

Lockport School District 91
Board of Education Regular Meeting
Tuesday, August 13, 2019 7:00 p.m.
Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, August 13, 2019. This meeting was held in the LRC at Kelvin Grove School. Board President, Laura Garrett presided over the meeting. Recording Secretary, Lynn Krumlinde took the minutes.

Call to Order- President Garrett

Time: 7:02 p.m.

Board President Garrett called the meeting to order at 7:02 p.m.

Roll Call:

Members Present: Garrett, Gallagher, Fracaro, Dorion, Rodriguez, Oxley-Turner

Members Absent: Lee

Late Arrivals: none

Also in attendance: Superintendent Gray, Principal Jennings, Principal Koziol, Curriculum Coordinator Erin Rae, staff members, community members, and parents.

Pledge

Approval of Consent Agenda Items

The Consent Agenda is a list of routine non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All consent items shall be listed with an asterisk (*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

- A. Approval of Minutes *
 - June 11, 2019, June 17, 2019
- B. Approval of Financial Reports *
 - June 2019 and July 2019
 - 1. Payment of Bills (online) *
 - 2. AP Check Register (online) *
 - 3. Monthly Financial Reports (online) *
 - 4. Investment Report *
 - 5. Treasurer's Report *
 - 6. Activity Accounts Report*
- C. FOIA Report *
- D. Accept Resignations*
 - a) Taylor DeSandre
 - b) Jenna Drobick
 - c) Ian Ditter

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Recommendation made to approve the consent agenda items.

Discussion:

Motion made by Oxley-Turner, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Garrett, Gallagher, Rodriguez, Fracaro, Oxley-Turner
 Nays: none
 Abstain: none

Motion carried.

Invitation to Address the Board

An invitation to address the Board of Education was extended to the audience. No one accepted.

Staff Service Recognition- Mrs. Peil

Principal Jennings introduced and thanked Mrs. Peil for her 25 years of service and dedication to the students of the District. She was also presented with a token of appreciation.

Introduction of New Staff Members

Both Principals introduced new staff members to the Board.

Reports

A. Grading Principles FY20 Report – Mrs. Koziol & Mr. Jennings

The building administrators updated the Board on adjustments to the grading practices and our goals for FY20 regarding the move towards standard-based reporting for parents.

B. Curriculum Report- Ms. Rae (formerly Holland)

Ms. Rae updated the Board on curriculum changes relating to the Fine Arts Grant, Blended PE, Gr 4 ELA, and the Technology Curriculum.

C. Strategic Plan Report- Mrs. Gray

Superintendent Gray updated the Board on progress related to the Strategic Plan.

D. Liaison Report- Mrs. Gray

Superintendent Gray informed the Board on the PTO, the PAA, and the Foundation. The PTO is planning one fundraiser per Trimester. They meet the third Thursday of each month, with the next meeting scheduled for August 21st.

The PAA will hold registration on September 5th and 9th. Their next meeting is scheduled for September 3rd.

The Foundation has the Annual 5k scheduled for September 19th. The Dodgeball Tourney will take place in March again. Their next meeting is not yet scheduled.

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Board Reports/Discussion Items

A. Review Student Handbook Recommendations

The Parent Teacher Advisory Committee met to review student handbooks and building discipline policies as required by SB100. The draft handbook modifications were posted in BoardBook. Handbook changes for each building were reviewed.

B. First Reading of Policies

Superintendent Gray reviewed changes or updates for:

- 2:110 Qualifications, Term and Duties of Board Officers - Draft Update
- 2:140 Communications To and From the Board - Draft Update
- 2:140-E Guidance for Board Member Communications, Including Email Use - Draft Update
- 2:230 Public Participation at School Board Meetings and Petitions to the Board - Draft Update
- 4:20 Fund Balances - Draft Update
- 5:180 Temporary Illness or Temporary Incapacity - Draft Update
- 6:40 Curriculum Development - Draft Update
- 6:340 Student Testing and Assessment Program - Draft Update
- 2:240 Board Policy Development - 5 Year Review
- 3:60 Administrative Responsibility of the Building Principal - 5 Year Review
- 4:90 Activity Funds - 5 Year Review
- 5:35 Compliance with the Fair Labor Standards Act - 5 Year Review
- 5:40 Communicable and Chronic Infectious Disease - 5 Year Review
- 5:130 Responsibilities Concerning Internal Information - 5 Year Review
- 6:110 Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives - 5 Year Review
- 7:170 Vandalism - 5 Year Review

These will all be on the agenda next month for second reading and action.

C. Finance Committee Report- Mrs. Garrett

Mrs. Garrett updated the Board on the Finance Committee meeting which took place earlier in the evening. The Committee reviewed both the FY19 budget and the FY20 budget.

D. Buildings and Grounds Committee Report- Mr. Dorion

Mr. Dorion updated the Board on the Buildings and Grounds Committee meeting from earlier in the evening. The Committee approved minutes from the last meeting, reviewed completed summer work, discussed the softball field at MG, discussed the O & M budget, and reviewed CLIC safety review.

Reports of the Superintendent – Mrs. Gray

A. State of the District

Superintendent Gray reviewed enrollment numbers, the Extended Day Kindergarten, new staff members hired, the high number of ELL students, and Evidence Based Funding.

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B. Review Planning Document

Upcoming events in the District were reviewed.

C. Site-Based Expenditure Reporting

Superintendent Gray reviewed the Site-Based Expenditure Reporting. The District started the transition last school year.

D. FY20 Professional Development Plan

Superintendent Gray shared the plan for recommended and scheduled staff training and professional development for SY20

E. Annual Safety Plan Review

Superintendent Gray shared the review of the District Safety Plan. There were no significant findings.

Closed Session 1

Time: 7:47 p.m.

- Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

Motion made by Oxley-Turner to enter a closed session, seconded by Fracaro.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Garrett, Rodriguez, Gallagher, Dorion
Nays: none
Abstain: none

Motion carried.

Members Present: Oxley-Turner, Fracaro, Garrett, Rodriguez, Gallagher, Dorion
Members Absent: Lee
Late Arrivals: none

Motion made by Oxley-Turner to come out of closed session and resume the regular meeting at 7:51 p.m., seconded by Fracaro.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Garrett, Rodriguez, Gallagher
Nays: none
Abstain: none

Motion carried.

Regular session resumed at 7:51 p.m.

Members Present: Dorion, Oxley-Turner, Fracaro, Garrett, Rodriguez, Gallagher
Members Absent: Lee
Late Arrivals: none

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Action Items:

A. Approval to Place FY20 Tentative Budget on Display

Recommendation made to approve placing the FY20 budget on display per requirements.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Garrett.

Roll Call Vote: Ayes: Gallagher, Oxley-Turner, Fracaro, Rodriguez, Garrett, Dorion
 Nays: none
 Abstain: none

Motion carried.

B. Approval of Closed Meeting Records Review and Destruction

Recommendation made to open the closed session minutes of January 15, 2019 Sessions 1, January 22, 2019, February 12, 2019, and May 21, 2019 as information is no longer considered to be confidential. Minutes from January 15, 2019 Session 2, March 12, 2019, and April 16, 2019 will remain closed as information is still considered to be confidential in nature. Approve the destruction of taped closed session minutes through January 16, 2019, as the required 18 month period for saving taped minutes has expired allowing the tapes to be destroyed.

Discussion:

Motion made by Rodriguez to approve as recommended, seconded by Dorion.

Roll Call Vote: Ayes: Fracaro, Gallagher, Rodriguez, Garrett, Dorion, Oxley-Turner
 Nays: none
 Abstain: none

Motion carried.

C. Approval of Board Agreements

Recommendation made to approve the Board Agreements as presented.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Garrett, Gallagher, Dorion, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

D. Approval of 2019-2020 Student Handbooks

Recommendation made to approve the student handbooks as presented.

Discussion:

Motion made by Garrett to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Garrett, Dorion, Gallagher, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

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E. Employment of Certified Staff (Michelle Malito)

Recommendation made to approve the employment on Michelle Malito as fourth grade teacher at BA-1.

Discussion:

Motion by Rodriguez to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Garrett, Fracaro, Dorion, Rodriguez, Oxley-Turner, Gallagher
 Nays: none
 Abstain: none

Motion carried.

F. Employment of Certified Staff (Angela Street)

Recommendation made to approve the employment of Angela Street as eighth grade teacher at BA-11.

Discussion:

Motion made by Fracaro to approve, seconded by Dorion.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Rodriguez, Gallagher, Garrett, Dorion
 Nays: none
 Abstain: none

Motion carried.

G. Employment of Educational Support Staff (1:1 Aide) (Jack Shereck)

Recommendation made to approve the employment of Jack Shereck as a 1:1 aide at MG at \$11 per hour.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Fracaro, Gallagher, Rodriguez, Garrett, Dorion, Oxley-Turner
 Nays: none
 Abstain: none

Motion carried.

H. Employment of Certified Staff (Melisse Reynolds)

Recommendation made to approve the employment of Melisse Reynolds as school social worker at MG at MA-3.

Discussion:

Motion made by Dorion to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Garrett, Dorion, Gallagher, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

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I. Employment of Educational Support Staff Nurse (Devon Lacasse)

Recommendation made to approve the employment of Devon Lacasse as school nurse at Kelvin Grove at an hourly rate of \$25.00 per hour.

Discussion:

Motion made by Rodriguez to approve, seconded by Garrett.

Roll Call Vote: Ayes: Gallagher, Rodriguez, Garrett, Dorion, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

J. Employment of Certified Staff (Lindsey Burnette)

Recommendation made to approve the employment of Lindsey Burnette as the parent liaison/student interventionist/problem solving coach (PLSIPSC) for 2019-2020 at MA+45/11 on the salary schedule.

Discussion:

Motion by Fracaro to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Garrett, Gallagher, Fracaro, Dorion, Rodriguez, Oxley-Turner
 Nays: none
 Abstain: none

Motion carried.

K. Employment of Educational Support Staff (Carrie Scott)

Recommendation made to approve the employment of Carrie Scott as substitute building secretary at Kelvin Grove School for the 2019-2020 school year at a rate of \$11.50 an hour.

Discussion:

Motion made by Rodriguez to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Gallagher, Rodriguez, Garrett, Dorion
 Nays: none
 Abstain: none

Motion carried.

L. Employment of Temporary Summer Custodian (Andrew Centano)

Recommendation made to approve the employment of Andrew Centano as a temporary summer custodian at a rate of \$8.25 per hour. Andrew started working July 3.

Discussion:

Motion made by Dorion to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Fracaro, Gallagher, Rodriguez, Garrett, Dorion, Oxley-Turner
 Nays: none
 Abstain: none

Motion carried.

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M. Employment of Temporary Summer Custodian (Quinn Shereck)

Recommendation made to approve the employment of Quinn Shereck as a temporary summer custodian at a rate of \$8.25 per hour. Quinn began working July 16.

Discussion:

Motion made by Rodriguez to approve, seconded by Dorion.

Roll Call Vote: Ayes: Rodriguez, Garrett, Dorion, Gallagher, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

N. Employment of Math Team Sponsor (Burdette)

Recommendation made to approve Colton Burdette as Math Team Sponsor at first year stipend.

Discussion:

Motion made by Garrett to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Garrett, Gallagher, Dorion, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

O. Employment of Assistant Softball Coach (Heidi Waxweiler)

Recommendation made to approve Heidi Waxweiler as assistant softball coach.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Dorion.

Roll Call Vote: Ayes: Gallagher, Oxley-Turner, Fracaro, Rodriguez, Garrett, Dorion
 Nays: none
 Abstain: none

Motion carried.

P. Approval to Transfer Legal Files

Recommendation made to approve the transfer of all District legal files from Canna and Canna to the firm Houser, Izzo, Petrarca, Gleaso and Stillman. The new firm will also replace Canna and Canna as one of the firms utilized by the District.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Garrett.

Roll Call Vote: Ayes: Rodriguez, Gallagher, Garrett, Dorion, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

Q. Approval of Treasurer's Salary

Recommendation made to approve the District Treasurer's salary at \$3451.76.

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Discussion:

Motion by Dorion to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Garrett, Fracaro, Gallagher, Dorion, Rodriguez, Oxley-Turner
Nays: none
Abstain: none

Motion carried.

R. Approval of September Board Meeting Date Change

Recommendation made to approve changing the September Board meeting to September 17 to allow the required 30+ days for the budget to be on display before official adoption.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Gallagher, Oxley-Turner, Fracaro, Rodriguez, Garrett, Dorion
Nays: none
Abstain: none

Motion carried.

S. Approval of LASEC Classroom Maintenance Agreement

Recommendation made to approve LASEC Classroom Maintenance Agreement for 2019-2020 for four classrooms in the amount of \$44,000.00.

Discussion:

Motion made by Rodriguez to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Fracaro, Gallagher, Rodriguez, Garrett, Dorion, Oxley-Turner
Nays: none
Abstain: none

Motion carried.

T. Disposition of District Property

Recommendation made to approve disposal of student desks, chairs, lunch tables, obsolete equipment from our old Technology Career Lab, steel storage cabinet, two-way radios, card table, science tables, push lawn mower, organ, computer desks, classroom tables, Harcourt Collections: Journeys of Wonder, Practice Books from 1999, and a floor scrubber. All items are either broken, damaged or obsolete.

Discussion:

Motion made by Rodriguez to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Rodriguez, Garrett, Gallagher, Dorion, Oxley-Turner, Fracaro
Nays: none
Abstain: none

Motion carried.

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U. Consideration to Add an Audition Choir at Kelvin Grove

Recommendation made to formally approve the addition of an audition choir at Kelvin Grove.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Garrett, Dorion, Gallagher, Oxley-Turner, Fracaro
 Nays: none
 Abstain: none

Motion carried.

Informational Items

Informational items included Legislative Updates, Correspondence, Media items, Updated Board Committee List, and PTO Bylaws.

Closed Session 2

Time: 8:14 p.m.

Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

Motion made by Oxley-Turner to enter a closed session, seconded by Rodriguez.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Garrett, Rodriguez, Gallagher, Dorion
 Nays: none
 Abstain: none

Motion carried.

Members Present: Oxley-Turner, Fracaro, Garrett, Rodriguez, Gallagher, Dorion

Members Absent: Lee

Late Arrivals: none

Motion made by Rodriguez to come out of closed session and resume the regular meeting at 8:49 p.m., seconded by Oxley-Turner.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Garrett, Rodriguez, Gallagher
 Nays: none
 Abstain: none

Motion carried.

Regular session resumed at 8:49 p.m.

Members Present: Dorion, Oxley-Turner, Fracaro, Garrett, Rodriguez, Gallagher

Members Absent: Lee

Late Arrivals: none

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Adjournment

Time: 8:49 p.m.

Motion made by Fracaro to adjourn, seconded by Garrett.

All members voted to adjourn the meeting by responding affirmatively. No one opposed.

Motion carried.

Meeting adjourned at 8:49 p.m.



Lynn Krumlinde, Recording Secretary



Laura Garrett, Board President