

Lockport School District 91  
Regular Board of Education Meeting  
Tuesday, August 9, 2016 7:00 PM  
Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, August 9, 2016. This meeting was held in the LRC at Kelvin Grove School. Board Secretary, Lynn Krumlinde, took the minutes. Board President, Robert Maida, presided over the meeting.

**Call to Order-** President Maida

Board President Maida called the meeting to order at 7:00 p.m.

**Roll Call:**

Members Present: Maida, Otis, Rodriguez, Oxley-Turner, Dorion, Fracaro

Members Absent: Howell

Late Arrivals: none

Also in attendance: Superintendent Gray, Principal Jennings, Principal Koziol, Special Education Coordinator Larry Spencer, Curriculum Coordinator Erin Holland, staff members, community members, and parents.

**Pledge**

**Approval of Consent Agenda Items**

The Consent Agenda is a list of routine non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All consent items shall be listed with an asterisk(\*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

A. Approval of Minutes \*

B. Approval of Financial Reports \*

C. FOIA Report \*

D. Accept Resignations\*

1. Brian Mulvany

2. Elisabeth Harris

3. MeriBeth Zweizig

4. Tina Dybas

Recommendation made to approve the consent agenda items.

Discussion: Superintendent Gray noted that in the financial data provided, the accounts have not yet been reset for the new fiscal year.

Motion made by Oxley-Turner to approve the consent agenda items, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Maida, Rodriguez, Fracaro, Otis, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

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**Invitation to Address the Board**

An invitation to address the Board of Education was extended to the audience. No one accepted.

**Informational Items**

Informational items discussed by the Board included Legislative Reports, LBSS Endowment Fund, KG LRC Circulation Statistics, Correspondence, Media, KG LRC, and the IESA Sportsmanship Award.

**Board Reports/Discussion Items**

**A. Student Enrollment & Class Size**

Superintendent Gray share current enrollment numbers with the Board. She noted the very high number of returning students not currently registered.

**B. Student Handbooks - Parent Teacher Advisory Committee Recommendations**

Principal Jennings and Principal Koziol reviewed changes made to the Student Handbooks at each building, notably the discipline changes and concussion protocol information added.

**C. Finance Committee Report**

Board Member Dorion reviewed information from the Finance Committee Meeting held earlier in the evening. He noted the committee reviewed expenditure and revenue details and the budget.

**D. Building & Grounds Committee Report**

Board Member Oxley-Turner reviewed information from the Building and Grounds Committee Meeting held earlier in the evening. The Committee discussed the completion of summer work, roof maintenance costs, lighting grant, refinishing of the new gym floor and the new entrance at KG.

**E. Staff Holiday Celebration**

Superintendent Gray proposed the Board consider holding the annual staff holiday celebration on December 22 which is a half day. She feels more staff members would be able to attend a mid-day celebration. The Board agreed and asked Superintendent Gray to put together some ideas.

**F. Proposed Athletic Uniform Replacement Rotation Schedule**

Superintendent Gray provided the Board with a schedule rotation for helping to fund uniforms for the athletic teams.

**Reports of the Superintendent - Mrs. Gray**

**A. State of the District - 2016-2017 School Year**

Superintendent Gray provided information on staff hiring, GoMath update, chromebook and Ipad information, the new lunch program, security updates, learning experiences in the LRC, and budget information.

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B. Review of Tentative 2016-2017 Budget to be Put on Display  
Superintendent Gray provided the Board with estimated fund balances for the FY17 budget which will be on display tomorrow. The legal has been published and the Board will take action at the September Board meeting.

C. Update on State Funding  
The District has received the final payment on FY16 grant monies, but has not received any dollars from the State yet for FY17.

D. Special Education Performance Rating  
The District has received the highest rating for Special Education Performance. (4) based on 14-15 data.

E. Review Planning Document  
The Board reviewed the many events coming up in the next few weeks.

**Closed Session 1**

**Time: 8:03 p.m.**

- Discussion of lawfully closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

Motion made by Dorion to enter a closed session, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Maida, Rodriguez, Otis, Dorion.  
Nays: none  
Abstain: none

Motion carried.

Members Present: Oxley-Turner, Fracaro, Maida, Rodriguez, Otis, Dorion  
Members Absent: Howell  
Late Arrivals: none

Motion made by Otis to come out of closed session and resume the regular meeting at 8:10 p.m., seconded by Fracaro.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez, Otis  
Nays: none  
Abstain: none

Motion carried.

Regular session resumed at 8:12 p.m.

Members Present: Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez, Otis  
Members Absent: Howell  
Late Arrivals: none

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**Action Items:**

**A. Approval to Place the 2016-2017 Tentative Budget on Display**

Recommendation made to approve the tentative FY17 budget for display.

Discussion:

Motion made by Otis to place the FY17 budget on display, seconded by Dorion.

Roll Call Vote:       Ayes: Oxley-Turner, Fracaro, Maida, Rodriguez, Otis, Dorion  
                              Nays: none  
                              Abstain: none

Motion carried.

**B. Approval of Grant Writing Stipend**

Recommendation made to approve the continuation of the \$8,000 grant writing stipend for the work associated with the Early Learner's and the Title 1 Reading Programs.

Discussion:

Motion made by Dorion to approve, seconded by Otis.

Roll Call Vote:       Ayes: Fracaro, Maida, Rodriguez, Otis, Dorion, Oxley-Turner  
                              Nays: none  
                              Abstain: none

Motion carried.

**C. Approval of Recalls of Certified Staff from Honorable Dismissal**

Recommendation made to approve the recalls of Taylor DeSandre and Carol Whitledge from honorable dismissal.

Discussion:

Motion made by Fracaro to approve the recalls, seconded by Dorion.

Roll Call Vote:       Ayes: Maida, Rodriguez, Otis, Dorion, Oxley-Turner, Fracaro  
                              Nays: none  
                              Abstain: none

Motion carried.

**D. Establish Substitute Rate for 2016-2017**

Recommendation made to extend the current substitute rates for the upcoming school year.

Discussion:

Motion made by Otis to approve, seconded by Oxley-Turner.

Roll Call Vote:       Ayes: Rodriguez, Otis, Dorion, Oxley-Turner, Fracaro, Maida  
                              Nays: none  
                              Abstain: none

Motion carried.

**E. Approval of Closed Meeting Records Review & Destruction**

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Recommendation made to open the closed session minutes from December 8, 2015, January 29, 2016, and April 12, 2016 as the information is no longer considered to be confidential.

The minutes from November 10, 2015, March 8, 2016, May 4, 2016 and May 10, 2016 to remain closed as the information is considered to still be confidential in nature.

The recordings of closed sessions through February 4, 2015 to be destroyed as the 18 month retention period has expired.

Discussion:

Motion made by Dorion to approve, seconded by Rodriguez.

Roll Call Vote:       Ayes: Otis, Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez  
                              Nays: none  
                              Abstain: none

Motion carried.

#### **F. Approval of Board Agreements**

Recommendation made to approve the Board Agreements as presented.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote:       Ayes: Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez, Otis  
                              Nays: none  
                              Abstain: none

Motion carried.

#### **G. Approval of Donations**

Recommendation made to approve donations of Iphones, novels and milkweed seeds.

Discussion:

Motion made by Oxley-Turner to, seconded by Rodriguez.

Roll Call Vote:       Ayes: Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez, Otis  
                              Nays: none  
                              Abstain: none

Motion carried.

#### **H. Approval of Membership Commitment - Lockport Little Seven Conference**

Recommendation made to approve partial membership in the LLS Conference and the payment of fees. (Boys Volleyball and Track)

Discussion:

Motion made by Fracaro to approve, seconded by Dorion.

Roll Call Vote:       Ayes: Oxley-Turner, Fracaro, Maida, Rodriguez, Otis, Dorion  
                              Nays: none

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Abstain: none

Motion carried.

**I. Consideration to Renew Contract with Forecast5**

Recommendation made to approve the renewal of the contract with Forecast5 financial forecasting for 2016-2017 at a cost remaining at \$9,000.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Fracaro, Maida, Rodriguez, Otis, Dorion, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

**J. Consideration to Assist with Funding for Volleyball Equipment**

Recommendation made to approve a \$209.98 loan to boys volleyball for volleyballs and a ball cart purchase through Dick's Sporting Goods Matter Foundation.

Discussion:

Motion made by Fracaro to approve the loan, seconded by Otis.

Roll Call Vote: Ayes: Maida, Rodriguez, Otis, Dorion, Oxley-Turner, Fracaro

Nays: none

Abstain: none

Motion carried.

**K. Approval of 2016-2017 Student Handbooks**

Recommendation made to approve the 2016-2017 Student Handbooks.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Otis, Dorion, Oxley-Turner, Fracaro, Maida

Nays: none

Abstain: none

Motion carried.

**L. Employment of Personnel**

**1. Curriculum Coordinator (Erin Holland)**

Recommendation made to approve Erin Holland as Curriculum Coordinator at a salary of \$80,000.00.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Otis, Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez

Nays: none

Abstain: none

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Motion carried.

**2. Temporary Summer Custodian (Ian Simpson)**

Recommendation made to approve the employment of Ian Simpson as a temporary summer custodian at \$8.25 per hour.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez, Otis

Nays: none

Abstain: none

Motion carried.

**3. District Psychologist (Amy Tyree)**

Recommendation made to approve the employment of Amy Tyree as the District psychologist at MA+30/1 on the salary scale.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez, Otis

Nays: none

Abstain: none

Motion carried.

**4. Visitor Receptionist/Secretary (Athena Dingels)**

Recommendation made to approve the employment of Athena Dingels as visitor receptionist/secretary at a rate of \$11.00 per hour plus sub-calling stipend.

Discussion:

Motion made by Otis to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Maida, Rodriguez, Otis, Dorion

Nays: none

Abstain: none

Motion carried.

**5. Building Secretary (Michelle Levato)**

Recommendation made to employ Michelle Levato as Building Secretary at Kelvin Grove at a rate of \$11.00 per hour.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Fracaro, Maida, Rodriguez, Otis, Dorion, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

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**6. 1:1 Special Education Personal Care Aide (Pamela Mavrin)**

Recommendation made to approve the employment of Pamela Mavrin as 1:1 Special Education Personal Care Aide at Milne Grove at a rate of \$10.00 per hour.

Discussion:

Motion made by Otis to approve, seconded by Dorion.

Roll Call Vote: Ayes: Maida, Rodriguez, Otis, Dorion, Oxley-Turner, Fracaro

Nays: none

Abstain: none

Motion carried.

**7. Teacher (Meghan Johnson)**

Recommendation made to approve the employment of Meghan Johnson as a fifth grade teacher at BA-1 on the salary schedule.

Discussion:

Motion made by Rodriguez to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Rodriguez, Otis, Dorion, Oxley-Turner, Fracaro, Maida

Nays: none

Abstain: none

Motion carried.

**8. PT Custodian (TBD)**

Recommendation made to table this action item until next month.

Discussion:

Motion made by Otis to table this item until next month, seconded by Dorion. The Board agrees that the position should be filled as soon as possible, with action to be taken next month.

Roll Call Vote: Ayes: Otis, Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez

Nays: none

Abstain: none

Motion carried.

**9. PT Translator (Sonya Pedersen)**

Recommendation made to employ Sonya Pederson as EL translator at Milne Grove at a rate of \$15.00 per hour. (Paid through the EL grant)

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez, Otis

Nays: none

Abstain: none

Motion carried.



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**M. Consideration to Approve CallOne Service Agreement (this item moved to after closed session)**

**N. Consideration to Approve Contract with Stericycle for Disposal of Biohazardous Waste**

Recommendation made to approve at \$405.00 per year.

Discussion:

Motion made by Otis to approve, seconded by Dorion.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Maida, Rodriguez, Otis, Dorion

Nays: none

Abstain: none

Motion carried.

**O. Employment of Baseball Coach (Jessica Lakics)**

Recommendation made to approve Jessica Lakics as baseball coach for 2016-2017 as first year coach.

Discussion:

Motion made by Dorion to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Maida, Rodriguez, Otis, Dorion, Oxley-Turner, Fracaro

Nays: none

Abstain: none

Motion carried.

**P. Ratify Termination of Lunch/Recess Supervisor (Karpinski)**

Recommendation made to terminate the employment of Lisa Karpinski for cause effective as of August 3, 2016.

Discussion:

Motion made by Oxley-Turner to approve the termination, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Otis, Dorion, Oxley-Turner, Fracaro, Maida

Nays: none

Abstain: none

Motion carried.

**Closed Session II**

**Time: 8:32 p.m.**

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.
- B. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Motion made by Oxley-Turner to enter a closed session, seconded by Dorion.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Maida, Rodriguez, Otis, Dorion

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Nays: none  
Abstain: none

Motion carried.

Members Present: Oxley-Turner, Fracaro, Maida, Rodriguez, Otis, Dorion  
Members Absent: Howell  
Late Arrivals: none

Motion made by Otis to come out of closed session and resume the regular meeting at 9:04 p.m., seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez, Otis  
Nays: none  
Abstain: none

Motion carried.

Regular session resumed at 9:04 p.m.

Members Present: Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez, Otis  
Members Absent: Howell  
Late Arrivals: none

**Action Items:**

**A. Custodial Stipend**

Recommendation made to create a lead custodial position at a rate of \$17.39 per hour.

Discussion:

Motion made by Dorion to approve the position of Lead Custodian, seconded by Fracaro.

Roll Call Vote: Ayes: Rodriguez, Otis, Dorion, Oxley-Turner, Fracaro, Maida  
Nays: none  
Abstain: none

Motion carried.

**M. Consideration to Approve CallOne Service Agreement**

Recommendation made to approve a five year service agreement with CallOne at a rate of \$18,339.02 for the full term.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Maida, Rodriguez, Otis  
Nays: none  
Abstain: none

Motion carried.

**Adjournment**

**Time: 9:08 p.m.**

Motion made by Otis to adjourn, seconded by Rodriguez.

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All members voted to adjourn the meeting by responding affirmatively. No one opposed.  
Motion carried/failed.

Meeting adjourned at 9:09 p.m.

  
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Lynn Krumlinde, Recording Secretary

  
\_\_\_\_\_  
Robert Maida, Board President