion:

Motion made by Gory to approve, seconded by Otis.

Roll Call Vote: Ayes: Otis, Maida, Fracaro, Howell, Jerrick, Gory

Nays: none

Abstain: none

Motion carried.

**E. Set School Fees for 2015-2016**

Recommendation made to approve the rates as follows:

Pre-K and K: Early \$96.95 Regular \$107.15 Late \$117.40

Grades 1-8: Early \$161.45 Regular \$171.70 Late \$181.90

Band Fee: \$36.30

Athletic/Activity Fee: \$31.20

All increases reflect the increase in CPI, .8%.

Discussion:

Motion made by Otis to approve the fees for 2015-2016, seconded by Gory.

Roll Call Vote: Ayes: Howell, Maida, Otis, Fracaro, Gory, Jerrick

Nays: none

Abstain: none

Motion carried.

**F. Accept Resignation of Support Staff (Jablonski)**

Recommendation made to accept the resignation of Mrs. Jablonski.

Discussion:

Motion made by Gory to accept the resignation, seconded by Fracaro.

Roll Call Vote: Ayes: Jerrick, Maida, Otis, Howell, Fracaro, Gory

Nays: none

Abstain: none

Motion carried.

**G. Employment of Personnel (Carlson)**

Recommendation made to approve the employment of part-time custodian Jeff Carlson at a rate of \$11.50 per hour.

Discussion:

Motion made by Otis to approve the employment, seconded by Gory.

Roll Call Vote: Ayes: Gory, Jerrick, Maida, Otis, Howell, Fracaro

Nays: none

Abstain: none

Motion carried.

**H. Employment of Personnel (Heintz)**

Recommendation made to approve the employment of Melissa Heintz as a part time RTI aide at Milne Grove at a rate of \$8.25 per hour.

DISTRICT 91 BOARD OF EDUCATION MEETING  
February 10, 2015  
7:00 p.m. Kelvin Grove LRC

Discussion:

Motion made by Otis to approve the employment of Mrs. Heintz, seconded by Gory.

Roll Call Vote: Ayes: Fracaro, Gory, Jerrick, Maida, Otis, Howell  
Nays: none  
Abstain: none

Motion carried.

**I. Consideration of School Closing Guidelines**

Recommendation made to approve the updated school closing guidelines and proceed with posting on the website to be share with District families.

Discussion:

Motion made by Otis to approve, seconded by Jerrick.

Roll Call Vote: Ayes: Maida, Otis, Howell, Fracaro, Gory, Jerrick  
Nays: none  
Abstain: none

Motion carried.

**J. Consideration of Vision 20/20 Resolution**

Recommendation made to approve the Vision 20/20 Resolution.

Discussion: Mrs. Otis expressed her concern with funding of the resolution and increasing work required for the District administration and staff.

Motion made by Gory to approve the resolution, seconded by Fracaro.

Roll Call Vote: Ayes: Gory, Jerrick, Maida, Otis, Howell, Fracaro  
Nays: none  
Abstain: none

Motion carried.

**K. Residency Determination**

Recommendation made to approve sending tuition letters to the families believed to be non-residents of the District.

Discussion:

Motion made by Otis to approve, seconded by Gory.

Roll Call Vote: Ayes: Otis, Howell, Fracaro, Gory, Jerrick, Maida  
Nays: none  
Abstain: none

Motion carried.

**L. Approval of 2015-2016 Calendar**

Recommendation made to approve the 2015-2016 calendar as presented with the exception of Veteran's Day (Veteran's Day will not be a student attendance day) and the projected last day of student attendance will be May 27, 2016.

Discussion:

Motion made by Fracaro to approve, seconded by Gory.

Roll Call Vote: Ayes: Fracaro, Gory, Jerrick, Maida, Otis, Howell  
Nays: none

DISTRICT 91 BOARD OF EDUCATION MEETING

February 10, 2015

7:00 p.m. Kelvin Grove LRC

Abstain: none

Motion carried.

**M. Approval of Superintendent's Evaluation**

Recommendation made by Mrs. Otis to approve the Superintendent's evaluation.

Discussion:

Motion made by Fracaro to approve the Superintendent's evaluation, seconded by Jerrick.

Roll Call Vote: Ayes: Gory, Jerrick, Maida, Otis, Howell, Fracaro

Nays: none

Abstain: none

Motion carried.

**Informational Items**

Informational items included correspondence, media items and legislative updates.

**Adjournment**

**Time: 8:45 p.m.**

Motion made by Otis to adjourn the meeting, seconded by Gory.

All members voted to adjourn the meeting by responding affirmatively. No one opposed.

Motion carried.

Meeting adjourned at 8:45 p.m.

  
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Lynn Krumlinde, Recording Secretary

  
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Robert Maida, Board President

2:220-E4