

Lockport School District 91  
Board of Education Regular Meeting  
Tuesday, August 8, 2017 7:00 p.m.  
Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, August 8, 2017. This meeting was held in the LRC at Kelvin Grove School. Board President, Marjorie Otis presided over the meeting. Recording Secretary, Lynn Krumlinde took the minutes.

**Call to Order- President Otis**                      **Time: 7:03 p.m.**  
Board President Otis called the meeting to order at 7:03 p.m.

Roll Call:

Members Present: Garrett, Fracaro, Dorion, Rodriguez, Oxley-Turner, Otis  
Members Absent: Lee  
Late Arrivals: none

Also in attendance: Superintendent Gray, Principal Koziol, Special Education Coordinator Larry Spencer, Curriculum Coordinator Erin Holland, staff members, and community members.

**Pledge**

**BINA Public Hearing**

President Otis called for the public hearing to begin at 7:04 p.m. Superintendent Gray explained the projects to be completed included replacement of entrance doors, steam traps and hopefully air condensers. She asked for any oral or written testimony to be heard from the audience. There were none. She advised the item would be acted upon. Member Fracaro moved to close the hearing, seconded by Rodriguez.

Roll Call Vote:            Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro  
                                 Nays: none  
                                 Abstain: none

Motion carried to end the public hearing.

**Action Item:**

- Public Hearing Concerning the Intent of the Board to Issue \$400,000 Working Cash Fund Bonds to Increase the District's Working Cash Fund

Recommendation made to approve.

Discussion:

Motion made by Fracaro to approve, seconded by Rodriguez.

Roll Call Vote:            Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro  
                                 Nays: none  
                                 Abstain: none

Motion carried.

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**Approval of Consent Agenda Items**

The Consent Agenda is a list of routine non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All consent items shall be listed with an asterisk (\*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

- A. Approval of Minutes \*
  - June 2017
- B. Approval of Financial Reports \*
  - For June and July 2017
    1. Payment of Bills (online) \*
    2. AP Check Register (online) \*
    3. Monthly Financial Reports (online) \*
    4. Investment Report \*
    5. Treasurer's Report \*
    6. Activity Accounts Report\*
- C. FOIA Report \*
- D. Suspension Reports \*
- E. Accept Resignations \*
  - Fesmire (.5 FTE Special Education Instructional Aide)
  - Bardwell (.5 FTE EL Instructional Aide)

Recommendation made to approve the consent agenda items.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Dorion.

Roll Call Vote:       Ayes: Dorion, Garrett, Rodriguez, Fracaro, Otis, Oxley-Turner  
                          Nays: none  
                          Abstain: none

Motion carried.

**Invitation to Address the Board**

An invitation to address the Board of Education was extended to the audience. No one accepted.

**Board Reports/Discussion Items**

**A. Student Enrollment and Class Size**

Superintendent Gray reviewed the current enrollment numbers and advised the Board of the low kindergarten numbers. There are still several returning families that have not completed registration, but we are expecting them to return.

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**B. Review Student Handbook Recommendations**

The Board reviewed recommended changes to the student handbooks. A discussion took place regarding the change in the homework policy for Kelvin Grove. The dress code has also been adjusted.

**C. Finance Committee Report**

Mrs. Garrett reviewed the events of the Finance Committee meeting which took place earlier in the evening. The committee approved the April minutes and reviewed the FY18 proposed budget.

**D. Building and Grounds Committee Report**

Mr. Dorion reviewed the events of the Building & Grounds Committee meeting which took place earlier in the evening. The committee approved the April minutes, reviewed completed summer work, discussed door replacements and a thorough cleaning of the old gym. They also viewed photos of the office area remodel at Milne Grove.

**E. Staff Celebration**

The administration is planning a staff luncheon on August 15. They briefly discussed the holiday staff celebration. It was suggested to keep that celebration the same as last year's.

**F. Girls on the Run Program**

The Board discussed the implementation of "Girls on the Run Program." Mrs. Waxweiler has taken the lead in the implementation. She is hoping to have girls interested in participating in their 5K in Chicago on November 18. Parents would be responsible for their own transportation.

**Reports of the Superintendent**

**A. State of the District**

Superintendent Gray reviewed with the Board several budget components which will be affected by loss of state money. She advised our District would be able to operate this school year in the event the state fails to release any money to the schools, although it will be tight. Some discussion took place regarding SB 1.

**B. Review Planning Document**

Upcoming events in the District were reviewed.

**C. FY18 Staff Development Plan**

The Board reviewed the FY18 staff development plan, noting that some professional development is state mandated, some are local recommendations.

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**D. National School Lunch Program Administrative Review**

Superintendent Gray reviewed findings from our NSLP financial and administrative reviews. A few minor issues will be resolved going forward.

**Closed Session 1**

**Time: 7:49 p.m.**

- Discussion of lawfully closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

Motion made by Oxley-Turner to enter a closed session, seconded by Dorion.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Garrett, Rodriguez, Otis, Dorion.  
Nays: none  
Abstain: none

Motion carried.

Members Present: Oxley-Turner, Fracaro, Garrett, Rodriguez, Otis, Dorion  
Members Absent: Lee  
Late Arrivals: none

Motion made by Oxley-Turner to come out of closed session and resume the regular meeting at 7:54 p.m., seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Garrett, Rodriguez, Otis.  
Nays: none  
Abstain: none

Motion carried.

Regular session resumed at 7:54 p.m.

Members Present: Dorion, Oxley-Turner, Fracaro, Garrett, Rodriguez, Otis  
Members Absent: Lee  
Late Arrivals: none

Prior to the action items, Mrs. Garrett asked for a clarification on class sizes and especially the impact of having only two sections of kindergarten for this school year. Principal Koziol advised that her building will do what it takes to assure the student needs will be met.

**Action Items:**

**A. Approval to Place FY18 Tentative Budget on Display**

Recommendation made to place the FY18 tentative budget on display.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Rodriguez, Otis, Garrett, Dorion

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Nays: none  
Abstain: none

Motion carried.

**B. Establish FY18 Daily Rate for Substitutes**

Recommendation made to approve the continuation of the current substitute rates for FY18.

Discussion:

Motion made by Garrett, to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Fracaro, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**C. Approval of Closed Meeting Records Review and Destruction**

Recommendation made to approve the following:

Open the closed session minutes of January 10, 2017- session 1, as the information is no longer considered to be confidential. The minutes of closed sessions from January 10, 2017- session 2, January 23, 2017, February 14, 2017, March 14, 2017, April 11, 2017, and May 2, 2017 to remain closed as the information is still considered confidential in nature. The required 18 month retention period for closed recording through December 2015 can be destroyed.

Discussion:

Motion made by Rodriguez to approve the dispositions, seconded by Garrett.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro  
Nays: none  
Abstain: none

Motion carried.

**D. Approval of Board Agreements**

Recommendation made to approve the Board Agreements as presented.

Discussion:

Motion made by Dorion to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro  
Nays: none  
Abstain: none

Motion carried.

**E. Approval of FY18 Title 1 Plan**

Recommendation made to approve the changes to the Title 1 plan due to new ESSA components and extending the targeted assistance to kindergarten students.

Discussion:

Motion by Dorion to approve, seconded by Rodriguez.

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Roll Call Vote: Ayes: Otis, Garrett, Fracaro, Dorion, Rodriguez, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**F. Approval to Renew Contract with Forecast5**

Recommendation made to renew the contract with Forecast5 at \$9,500 for financial planning and projections.

Discussion:

Motion by Fracaro to approve, seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro  
Nays: none  
Abstain: none

Motion carried.

**G. Approval to Renew Contract with Hapara**

Recommendation made to approve renewal of a four year contract with Hapara at a 40% savings, \$3267.00 annually.

Discussion:

Motion by Oxley-Turner to approve the four year contract renewal, seconded by Garrett.

Roll Call Vote: Ayes: Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro, Dorion  
Nays: none  
Abstain: none

Motion carried.

**H. Approval of 2017-2018 Student Handbooks**

Recommendation made to approve the reviewed changes to the student handbooks.

Discussion:

Motion by Rodriguez to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Oxley-Turner, Otis, Garrett, Fracaro, Dorion, Rodriguez  
Nays: none  
Abstain: none

Motion carried.

**I. Employment of Long Term Substitute for First Grade (Mensik)**

Recommendation made to approve Lori Mensik as long term substitute for 1<sup>st</sup> grade at \$95 per day for the first 10 days, then at BS-1 thereafter.

Discussion:

Motion by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Otis, Garrett, Fracaro, Dorion, Rodriguez, Oxley-Turner  
Nays: none

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Abstain: none

Motion carried.

**J. Employment of Long Term Substitute for MG Social Worker (Krepps)**

Recommendation made to approve the employment of Michelle Krepps as the long term substitute K-3 social worker at Milne Grove at \$95 per day for 10 days, then at BS-1 thereafter.

Discussion:

Motion by Oxley-Turner to approve, seconded by Dorion.

Roll Call Vote: Ayes: Garrett, Fracaro, Dorion, Rodriguez, Oxley-Turner, Otis  
Nays: none  
Abstain: none

Motion carried.

**K. Approval of FMLA Coverage Plan for Technology Instructor**

Recommendation made to approve the internal coverage for technology with Mrs. Schaller and Mr. Prieboy.

Discussion:

Motion by Dorion to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Fracaro, Dorion, Rodriguez, Oxley-Turner, Otis, Garrett  
Nays: none  
Abstain: none

Motion carried.

**L. Employment of .5 FTE EL Instructional Aide (Hughes)**

Recommendation made to approve the employment of Michelle Hughes as part time EL instructional aide at Milne Grove at a rate of \$10.25 per hour.

Discussion:

Motion by Fracaro to approve, seconded by Garrett.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro  
Nays: none  
Abstain: none

Motion carried.

**M. Employment of .5 FTE Special Education Instructional Aide (Conway)**

Recommendation made to approve the employment of Shamila Conway as part time special education instructional aide at Milne Grove at a rate of \$10.25 per hour.

Discussion:

Motion by Rodriguez to approve, seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro  
Nays: none  
Abstain: none

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Motion carried.

**N. Employment of Baseball Coach (Feigl)**

Recommendation made to employ Jim Feigl as first year baseball coach for the 2017-18 school year.

Discussion:

Motion by Dorion to approve, seconded by Rodriguez.

Roll Call Vote:       Ayes: Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro, Dorion  
                          Nays: none  
                          Abstain: none

Motion carried.

**O. Employment of Building Receptionist (Hollands-Clinton)**

Recommendation made to approve the employment of Linda Hollands-Clinton as Kelvin Grove building receptionist/district secretary and substitute caller. Her rate of pay will be \$11.00 per hour and she will receive a stipend for sub calling.

Discussion:

Motion by Oxley-Turner to approve, seconded by Garrett.

Roll Call Vote:       Ayes: Oxley-Turner, Otis, Garrett, Fracaro, Dorion, Rodriguez  
                          Nays: none  
                          Abstain: none

Motion carried.

**P. Approval to Recall Certified Staff from Honorable Dismissal (Whitledge)**

Recommendation made to recall Carol Whitledge as a part-time special education teacher for the parochial schools under proportionate share.

Discussion:

Motion by Fracaro to approve, seconded by Garrett.

Roll Call Vote:       Ayes: Otis, Garrett, Fracaro, Dorion, Rodriguez, Oxley-Turner  
                          Nays: none  
                          Abstain: none

Motion carried.

**Q. Approval to Recall Certified Staff from Honorable Dismissal (Schaller)**

Recommendation made to approve the recall of Brittany Schaller as part time special education teacher.

Discussion:

Motion by Dorion to approve, seconded by Rodriguez.

Roll Call Vote:       Ayes: Garrett, Fracaro, Dorion, Rodriguez, Oxley-Turner, Otis  
                          Nays: none  
                          Abstain: none



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Motion carried.

**Informational Items**

The Board reviewed the Legislative Updates, information on the IASB Fall Meeting, and Media Coverage.

**Adjournment**

**Time: 8:31 p.m.**

Motion made by Rodriguez to adjourn, seconded by Dorion.

All members voted to adjourn the meeting by responding affirmatively. No one opposed.

Motion carried.

Meeting adjourned at 8:31 p.m.

  
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Lynn Krumlinde, Recording Secretary

  
\_\_\_\_\_  
Marjorie Otis, Board President