

Lockport School District 91  
Board of Education Regular Meeting  
Tuesday, February 20, 2018 7:00 p.m.  
Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, February 20, 2018. This meeting was held in the LRC at Kelvin Grove School. Board Vice-President, Courtney Oxley-Turner presided over the meeting. Recording Secretary, Lynn Krumlinde took the minutes.

**Call to Order- Vice-President Oxley-Turner** **Time: 7:00 p.m.**

Board Vice-President Oxley-Turner called the meeting to order at 7:00 p.m.

Roll Call:

Members Present: Dorion, Rodriguez, Oxley-Turner, Garrett, Fracaro, Lee

Members Absent: Otis

Late Arrivals: none

Also in attendance: Superintendent Gray, Principal Jennings, Principal Koziol, Special Education Coordinator Larry Spencer, Curriculum Coordinator Erin Holland, staff members, community members, and parents.

**Pledge**

**Appointment of President ProTem**

Motion made by Rodriguez to appoint Oxley-Turner as President ProTem, seconded by Garrett.

Roll call vote: Ayes: Lee, Dorion, Rodriguez, Oxley-Turner, Fracaro, Garrett

Nays: none

Abstain: none

Motion carried.

**Public Hearing- 2018-2019 School Calendar**

Superintendent Gray reviewed the proposed 18-19 school calendar. The calendar closely follows the calendar of LTHS, however, not exactly. The first day of student attendance would be August 15, 2018. There were no questions from the audience.

**Approval of Consent Agenda Items**

The Consent Agenda is a list of routine non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All consent items shall be listed with an asterisk (\*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

A. Approval of Minutes \*

- January 2018
- February 2018 Special Meeting

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- B. Approval of Financial Reports \*
  - 1. Payment of Bills (online) \*
  - 2. AP Check Register (online) \*
  - 3. Monthly Financial Reports (online) \*
  - 4. Activity Accounts Report\*
  - 5. Investment Report \*
  - 6. Treasurer's Report \*
- C. FOIA Report \*
- D. Suspension Report \*
- E. Approval of Leave Consistent with FMLA

Recommendation made to approve the consent agenda items.

Discussion:

Motion made by Garrett, seconded by Fracaro.

Roll Call Vote:       Ayes: Lee, Dorion, Garrett, Rodriguez, Fracaro, Oxley-Turner  
                          Nays: none  
                          Abstain: none

Motion carried.

**Student Recognition- Building Principals**

Principal Koziol and kindergarten teacher, Mrs. Adams introduced and recognized four kindergarten students who display excellent character throughout the day. They are helpful, caring, kind and eager to learn.

Principal Jennings and fifth grade teacher, Miss Johnson introduced and recognized three fifth graders who also display outstanding character, are well-rounded, are hard workers and give their best effort each day.

**Invitation to Address the Board**

An invitation to address the Board of Education was extended to the audience. No one accepted.

**Curriculum Update- Closing the Achievement Gap- Erin Holland**

Mrs. Holland handed out a summary of "10 Essential Strategies for Teaching Boys Effectively." She discussed some curriculum changes being made to reach the male learner and to hopefully help male students progress.

**Board Reports/Discussion Items**

**A. Review of Sessions from Tri-Conference – Mrs. Fracaro**

Mrs. Fracaro attended the session on the Superintendent's Evaluation Process. She shared some details she feels the Board could incorporate into the current process.

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**B. County School Facility Tax**

Superintendent Gray showed a short video. The Board discussed the county school facility tax and the growing popularity of schools in the area looking at the need to look at other funding sources. The county would need to have districts representing 51% of the county's student population to pass resolutions to place the item on a ballot for resident's consideration.

**C. Goal Setting Meeting Report from Perry Hill**

The Board was provided information from the February 10<sup>th</sup> special meeting which Mr. Hill shared electronically. The Board set a special meeting on March 6<sup>th</sup> at 4:30 p.m. to review and prioritize the information to set the framework for the strategic plan.

**Reports of the Superintendent**

**A. Seniority Lists**

The Board was provided updated support staff and certified staff lists.

**B. Update on State Funding**

Superintendent Gray noted that the District is \$17,000 better off than last month. The District is planning to apply for a fine art/foreign language grant. April 1, 2018 is the deadline to notify of intent for full day kindergarten for the fall.

**C. Building and Health Inspections**

Superintendent Gray shared the latest inspections at both buildings.

**D. Review Planning Document**

The Board added March 6 for a special meeting and reviewed upcoming events in the District.

**Closed Session 1**

**Time: 8:31 p.m.**

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. [1] However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance the [the Open Meetings Act]. 5 ILCS 120/2(c)(1), as amended by P.A. 99-646.

Motion made by Dorion to enter a closed session, seconded by Garrett.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Garrett, Rodriguez, Lee, Dorion

Nays: none

Abstain: none

Motion carried.

Members Present: Oxley-Turner, Fracaro, Garrett, Rodriguez, Lee, Dorion

Members Absent: Otis

Late Arrivals: none

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Motion made by Rodriguez to come out of closed session and resume the regular meeting at 8:37 p.m., seconded by Dorion.

Roll Call Vote:       Ayes: Dorion, Oxley-Turner, Fracaro, Garrett, Rodriguez, Lee  
                          Nays: none  
                          Abstain: none

Motion carried.

Regular session resumed at 8:40 p.m.

Members Present: Dorion, Oxley-Turner, Fracaro, Garrett, Rodriguez, Lee  
Members Absent: Otis  
Late Arrivals: none

**Action Items:**

**A. Approve Policy Updates – Second Reading**

Recommendation made to approve the policies as follows:

- 2:260 Uniform Grievance Procedure – adopt as presented by IASB w/ option
- 4:15 Identity Protection - adopt as presented by IASB w/ option
- 4:110 Transportation – adopt as presented by IASB
- 4:150 Facility Management and Building Program – adopt as presented by IASB
- 4:170 Safety – adopt as presented by IASB
- 5:20 Workplace Harassment Prohibited – adopt as presented by IASB
- 5:90 Abused and Neglected Child Reporting – adopt as presented by IASB w/ option
- 5:100 Staff Development Program – adopt as presented by IASB
- 5:200 Terms and Conditions of Employment and Dismissal – adopt as presented by IASB
- 5:220 Substitute Teachers – adopt as presented by IASB
- 5:240 Suspensions – adopt as presented by IASB
- 5:290 Employment Termination and Dismissal
- 6:50 School Wellness – adopt as presented by IASB w/o options 1-7
- 6:60 Curriculum Content – adopt as presented by IASB w/o option
- 6:150 Home and Hospital Instruction – adopt as presented by IASB
- 6:340 Student Testing and Assessment Program – adopt as presented by IASB
- 7:10 Equal Educational Opportunities – adopt as presented by IASB
- 7:15 Student and Family Privacy Rights – adopt as presented by IASB
- 7:20 Harassment of Students Prohibited – adopt as presented by IASB
- 7:70 Attendance and Truancy – adopt as presented by IASB
- 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment – adopt as presented by IASB
- 7:190 Student Behavior – adopt as presented by IASB w/ option
- 7:250 Student Support Services – adopt as presented by IASB
- 7:260 Exemption from Physical Education – adopt as presented by IASB w/option
- 7:275 Orders to Forego Life Sustaining Treatment – adopt as presented by IASB
- 7:305 Students Athlete Concussions and Head Injuries – adopt as presented by IASB
- 7:340 Student Records – adopt as presented by IASB

Discussion:

Motion made by Rodriguez to approve, seconded by Dorion.

Roll Call Vote:       Ayes: Oxley-Turner, Fracaro, Lee, Rodriguez, Garrett, Dorion  
                          Nays: none

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Abstain: none

Motion carried.

**B. Authorize Budget Preparations**

Discussion:

Recommendation and motion made by Fracaro to authorize budget preparation for FY19, seconded by Lee.

Roll Call Vote: Ayes: Fracaro, Lee, Rodriguez, Garrett, Dorion, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**C. Adopt Music in Our Schools Month Resolution**

Recommendation made to adopt the Music in our Schools Resolution.

Discussion:

Motion made by Fracaro to adopt the resolution, seconded by Rodriguez.

Roll Call Vote: Ayes: Lee, Rodriguez, Garrett, Dorion, Oxley-Turner, Fracaro  
Nays: none  
Abstain: none

Motion carried.

**D. Establish School Fees for the 2018-2019 School Year**

Recommendation made to set the 2018-2019 fees as follows:

Establish a \$20.00 annual maintenance fee for those families who carry the current year's fees over to the next year or in some cases carry fees over until 8th grade.

2018-2019 Fees:

	Early Registration	Paid on Time
Pre-K & Kindergarten	\$101.00	\$111.00
1st – 8th Grades	\$166.00	\$178.00
Athletic Fees	NA	\$33.00
Band	NA	\$38.00

Discussion:

Motion made by Dorion to approve the fees, seconded by Garrett.

Roll Call Vote: Ayes: Rodriguez, Garrett, Dorion, Oxley-Turner, Fracaro, Lee  
Nays: none  
Abstain: none

Motion carried.

**E. Adopt 2018-2019 School Calendar**

Recommendation made to adopt the 18-19 school calendar as presented.

Discussion:

Motion by Rodriguez to approve the calendar, seconded by Fracaro.

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Roll Call Vote: Ayes: Garrett, Fracaro, Lee, Dorion, Rodriguez, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**F. Accept Donations**

Recommendation made to accept donations from the Dorion family, Marchio Tile, and the Parent Athletic Association.

Discussion:

Motion by Rodriguez to accept the donations, seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Garrett, Fracaro, Lee  
Nays: none  
Abstain: none

Motion carried.

**G. Consideration to Approve Enrollment in 5Cast Plus**

Recommendation made to approve enrollment in 5Cast Plus which enables projecting financials at the account level. The cost would be an additional \$833.00 for the remainder of this fiscal year and the total cost next year would be \$9500.00.

Discussion:

Motion made by Rodriguez, seconded by Fracaro.

Roll Call Vote: Ayes: Lee, Dorion, Garrett, Rodriguez, Fracaro, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**H. Accept Notice of Intent to Retire (Judith Barker)**

Recommendation made to accept the notice of intent to retire at the end of the 19-20 school year from Judith Barker.

Discussion:

Motion made by Dorion to approve, seconded by Garrett.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Lee, Rodriguez, Garrett, Dorion  
Nays: none  
Abstain: none

Motion carried.

**I. Approval to Continue Food Service Agreement with LTHS and Establish FY19 Lunch Price**

Recommendation made to approve the continuation of the food service agreement with LTHS and establish lunch prices at 3.40 per meal (including a milk) and PK snack price at \$1.05.

Discussion:

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Motion made by Rodriguez to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Fracaro, Lee, Rodriguez, Garrett, Dorion, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**J. Approval of Additional RTI and 1<sup>st</sup> Grade Curriculum Purchase**

Recommendation made to approve the purchase of Go Phonics for Kindergarten at \$670.30 and Super Kids for 3<sup>rd</sup> grade at \$269.78.

Discussion:

Motion made by Fracaro to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Lee, Rodriguez, Garrett, Dorion, Oxley-Turner, Fracaro  
Nays: none  
Abstain: none

Motion carried.

**K. Approval of Transfer from Transportation to Track Activity Fund**

Recommendation made to approve the transfer of funds due to error made last June.

Discussion:

Motion made by Rodriguez to approve, seconded by Dorion.

Roll Call Vote: Ayes: Rodriguez, Garrett, Dorion, Oxley-Turner, Fracaro, Lee  
Nays: none  
Abstain: none

Motion carried.

**L. Approval to Employ Assistant Lunch Manager at Kelvin Grove**

Recommendation made to employ Joel Knize as assistant lunch manager part-time at \$8.85 per hour.

Discussion:

Motion by Rodriguez to approve, seconded by Garrett.

Roll Call Vote: Ayes: Garrett, Fracaro, Lee, Dorion, Rodriguez, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**M. Ratify Termination of Support Staff**

Recommendation made to ratify termination of custodian Jeff Konow effective February 15, 2018.

Discussion:

Motion made by Rodriguez to approve the termination, seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Garrett, Fracaro, Lee

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Nays: none  
Abstain: none

Motion carried.

**N. Approval to Employ Building Custodian**

Recommendation made to employ Adam Yunker as full-time building custodian at \$11.50 per hour effective February 15, 2018.

Discussion:

Motion made by Garrett to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Lee, Dorion, Garrett, Rodriguez, Fracaro, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**Informational Items**

Informational items included correspondence, media items, legislative updates, and the reminder to RSVP for the IASB Three Rivers Dinner Meeting.

**Closed Session 2**

**Time: 9:02 p.m.**

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. [1] However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance the [the Open Meetings Act]. 5 ILCS 120/2(c)(1), as amended by P.A. 99-646.

Motion made by Dorion to enter a closed session, seconded by Rodriguez.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Garrett, Rodriguez, Lee, Dorion  
Nays: none  
Abstain: none

Motion carried.

Members Present: Oxley-Turner, Fracaro, Garrett, Rodriguez, Lee, Dorion  
Members Absent: Otis  
Late Arrivals: none

Motion made by Dorion to come out of closed session and resume the regular meeting at 9:35 p.m., seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Garrett, Rodriguez, Lee  
Nays: none  
Abstain: none

Motion carried.

Regular session resumed at 9:35 p.m.



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Members Present: Dorion, Oxley-Turner, Fracaro, Garrett, Rodriguez, Lee  
Members Absent: Otis  
Late Arrivals: none

**Adjournment**

**Time: 9:36 p.m.**

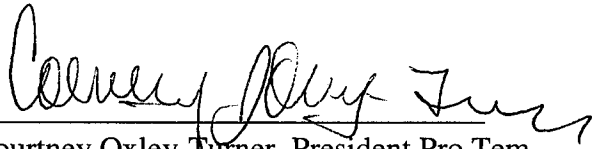
Motion made by Garrett to adjourn, seconded by Rodriguez.

All members voted to adjourn the meeting by responding affirmatively. No one opposed.

Motion carried.

Meeting adjourned at 9:36 p.m.

  
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Lynn Krumlinde, Recording Secretary

  
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Courtney Oxley-Turner, President Pro Tem