

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, June 12, 2018. This meeting was held in the LRC at Kelvin Grove School. Board President, Marjorie Otis presided over the meeting. Recording Secretary, Lynn Krumlinde took the minutes.

Call to Order- President Otis **Time: 7:01 p.m.**

Board President Otis called the meeting to order at 7:01 p.m.

Roll Call:

Members Present: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro

Members Absent: Lee

Late Arrivals: none

Also in attendance: Superintendent Gray, Principal Jennings, Principal Koziol, Special Education Coordinator Larry Spencer, Curriculum Coordinator Erin Holland

Pledge

Public Hearing - FY18 Amended Budget

Superintendent Gray reviewed the changes to the FY18 budget. She advised that the notice of the public hearing was published in the Herald News and a copy of the amended budget was on display as required. The final balance of the amended budget is \$5,366,769. There were no questions.

Approval of Consent Agenda Items

The Consent Agenda is a list of routine non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All consent items shall be listed with an asterisk (*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

- A. Approval of Minutes *
 - May 8, 2018 Meeting
 - May 29, 2018 Special Meeting
- B. Approval of Financial Reports *
 - 1. Payment of Bills (online) *
 - 2. AP Check Register (online) *
 - 3. Treasurer's Report
 - 4. Investment Report
 - 5. Monthly Financial Reports (online) *
 - 6. Activity Accounts Report*

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

C. FOIA Report *

D. Suspension Report *

Recommendation made to approve the consent agenda items.

Discussion:

Motion made by Oxley-Turner to approve the consent agenda items, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Garrett, Rodriguez, Fracaro, Otis, Oxley-Turner

 Nays: none

 Abstain: none

Motion carried.

Invitation to Address the Board

An invitation to address the Board of Education was extended to the audience. No one accepted.

Board Reports/Discussion Items

A. Board of Education Agreements

The Board looked over the Board Agreements from 17-18 and felt no changes were necessary at this time. Superintendent Gray will update the year and bring back in August for formal action.

B. Grading Principles to be Implemented in FY19 – Mrs. Koziol, Mr. Jennings, Mrs. Holland

Mr. Jennings, Mrs. Koziol and Mrs. Holland provided handouts and presented grading principles to the Board. The grading principles will help to identify mastery of content and to transition to standards based grading.

C. Strategic Plan

Superintendent Gray advised the Board she is working on the formal strategic plan and would like to have a draft document to bring to the Board in August for feedback, then a final document in September for adoption. She would then like to send information to the committee members to update.

D. First Reading of Policies

Superintendent Gray reviewed all changes and updates for the following policies:

- 3:40-E Checklist for the Superintendent Employment Contract Negotiation Process
- 4:80 Accounting and Audits
- 4:80 -AP1 Administrative Procedure – Checklist for Controls
- 4:80 – AP2 Administrative Procedure – Fraud, Waste, and Abuse Awareness Program
- 6:60 Curriculum Content - 6:130 Program for the Gifted
- 6:135 Accelerated Placement Program
- 6:135-AP Administrative Procedure – Accelerated Placement Program Procedures
- 6:240 Field Trips
- 6:250 Community Resource Person and Volunteers

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

- 7:50 School Admissions and Student Transfers to and From NonDistrict Schools
- 7:340 Student Records
- 7:340-AP1 Administrative Procedure – School Student Records
- 7:340-AP1-E1 Exhibit-Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School

Records Five-Year Review:

- 2:105 Ethics and Gift Ban
- 2:170 Procurement of Architectural, Engineering, and Land Surveying Services
- 4:20 Fund Balances
- 4:140 Waiver and Student Fees
- 6:10 Educational Philosophy and Objectives
- 6:30 Organization of Instruction
- 6:120 Education of Children with Disabilities
- 6:190 Extracurricular and Co-Curricular Activities
- 6:230 Library Media Program
- 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

E. Governing Board Meeting –Mrs. Rodriguez

Mrs. Rodriguez gave a brief overview of the Governing Board Meeting she attended last week. She advised they discussed the State Budget passing with three hundred million to education. The Three Rivers Division is looking for topics for upcoming or future meetings and are also planning a breakfast with local legislative representatives for January 26, 2019. They would like to see as many Board Members there as possible.

Reports of the Superintendent

A. State Funding Update

Currently the State of Illinois is \$68,308.00 behind in payments to the District from FY18.

B. Joint Annual Conference Information

Registration is now open for the 2018 Joint Annual Conference in Chicago in November. Mrs. Krumlinde would like to get everyone registered and hotel reservations made as soon as possible. Please let her know your plans.

C. 2018-2019 Board and Committee Meeting Dates

Superintendent Gray asked the Board if any changes needed to be made to our scheduling of the committee meeting dates. The Board feels the current quarterly schedule just prior to regular Board meetings is working.

D. Annual Review of Safety Plans

Superintendent Gray advised the Board that both principals met with the local police and fire departments to review the District's safety plan. The police department asked to have another set of building keys for emergencies. The red and green cards in classrooms will be discontinued. They discussed staff training for 911 texting.

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

E. Review Planning Document

The Board reviewed upcoming events in the District for June, July and August.

Action Items:

A. Approval of Policy 5:200- Second Reading

Recommendation made to approve PRESS recommended changes to Policy 5:200.

Discussion:

Motion made by Oxley-Turner to approve the changes, seconded by Dorion.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Rodriguez, Otis, Garrett, Dorion
 Nays: none
 Abstain: none

Motion carried.

B. Approval of FY18 Budget Amendment

Recommendation made to approve the FY18 amended budget.

Discussion:

Motion made by Rodriguez to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Fracaro, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner
 Nays: none
 Abstain: none

Motion carried.

**C. Adoption of Prevailing Wage Resolution and Publication of the Free and Reduced-
Priced Meals and Milk Guidelines**

Recommendation made to adopt the prevailing wage resolution and publication of the free and reduced-priced meals and milk guidelines.

Discussion:

Motion made by Rodriguez to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

D. Approval of Property-Casualty-Student Accident-Fiduciary Liability Insurance

Recommendation made to approve the renewal with CLIC at \$29,136.00 for FY19.

Discussion:

Motion made by Rodriguez to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

E. Approval of LASEC Classroom Maintenance Agreement

Recommendation made to approve the use of three rooms at KG and one at MG for LASEC programs for the 18-19 school year at \$10,000 per room.

Discussion:

Motion by Fracaro to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Otis, Garrett, Fracaro, Dorion, Rodriguez, Oxley-Turner
 Nays: none
 Abstain: none

Motion carried.

F. Approval of Building Use Rate 18-19

Recommendation made to keep the same building use rates as 17-18 for 18-19.

Discussion:

Motion by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro
 Nays: none
 Abstain: none

Motion carried.

G. Approval of Donations

Recommendation made to accept donations made to both the KG LRC and the MG LRC.

Discussion:

Motion made by Rodriguez, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Dorion, Garrett, Rodriguez, Fracaro, Otis, Oxley-Turner
 Nays: none
 Abstain: none

Motion carried.

H. Approval of Tenure Status

Recommendation made to approve tenure status for Taylor DeSandre.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Dorion.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Rodriguez, Otis, Garrett, Dorion
 Nays: none
 Abstain: none

Motion carried.

I. Approval of Resolution Authorizing *Honorable Dismissal of Support Staff* (Conway)

Recommendation made to approve the honorable dismissal of support staff, Conway, effective July 15, 2018.

Discussion:

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

Motion made by Dorion to approve the honorable dismissal, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Fracaro, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner
Nays: none
Abstain: none

Motion carried.

J. Approval to Recall *Honorably Dismissed Certified Staff Members* (Schaller & Whitledge)

Recommendation made to approve the recall Brittany Schaller and Carol Whitledge for 18-19.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro
Nays: none
Abstain: none

Motion carried.

K. Employment of Seasonal Summer Custodial Employee

Recommendation made to approve the employment of Max Lewis at \$8.25 per hour as seasonal summer custodian.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro
Nays: none
Abstain: none

Motion carried.

L. Authorize Superintendent to Add Class Sections and Hire Personnel as Needed

Recommendation made to authorize the Superintendent to hire additional personnel as warranted by enrollment numbers.

Discussion:

Motion by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Otis, Garrett, Fracaro, Dorion, Rodriguez, Oxley-Turner
Nays: none
Abstain: none

Motion carried.

M. Approval to Cancel Regularly Scheduled July 2018 Meeting

Recommendation made to approve the cancellation of the July Board meeting.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Garrett.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

Nays: none
Abstain: none

Motion carried.

N. Approval to Pay July Accounts Payable

Recommendation made to approve the payment of July accounts payable estimated at \$500,000.

Discussion:

Motion by Oxley-Turner to approve, seconded by Garrett.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro
Nays: none
Abstain: none

Motion carried.

O. Approval of July Payroll

Recommendation made to approve the July payroll at \$169,937.

Discussion:

Motion by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro
Nays: none
Abstain: none

Motion carried.

P. Approval to Process All Summer Purchase Orders

Recommendation made to approve the processing of all summer purchase orders approved by the Superintendent.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Rodriguez, Otis, Garrett, Dorion
Nays: none
Abstain: none

Motion carried.

Q. Approval to Adjust Benefit Contribution Rate for Qualifying Support Staff

Recommendation made to approve the benefit contribution for qualifying support staff. (8%)

Discussion:

Motion made by Rodriguez to approve the increase, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Fracaro, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner
Nays: none
Abstain: none

Motion carried.

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

R. Approval of Sealcoating Quote for Kelvin Grove

Recommendation made to approve a contract with American Sealcoat and Maintenance in the amount of \$10,514.00 to sealcoat, patch and stripe the Kelvin Grove parking lots.

Discussion:

Motion made by Rodriguez to approve the contract, seconded by Fracaro.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

S. Approval Building Principal Salary FY19 (Jennings)

Recommendation made to approve Principal Jennings' salary with a 3.5% increase from FY18.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Garrett.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

T. Approval Building Principal Salary for FY19 (Koziol)

Recommendation made to approve Principal Koziol's salary with a 3.5% increase from FY18.

Discussion:

Motion by Rodriguez to approve, seconded by Dorion.

Roll Call Vote: Ayes: Otis, Garrett, Fracaro, Dorion, Rodriguez, Oxley-Turner
 Nays: none
 Abstain: none

Motion carried.

U. Approval of Curriculum Coordinator's Contract for FY19 (Holland)

Recommendation made to approve Curriculum Coordinator Holland's salary with a 3.5% increase from FY18.

Discussion:

Motion by Dorion to approve, seconded by Garrett.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro
 Nays: none
 Abstain: none

Motion carried.

V. Approval Addendum to Curriculum Coordinator's Contract for FY19

Recommendation made to approve an addendum to Mrs. Holland's contract for FY19 to allow a change to family health care insurance at a District cost of \$2,245.

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

Discussion:

Motion made by Oxley-Turner to approve the addendum, seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Garrett, Rodriguez, Fracaro, Otis, Oxley-Turner
Nays: none
Abstain: none

Motion carried.

W. Approval of Stipend for Writing and Coordinating ESSA Grants

Recommendation made to approve a stipend for Mrs. Koziol for FY19 for writing and coordinating the ESSA grants for the District at \$8,280.

Discussion:

Motion made by Oxley-Turner to approve the stipend, seconded by Dorion.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Rodriguez, Otis, Garrett, Dorion
Nays: none
Abstain: none

Motion carried.

X. Approval of Support Staff Rates FY19

Recommendation made to approve support staff increases based on performance evaluations as recommended by the Superintendent.

Discussion:

Motion made by Oxley-Turner to approve to support staff rates, seconded by Garrett.

Roll Call Vote: Ayes: Fracaro, Rodriguez, Otis, Garrett, Oxley-Turner
Nays: none
Abstain: Dorion

Motion carried.

Y. Approval of District IT Director Salary for FY19 (Kincaid)

Recommendation made to approve a 3.5% increase in Mr. Kincaid's salary for FY19.

Discussion:

Motion made by Oxley-Turner to approve the increase, seconded by Dorion.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro
Nays: none
Abstain: none

Motion carried.

Z. Approval to Implement Mathematics Block in Junior High

Recommendation made to approve implementation of mathematics block scheduling for junior high students.

Discussion:

Motion made by Oxley-Turner to approve the schedule change, seconded by Garrett.

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro
Nays: none
Abstain: none

Motion carried.

AA. Approval of Kelvin Grove Room Modifications for FY19

Recommendation made to approve the modifications to classrooms at KG at an estimated cost not to exceed \$8,100.

Discussion:

Motion by Dorion to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Otis, Garrett, Fracaro, Dorion, Rodriguez, Oxley-Turner
Nays: none
Abstain: none

Motion carried.

BB. Accept Letter of Intent to Retire 2021 (Krumlinde)

Recommendation made to accept Mrs. Krumlinde's intent to retire at the end of FY21. Superintendent Gray advised the Board of the importance of the training and transition time period involved in order to replace Mrs. Krumlinde.

Discussion:

Motion by Oxley-Turner to approve, seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro
Nays: none
Abstain: none

Motion carried.

CC. Approval of Disposition of Property

Recommendation made to approve the disposition of unusable desks, and assorted old textbooks, VHS tapes, CD's, cassettes tapes and old science kits.

Discussion:

Motion by Oxley-Turner to approve, seconded by Garrett.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro
Nays: none
Abstain: none

Motion carried.

DD. Approval to Provide Additional Building Keys to Lockport Police Department

Recommendation made to approve provided additional building keys to LPD.

Discussion:

Motion by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

Nays: none
Abstain: none

Motion carried.

EE. Approval of Employment of Certified Staff (Hamideh)

Recommendation made to approve the employment of eighth grade math teacher Sarah Hamideh at BA-1.

Discussion:

Motion made by Oxley-Turner to approve the employment, seconded by Rodriguez.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Rodriguez, Otis, Garrett, Dorion
Nays: none
Abstain: none

Motion carried.

FF. Approval of Employment of Long-Term Substitute (Maloney)

Recommendation made to approve Jessica Maloney as the long-term substitute for Mrs. Draper's approved FMLA.

Discussion:

Motion made by Oxley-Turner to approve the employment, seconded by Rodriguez.

Roll Call Vote: Ayes: Fracaro, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner
Nays: none
Abstain: none

Motion carried.

GG. Approval of District 91 Accelerated Placement Program Guidelines

Recommendation made to approve guidelines for D91 accelerated placement.

Discussion:

Motion made by Oxley-Turner to approve the guidelines, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro
Nays: none
Abstain: none

Motion carried.

HH. Approval of FY19 Grading Principles

Recommendation made to approve grading principles for FY19 as a step toward standards based grading.

Discussion:

Motion by Rodriguez to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro
Nays: none

Lockport School District 91
Board of Education Regular Meeting
Tuesday, June 12, 2018 7:00 p.m.
Kelvin Grove LRC

Abstain: none

Motion carried.

Informational Items

Informational items discussed or included in the board packet included legislative reports, correspondence and media items.

Adjournment

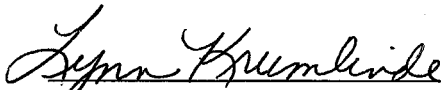
Time: 9:22 p.m.

Motion made by Oxley-Turner to adjourn, seconded by Fracaro.

All members voted to adjourn the meeting by responding affirmatively. No one opposed.

Motion carried.

Meeting adjourned at 9:22 p.m.


Lynn Krumlinde, Recording Secretary


Marjorie Otis, Board President