



Lockport School District 91  
Board of Education Regular Meeting  
Tuesday, August 14, 2018 7:00 p.m.  
Kelvin Grove LRC

Nays: none  
Abstain: none

Motion carried.

**Invitation to Address the Board**

An invitation to address the Board of Education was extended to the audience. No one accepted.

**Board Reports/Discussion Items**

**A. Student Enrollment and Class Sizes**

Superintendent Gray reviewed registration numbers as of 5 p.m. today. It was noted that many registrations have been completed in the last week and many since earlier today. The threshold numbers for kindergarten and first grade are not expected to be met based on completed registrations and registrations in progress.

**B. Review Student Handbook Recommendations**

The Board reviewed the Student Handbook recommendations due to policy updates.

**C. End of Year Report and School Report Card Data (FY18)**

Superintendent Gray reviewed the FY18 End of Year Report and School Report Card Data. She noted the increase in truancies. Many students are not called in for absences or no reason is given. The Attendance Office will be making extra calls and mailing letters on these instances for the upcoming year.

**D. Finance Committee Report**

Mrs. Garrett reviewed events of the Finance Committee meeting from earlier in the evening, such as budget discussions, insurance open enrollment and the upcoming audit.

**E. Building & Grounds Committee Report**

Mr. Dorion reviewed discussions of the Building and Grounds meeting from earlier in the evening. Members discussed completed summer work, capital projects, and toured KG to see the “new” rooms/offices.

**Reports of the Superintendent**

**A. State of the District**

Superintendent Gray advised the Board of current open staff positions, briefly touched on work completed at both buildings, 90-minute math blocks, annual 5Essentials Survey, the balanced budget and expected funding. She also discussed the Strategic Plan with the Board.

**B. Review Planning Document**

Upcoming events in the District were reviewed.

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**C. Annual LEA Determination**

The Board discussed the annual Special Education performance rating: meets requirements.

**D. FY18 Professional Development Plan**

The Board reviewed the FY19 training schedule.

**E. Updated Sponsor and Coach Position Descriptions**

Superintendent Gray advised the Board that she is almost done with the updates of Sponsor and/Coaching descriptions.

**F. Student Information System Update**

Superintendent Gray advised the Board of a delay in implementation of the new Student Information System. She is hoping to be able start transitioning in the fall and be able to use the new system for registration in the spring. We would complete the FY19 school year with the current system for state reporting purposes.

**Closed Session**

**Time: 8:04 p.m.**

- Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.5 ILCS 120/2(c) (21).

Motion made by Oxley-Turner to enter a closed session, seconded by Fracaro.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Otis, Garrett, Lee, Dorion  
Nays: none  
Abstain: none

Motion carried.

Members Present: Oxley-Turner, Fracaro, Otis, Garrett, Lee, Dorion  
Members Absent: Rodriguez  
Late Arrivals: none

Motion made by Garrett to come out of closed session and resume the regular meeting at 8:10 p.m., seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Fracaro, Garrett, Otis, Lee  
Nays: none  
Abstain: none

Motion carried.

Regular session resumed at 8:10 p.m.

Members Present: Dorion, Oxley-Turner, Fracaro, Garrett, Otis, Lee  
Members Absent: Rodriguez  
Late Arrivals: none

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**Action Items:**

**A. Approval of Policies and Updates – Second Reading**

Recommendation made to approve policy changes as recommended by Press Plus.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote:       Ayes: Oxley-Turner, Fracaro, Lee, Otis, Garrett, Dorion  
                              Nays: none  
                              Abstain: none

Motion carried.

**B. Approval to Place FY19 Tentative Budget on Display**

Recommendation made to approve display of the FY19 tentative budget.

Discussion:

Motion made by Dorion to approve, seconded by Garrett.

Roll Call Vote:       Ayes: Fracaro, Lee, Otis, Garrett, Dorion, Oxley-Turner  
                              Nays: none  
                              Abstain: none

Motion carried.

**C. Establish FY19 Daily Rate for Substitutes**

Recommendation made to keep the rate for substitutes the same.

Discussion:

Motion made by Fracaro to approve, seconded by Oxley-Turner.

Roll Call Vote:       Ayes: Lee, Otis, Garrett, Oxley-Turner, Fracaro  
                              Nays: none  
                              Abstain: Dorion

Motion carried.

**D. Approval of Closed Meeting Records Review and Destruction**

Recommendation made to open the session minutes of January 16, 2018, (sessions 1 & 2) and May 29, 2018 as information is no longer considered to be confidential; Minutes from February 20, 2018 (sessions 1 & 2), March 6, 2018, April 10, 2018 and May 8, 2018 will remain closed as the information is still considered to be confidential in nature. Closed session recordings thru January 23, 2017 can be destroyed as the required retention period has expired.

Discussion:

Motion made by Oxley-Turner to approve as recommended, seconded by Lee.

Roll Call Vote:       Ayes: Otis, Garrett, Dorion, Oxley-Turner, Fracaro, Lee  
                              Nays: none  
                              Abstain: none

Motion carried.

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**E. Approval of Board Agreements**

Recommendation made to approve the Board Agreements as discussed in June.

Discussion:

Motion by Garrett to approve, seconded by Dorion.

Roll Call Vote: Ayes: Otis, Garrett, Fracaro, Lee, Dorion, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

**F. Approval of Contract with American Sealcoating to Address Failed Sewer Basin KG Parking Lot**

Recommendation made to approve contract with American Sealcoating for failed sewer basin repair at an estimated cost of \$4000.00.

Discussion:

Motion by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Otis, Garrett, Fracaro, Lee

Nays: none

Abstain: none

Motion carried.

**G. Approval of 2018-2019 Student Handbooks**

Recommendation made to approve the 2018-2019 Student Handbooks.

Discussion:

Motion made by Oxley-Turner, seconded by Lee.

Roll Call Vote: Ayes: Lee, Dorion, Garrett, Fracaro, Otis, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

**H. Employment of Middle School Mathematics Instructor (Yunker)**

Recommendation made to approve the employment of Brittany Yunker as middle school math teacher at BS 1.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Oxley-Turner, Fracaro, Lee, Otis, Garrett, Dorion

Nays: none

Abstain: none

Motion carried.

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**I. Employment of Middle School Mathematics Instructor (Kelly)**

Recommendation made to approve the employment of Richard Kelly as middle school math teacher at MS 1.

Discussion:

Motion made by Dorion to approve, seconded by Garrett.

Roll Call Vote:       Ayes: Fracaro, Lee, Otis, Garrett, Dorion, Oxley-Turner  
                          Nays: none  
                          Abstain: none

Motion carried.

**J. Employment of Early Learner Aide (Jonikas)**

Recommendation made to approve the employment of Ginte Jonikas as an Early Learner Aide at 10.25 per hour.

Discussion:

Motion made by Fracaro to approve, seconded by Dorion.

Roll Call Vote:       Ayes: Lee, Otis, Garrett, Dorion, Oxley-Turner, Fracaro  
                          Nays: none  
                          Abstain: none

Motion carried.

**K. Approve Change of Position of Current Employee (Westerhausen)**

Recommendation made to approve change of position for Adriana Westerhausen from recess/lunch supervisor to assistant to the lunchroom supervisor at 8.66 per hour.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Garrett.

Roll Call Vote:       Ayes: Otis, Garrett, Dorion, Oxley-Turner, Fracaro, Lee  
                          Nays: none  
                          Abstain: none

Motion carried.

**L. Approval to Add Assistant Coaching Positions**

Recommendation made to approve assistant coaching positions for Baseball and Softball at a rate one-half the starting coach's pay.

Discussion:

Motion by Fracaro to approve, seconded by Dorion.

Roll Call Vote:       Ayes: Otis, Garrett, Fracaro, Lee, Dorion, Oxley-Turner  
                          Nays: none  
                          Abstain: none

Motion carried.

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**M. Approval of Treasurer's Salary**

Recommendation made to approve the board treasurer's salary for FY19 with a 3.5% increase.

Discussion:

Motion by Oxley-Turner to approve, seconded by Lee.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Otis, Garrett, Fracaro, Lee

Nays: none

Abstain: none

Motion carried.

**N. Approval of September Board Meeting Date Change**

Recommendation made to approve the date change for the September Board meeting to 9/18/18 to accommodate the requirements of the FY19 budget on display.

Discussion:

Motion by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Otis, Garrett, Fracaro, Lee

Nays: none

Abstain: none

Motion carried.

**O. Disposition of District Property**

Recommendation made to approve the disposal of several old science lab tables and broken desks.

Discussion:

Motion by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Otis, Garrett, Fracaro, Lee

Nays: none

Abstain: none

Motion carried.

**Informational Items**

Informational items included correspondence, media items, LBSS Endowment Fund information and the Summer Reading Program information.

**Adjournment**

**Time: 8:22 p.m.**

Motion made by Oxley-Turner to adjourn, seconded by Dorion.

All members voted to adjourn the meeting by responding affirmatively. No one opposed.

Motion carried.

Meeting adjourned at 8:22 p.m.

  
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Lynn Krumlind, Recording Secretary

  
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Marjorie Otis, Board President