

Lockport School District 91
Board of Education Regular Meeting
Tuesday, April 16, 2019 7:00 p.m.
Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, April 16, 2019. This meeting was held in the LRC at Kelvin Grove School. Board President, Marjorie Otis presided over the meeting. Recording Secretary, Lynn Krumlinde took the minutes.

Call to Order- President Otis **Time: 7:01 p.m.**

Board President Otis called the meeting to order at 7:01 p.m.

Roll Call:

Members Present: Garrett, Fracaro, Lee, Dorion, Rodriguez, Oxley-Turner, Otis

Members Absent: none

Late Arrivals: none

Also in attendance: Superintendent Gray, Principal Jennings, Principal Koziol, Special Education Coordinator Larry Spencer, Curriculum Coordinator Erin Holland, staff members, community members, and parents.

Pledge

Approval of Consent Agenda Items

The Consent Agenda is a list of routine non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All consent items shall be listed with an asterisk (*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

- A. Approval of Minutes *
- B. Approval of Financial Reports *
 - 1. Payment of Bills (online) *
 - 2. AP Check Register (online) *
 - 3. Monthly Financial Reports (online) *
 - 4. Activity Account Report*
 - 5. Investment Report *
 - 6. Treasurer's Report *
- C. FOIA Report *
- D. Suspension Report *

Recommendation made to approve the consent agenda items.

Discussion: Superintendent Gray explained the new column "Budget Adjustments" in the Revenue and Expenditure Reports.

Motion made by Oxley-Turner, seconded by Rodriguez.

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Roll Call Vote: Ayes: Lee, Dorion, Garrett, Rodriguez, Fracaro, Otis, Oxley-Turner
 Nays: none
 Abstain: none

Motion carried.

Student Recognition- Building Principals

Principal Jennings introduced and recognized the March Students of the Month. President Otis thanked the students and parents for the effort shown to be named student of the month.

Invitation to Address the Board

An invitation to address the Board of Education was extended to the audience. No one accepted.

Board Reports/Discussion Items

A. Finance Committee Report (Mrs. Garrett)

Mrs. Garrett summarized the discussions of the Financial Committee meeting earlier in the evening. The committee reviewed the amended budget and looked at projections for FY20.

B. Buildings and Grounds Committee Report (Mr. Dorion)

Mr. Dorion shared discussions of the Buildings and Grounds Committee from earlier in the evening. The Committee discussed the indoor air quality report, Spring Break work, projected summer work and major projects.

C. First Reading of Policies

Superintendent Gray reviewed changes and updates to policies by Press Plus. She advised that a new policy (4:190) is recommended to be added to policies.

D. Facilities Master Plan – Recommendations

The Board discussed safety and security items to be added to the comprehensive master plan. The Facilities Master Plan will be on the agenda as an action item in May or June.

Reports of the Superintendent

A. State Funding Update

The State currently owes \$214,000.00 to the District.

B. Positive Pay Requirements and Costs

As a member of ISDLAF we are now required to implement the positive pay system with our bank. Positive Pay is an automated fraud detection tool offered by the Cash Management Department of most banks. In its simplest form, it is a service that matches the account number, check number and dollar amount of each check presented for payment against a list of checks previously authorized and issued by the company. This is an extremely effective way to prevent check fraud. ISDLAF is paying the monthly maintenance fees for the district. The district is

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responsible for paying \$1.40 for each file that is uploaded in addition to \$.07 per item submitted on the file. On average this will be an additional \$6.00 to \$10.00 monthly bank fee. This will be an action item later in the meeting.

C. Review of Regional Office of Education Compliance Visit Summary

Superintendent Gray gave an overview of the ROE Compliance Visit recently conducted. The District was found to meet all requirements for full compliance. The ROE was very complimentary on the District's effort.

D. Tech 2019 at the State Capitol

Mrs. Lakics and a few third graders will be traveling to Springfield to present at Tech 2019 on May 7. They will share busing with D92.

E. Review Planning Document

Upcoming events in the District were reviewed. Superintendent Gray reminded Board members to RSVP to Mrs. Krumlinde for the graduation ceremony on May 28.

F. Discuss Proposed FY20 Calendar Options

Superintendent Gray discussed a few calendar options with the Board. Due to the State still deciding on what "constitutes a school day", the District is unable to finalize the 2019-2020 calendar. She is prepared to release the start date, winter break and spring break. The District may end up making November 11 a school day, allowing families that typically honor veterans on that day to be excused for that activity.

Action Items:

A. Approval of IESA Membership Renewal

Recommendation made to approve the IESA membership renewal at a cost of \$810.00.

Discussion:

Motion made by Dorion to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Lee, Rodriguez, Otis, Garrett, Dorion

Nays: none

Abstain: none

Motion carried.

B. Employment of Assignment Chair

Recommendation made to continue the employment of Mr. Mondrella as assignment chair at a cost of \$75 per sport for the 2019-2020 school year.

Discussion:

Motion made by Fracaro to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Fracaro, Lee, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner

Nays: none

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Abstain: none

Motion carried.

C. Approval of Contract (Koziol)

Recommendation made to approve a three-year contract for Mrs. Koziol. Salary will be \$94,424.00 for FY20. Other years will be determined by the Board annually.

Discussion:

Motion made by Garrett to approve, seconded by Lee.

Roll Call Vote: Ayes: Lee, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro

Nays: none

Abstain: none

Motion carried.

D. Approval of Contract (Jennings)

Recommendation made to approve a three-year contract for Mr. Jennings. Salary will be \$112,839.00 for FY20. Other years will be determined by the Board annually.

Discussion:

Motion made by Dorion to approve, seconded by Garrett.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro, Lee

Nays: none

Abstain: none

Motion carried.

E. Approval of Contract (Holland)

Recommendation made to approve a three-year contract for Ms. Holland. Salary will be \$88,695.00 for FY20. Other years will be determined by the Board annually.

Discussion:

Motion by Garrett to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Otis, Garrett, Fracaro, Lee, Dorion, Rodriguez, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

F. Approval of Stipend for Writing and Coordinating ESSA Grants and Programs

Recommendation made to approve \$8,612.00 stipend for Mrs. Koziol to write and coordinate the ESSA grants and programs for FY20.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Lee, Rodriguez, Otis, Garrett, Dorion

Nays: none

Abstain: none

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Motion carried.

G. Approval to Post Notice of Hearing for 2019 Budget Amendment

Recommendation made to approve the posting of the 2019 budget amendment notice of hearing.
Discussion: The budget amendment will be on display from May 7 through June 10. The Board will take action on the budget amendment at the June 11 board meeting.

Motion made by Garret to approve, seconded by Dorion.

Roll Call Vote: Ayes: Fracaro, Lee, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner
Nays: none
Abstain: none

Motion carried.

H. Adopt Resolution Authorizing Transfers from the Education Fund to the Debt Service Fund

Recommendation made to adopt resolution authorizing transfer from the Education Fund to the Debt Service Fund in the amount of \$35,870.40

Discussion:

Motion made by Garrett to approve, seconded by Lee.

Roll Call Vote: Ayes: Lee, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro
Nays: none
Abstain: none

Motion carried.

I. Adopt Resolution Authorizing Transfers from the Operation & Maintenance Fund to the Debt Service Fund

Recommendation made to Adopt Resolution Authorizing Transfers from the Operation & Maintenance Fund to the Debt Service Fund in the amount of \$55,625.00.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro, Lee
Nays: none
Abstain: none

Motion carried.

J. Approval of Resolution Authorizing Participation in the Illinois School District Liquid Asset Fund

Recommendation made to approve the resolution authorizing participation in ISDLAF.

Discussion:

Motion by Oxley-Turner to approve, seconded by Rodriguez,

Roll Call Vote: Ayes: Otis, Garrett, Fracaro, Lee, Dorion, Rodriguez, Oxley-Turner
Nays: none

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Abstain: none

Motion carried.

K. Approval of Revised Treasurer Reports

Recommendation made to approve revised reports.

Discussion: Balances do not change on the reports.

Motion made by Garrett to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Lee, Rodriguez, Otis, Garrett, Dorion

Nays: none

Abstain: none

Motion carried.

L. Approval of PAA Bylaws

Recommendation made to table the PAA Bylaws for some recommended changes.

Discussion: The Board recommends Dorion and Garrett to meet with Superintendent Gray to review Bylaws and recommend changes prior to taking action.

Motion made by Fracaro to table item, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Fracaro, Lee, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner

Nays: none

Abstain: none

Motion carried to table this item.

M. Accept Donations

Recommendation made to accept donations.

Discussion: Items are a donation valued at \$2,735.38 from the Arlington Heights Memorial Library and the \$500.00 grant from the Meemic Foundation.

Motion made by Rodriguez to approve, seconded by Garrett.

Roll Call Vote: Ayes: Lee, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro

Nays: none

Abstain: none

Motion carried.

N. Establish Special Organizational Meeting Date

Recommendation made to set April 26 at 5:00 p.m. to re-seat the Board, to recognize Mrs. Otis for her time on the Board, to establish date(s) for prioritizing projects for budget for FY20, and to finalize superintendent's evaluation tool.

Discussion:

Motion made by Garrett to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro, Lee

Nays: none

Abstain: none

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Motion carried.

O. Approval of MOU for National Board Certification

Recommendation made to approve memorandum of understanding to offer second session for National Board Certification. Miss Jazowski will take part in this session along with teachers from other local districts.

Discussion:

Motion made by Dorion to approve, seconded by Lee.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Lee, Rodriguez, Otis, Garrett, Dorion

Nays: none

Abstain: none

Motion carried.

Informational Items

Informational items included Legislative Reports, Media, Correspondence and Health Inspections.

Closed Session

Time: 8:24 p.m.

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. [1] However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance the [the Open Meetings Act]. 5 ILCS 120/2(c)(1), as amended by P.A. 99-646.

Motion made by Dorion to enter a closed session, seconded by Rodriguez.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Garrett, Rodriguez, Otis, Lee, Dorion

Nays: none

Abstain: none

Motion carried.

Members Present: Oxley-Turner, Fracaro, Garrett, Rodriguez, Otis, Lee, Dorion

Members Absent: none

Late Arrivals: none

Motion made by Garrett to come out of closed session and resume the regular meeting at 9:24 p.m., seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Garrett, Rodriguez, Otis, Lee

Nays: none

Abstain: none

Motion carried.

Regular session resumed at 9:24 p.m.

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Members Absent: none

Late Arrivals: none

Adjournment

Time: 9:24 p.m.

Motion made by Garrett to adjourn, seconded by Dorion.

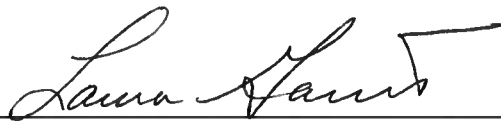
All members voted to adjourn the meeting by responding affirmatively. No one opposed.

Motion carried.

Meeting adjourned at 9:24 p.m.



Lynn Krumlinde, Recording Secretary



Board President