

Lockport School District 91  
Board of Education Regular Meeting  
Tuesday, September 12, 2017 7:00 p.m.  
Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, September 12, 2017. This meeting was held in the LRC at Kelvin Grove School. Board President, Marjorie Otis presided over the meeting. Recording Secretary, Lynn Krumlinde took the minutes.

**Call to Order- President Otis**                      **Time: 7:00 p.m.**

Board President Otis called the meeting to order at 7:00 p.m.

**Roll Call:**

Members Present: Garrett, Fracaro, Lee, Dorion, Rodriguez, Oxley-Turner, Otis

Members Absent: none

Late Arrivals: none

Also in attendance: Superintendent Gray, Principal Jennings, Special Education Coordinator Larry Spencer, Curriculum Coordinator Erin Holland, staff members, and community members.

**Pledge**

**FY18 Budget Hearing**

Superintendent Gray distributed copies of the proposed budget and gave a brief overview. With the uncertainty of state money, Superintendent Gray is projecting that will receive 50% of last year's dollars for this year. The estimated budget year-end balance is expected to be \$4,541,128.00. No one asked any questions of the Superintendent related to the budget.

**Approval of Consent Agenda Items**

The Consent Agenda is a list of routine non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All consent items shall be listed with an asterisk (\*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

- A. Approval of Minutes \*
  - August 2017
- B. Approval of Financial Reports \*
  1. Payment of Bills (online) \*
  2. AP Check Register (online) \*
  3. Monthly Financial Reports (online) \*
  4. Investment Report \*
  5. Treasurer's Report \*
  6. Activity Accounts Report\*

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- C. FOIA Report \*
- D. Suspension Reports \*
- E. Accept Resignation \*
  - Conway

Recommendation made to approve the consent agenda items.

Discussion: Superintendent Gray noted that all updated financials were uploaded to Boardbook.

Motion made by Oxley-Turner, seconded by Rodriguez.

Roll Call Vote:       Ayes: Lee, Dorion, Garrett, Rodriguez, Fracaro, Otis, Oxley-Turner  
                          Nays: none  
                          Abstain: none

Motion carried.

**FY17 Audit Report – Mr. John Michalesko, Gassensmith& Michalesko. Ltd.**

Mr. Michalesko gave an overview of the Annual Financial Review. He advised that overall the District is in pretty good shape. The District received a 3.9 Recognition status. All Board members received a paper copy of the AFR.

**Invitation to Address the Board**

An invitation to address the Board of Education was extended to the audience. No one accepted.

**Board Reports/Discussion Items**

**A. D91 Foundation Report**

Five mini-grants were awarded to teachers at the beginning of the school year. The 5K will take place on September 30 and the Foundation is looking for sponsors. The Foundation financial report was provided. The Foundation meets on the third Tuesday of the month if anyone would like to attend.

**B. Goal Setting**

In discussions regarding a Goal Setting meeting, it was determined that the two dates the Board was considering will not work. The Board determined that February 10 would be a better date.

**C. First Reading of Policies**

Superintendent Gray reviewed the proposed changes to the policies listed:

1. **2:220-E3 Closed Meeting Minutes**
2. **2:260 Uniform Grievance Procedures**
3. **6:80 Teaching about Controversial Issues**
4. **6:180 Extended Instructional Programs**
5. **6:210 Instructional Materials**
6. **7:275 Orders to Forego Life-Sustaining Treatment**

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**7. 8:70 Accommodating Individuals with Disabilities**

**8. 5-Year Review (2:210, 4:70, 6:290, 6:330, 7:80, 7:160)**

Most changes were for clarification purposes only, or simply updated references. On item 6 she noted that Option 1 is recommended, and items under the 5-year review were all fine as is.

**Reports of the Superintendent**

**A. Opening of School and Sixth Day Enrollment**

Superintendent Gray provided updated enrollment for both buildings. Our current enrollment is the lowest since 2000.

**B. Presentation of Teacher and Administrator Salary & Benefit Report**

Superintendent Gray provided a handout to Board members. The information will be posted on the website as required.

**C. Update on State Funding**

No updated info was provided by the State. Funding information for August and September will be provided at the next meeting.

**D. Evidence Based Funding and New ESSA Requirements**

The Board reviewed SB 1947 and noted some changes to SB 1. Topics discussed included essential elements and base funding minimum.

**E. Review Planning Document**

Upcoming events in the District were reviewed.

**Action Items:**

**A. Accept FY17 Audit and Annual Financial Report**

Recommendation made to approve the FY17 Audit and AFR.

Discussion:

Motion made by Fracaro to approve, seconded by Oxley-Turner.

Roll Call Vote: Aye: Oxley-Turner, Fracaro, Lee, Rodriguez, Otis, Garrett, Dorion

Nays: none

Abstain: none

Motion carried.

**B. Approve Application of Recognition of Schools**

This item was not acted upon. The updated information was not yet available due to many changes.

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**C. Adopt the FY18 Budget**

President Otis made the recommendation made to approve the FY18 budget.

Discussion:

Motion made by Fracaro to approve, seconded by Dorion.

Roll Call Vote:       Ayes: Lee, Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro  
                          Nays: none  
                          Abstain: none

Motion carried.

**D. Approve Reissuance of Checks**

Recommendation made to approve reissuance of two checks to Mrs. Woodworth. Upon investigation, it was found that she somehow never received the payments and the checks have not been cashed.

Discussion:

Motion made by Dorion to approve, seconded by Oxley-Turner.

Roll Call Vote:       Ayes: Rodriguez, Otis, Garrett, Dorion, Oxley-Turner, Fracaro, Lee  
                          Nays: none  
                          Abstain: none

Motion carried.

**E. Approval to Consolidate Band and Chorus Booster Account with Band and Chorus Activity Accounts**

Recommendation made to combine these accounts.

Discussion:

Motion by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote:       Ayes: Otis, Garrett, Fracaro, Lee, Dorion, Rodriguez, Oxley-Turner  
                          Nays: none  
                          Abstain: none

Motion carried.

**F. Consideration and Action on a Resolution Approving the Waiver of a Covenant Contained in the Bond Resolution Adopted by the Board on February 11, 2014, Authorizing the Issuance of the District's General Obligation School Bonds, Series 2014**

Recommendation made to approve.

Discussion: A representative from Mesirov Financial was present to explain and answer and questions the Board or audience had concerning the resolutions.

Motion by Rodriguez to approve, seconded by Dorion.

Roll Call Vote:       Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro, Lee  
                          Nays: none  
                          Abstain: none

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Motion carried.

**G. Consideration and Action on a Resolution Providing for the Issue of Approximately \$1,600,000 General Obligation Limited Tax School Bonds, Series 2017A, for the Purpose of Increasing the District's Working Cash Fund and Refunding Certain Outstanding Bonds of the District, Providing for the Levy of Taxes to Pay Said Bonds and Authorizing the Sale of Said Bonds to the Purchaser Thereof**

Discussion:

Motion by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro, Lee, Dorion

Nays: none

Abstain: none

Motion carried.

**H. Consideration and Action on a Resolution Providing for the Issue of Approximately \$1,920,000 General Obligation Refunding School Bonds, Series 2017B, for the Purpose of Refunding Certain Outstanding Bonds of the District, Providing for the Levy of Taxes to Pay Said Bonds and Authorizing the Sale of Said Bonds to the Purchaser Thereof**

Recommendation made to approve.

Discussion:

Motion by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Oxley-Turner, Otis, Garrett, Fracaro, Lee, Dorion, Rodriguez

Nays: none

Abstain: none

Motion carried.

**I. Approval to Write and Publish RFBs and RFPs for Building Projects**

Recommendation made to approve the publishing of RFBs and RFPs for building projects.

(RFBs for 4 MG doors, pod rooftop condenser, and KG steam traps; RFPs for 14 rooftop units and MG gym air handler)

Discussion:

Motion by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Otis, Garrett, Fracaro, Lee, Dorion, Rodriguez, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

**J. Approve IASB Field Service Director to Facilitate Goal Setting**

Recommendation made to allow Superintendent Gray to secure IASB Field Service Director and sign contract to facilitate Goal Setting.

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Discussion:

Motion by Dorion to approve, seconded by Garrett.

Roll Call Vote: Ayes: Garrett, Fracaro, Lee, Dorion, Rodriguez, Oxley-Turner, Otis  
Nays: none  
Abstain: none

Motion carried.

**K. Accept Donations**

Recommendation made to accept donations as follows: The KG LRC has received 15 DK Eyewitness Books donated by Troy Craughwell School. Mrs. Draper has received a donation of \$1,600 from the American Heart Association to use towards PE equipment.

Discussion:

Motion by Oxley-Turner to approve the donations, seconded by Dorion.

Roll Call Vote: Ayes: Fracaro, Lee, Dorion, Rodriguez, Oxley-Turner, Otis, Garrett  
Nays: none  
Abstain: none

Motion carried.

**L. Employment of Drama Club Sponsor**

Recommendation made to employ Melody Murphy as Drama Club Sponsor for 17-18. She is a LASEC teacher at KG and has previous experience with drama.

Discussion:

Motion by Fracaro to approve the employment, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Lee, Dorion, Rodriguez, Oxley-Turner, Otis, Garrett, Fracaro  
Nays: none  
Abstain: none

Motion carried.

**Informational Items-** Information items included Media, Correspondence, IASB Three Rivers Fall Meeting, Legislative Reports and Pre-Conference Workshops

**Adjournment**

**Time: 8:13 p.m.**

Motion made by Rodriguez to adjourn, seconded by Lee.

All members voted to adjourn the meeting by responding affirmatively. No one opposed.

Motion carried. Meeting adjourned at 8:13 p.m.

  
Lynn Krumlinde, Recording Secretary

  
Marjorie Otis, Board President