

Lockport School District 91  
Board of Education Regular Meeting  
Tuesday, September 18, 2018 7:00 p.m.  
Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, September 18, 2018. This meeting was held in the LRC at Kelvin Grove School. Board President, Marjorie Otis presided over the meeting. Recording Secretary, Lynn Krumlinde took the minutes.

**Call to Order- President Otis** **Time: 7:02 p.m.**

Board President Otis called the meeting to order at 7:02 p.m.

Roll Call:                   Members Present: Oxley-Turner, Otis, Lee, Dorion, Rodriguez  
                                  Members Absent: Garrett, Fracaro  
                                  Late Arrivals: none

Also in attendance: Superintendent Gray, Principal Jennings, Special Education Coordinator Larry Spencer, Curriculum Coordinator Erin Holland, staff members, community members, and parents.

**Pledge of Allegiance**

**Budget Hearing**

Superintendent Gray reviewed projected fund balances in the FY19 budget, along with projected revenue and expenditures. She also reviewed EBF funding changes. She offered to answer any questions regarding the new budget. There were none.

**Approval of Consent Agenda Items**

The Consent Agenda is a list of routine non-controversial items, which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All consent items shall be listed with an asterisk (\*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its regular order.

- A. Approval of Minutes \*
  - August 14, 2018 Meeting
- B. Approval of Financial Reports \*
  - 1. Payment of Bills (online) \*
  - 2. AP Check Register (online) \*
  - 3. Monthly Financial Reports (online) \*
  - 4. Investment Report
  - 5. Treasurer's Report
  - 6. Activity Accounts Report\*
- C. FOIA Report \*
- D. Suspension Report\*
- E. Accept Resignation \*
- F. Clark (Coaching)

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**G. Approval of Leave Consistent with FMLA**

Recommendation made to approve the consent agenda items.

Discussion:

Motion made by Oxley-Turner, seconded by Dorion.

Roll Call Vote: Ayes: Lee, Dorion, Rodriguez, Otis, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

**FY18 Audit Report- Mr. John Michalesko, Gassensmith & Michalesko, Ltd.**

Mr. Michalesko reviewed the FY18 financial audit details. He noted the District does a good job of controlling the budget and fund balances. The District received a 3.9 recognition rating. He offered to answer any questions regarding the audit or the annual financial review.

**Invitation to Address the Board**

An invitation to address the Board of Education was extended to the audience. No one accepted.

**Board Reports/Discussion Items**

**A. District 91 Foundation, PTO and PAA**

The Board discussed liaisons to the above groups. Mrs. Otis will sit in on the Foundation meetings, Mrs. Garrett for PTO, and Mr. Dorion for the PAA. The Foundation provided a pamphlet to the Board members with a review of the Foundation history. Planned events are the 5K in October and the dodge ball tourney in the spring. The PTO provided a calendar of events. They are seeking new Board members as most of the current board will be reaching the end of their terms. The PAA will be conducting signups for basketball and cheer in the next few weeks. All of these groups are seeking interested volunteers.

**Reports of the Superintendent**

**A. Opening of School and Sixth Day Enrollment**

Superintendent Gray provided the Board with current enrollment numbers.

**B. Presentation of Teacher & Administrator Salary & Benefit Report**

As required, the Board received the teacher & administrator salary & benefit report. This will be posted on the District 91 website as well.

**C. Update on State Funding**

The State Of Illinois currently is behind \$72,182 in FY18 funds and \$43,890 in FY19 funds owed to the District.

**D. Early Learner Program (PFA) Distinction**

Mrs. Koziol oversees the EL Program for the District. There is a program at Richland in the AM and a program at MG in the PM. The program is recognized with the Gold Circle of Quality

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Award. Both Mrs. Koziol and the teacher, Mrs. Torkelson, do an excellent job with the programs.

**E. County Facility Tax Update**

Unfortunately, the push for the county facility tax consideration fell just short of the required number needed to have it placed on the ballot in Will County.

**F. Review Planning Document**

The Board reviewed upcoming events in the District.

**Action Items:**

**A. Accept FY18 Audit and Annual Financial Report**

Recommendation made to accept the FY18 audit and annual financial report.

Discussion:

Motion made by Oxley-Turner to accept, seconded by Lee.

Roll Call Vote:       Ayes: Oxley-Turner, Lee, Rodriguez, Otis, Dorion  
                              Nays: none  
                              Abstain: none

Motion carried.

**B. Adopt the 2018-2019 Budget**

Recommendation made to adopt the FY19 budget as presented.

Discussion:

Motion made by Rodriguez to adopt the FY19 budget, seconded by Oxley-Turner.

Roll Call Vote:       Ayes: Lee, Rodriguez, Otis, Dorion, Oxley-Turner  
                              Nays: none  
                              Abstain: none

Motion carried.

**C. Consideration to Approve the Dissemination Agreement with PMA for Annual Reporting**

Recommendation made to approve the dissemination agreement with PMA for annual reporting.

Discussion: Superintendent Gray advised the Board that with the new 2017 Bond Series, there are many reporting items required by JP Morgan Chase.

Motion made by Oxley-Turner to approve, seconded by Dorion.

Roll Call Vote:       Ayes: Lee, Rodriguez, Otis, Dorion, Oxley-Turner  
                              Nays: none  
                              Abstain: none

Motion carried.

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**D. Employment of Support Staff (Dingels)**

Recommendation made to approve the employment of Liam Dingels as assistant lunch server at KG.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote:       Ayes: Rodriguez, Otis, Dorion, Oxley-Turner, Lee  
                          Nays: none  
                          Abstain: none

Motion carried.

**E. Employment of Assistant Girls Softball Coach (Anderson)**

Recommendation made to approve Chuck Anderson as assistant softball coach. He would receive half of the stipend for 18-19.

Discussion:

Motion by Rodriguez to approve, seconded by Oxley-Turner.

Roll Call Vote:       Ayes: Otis, Lee, Dorion, Rodriguez, Oxley-Turner  
                          Nays: none  
                          Abstain: none

Motion carried.

**F. Approval of Assistant Boys Baseball Coach (Waxweiler)**

Recommendation made to approve Scott Waxweiler as assistant baseball coach at one half the stipend for the 18-19 season.

Discussion:

Motion by Dorion to approve, seconded by Rodriguez.

Roll Call Vote:       Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Lee  
                          Nays: none  
                          Abstain: none

Motion carried.

**G. Approval of Math Team Sponsor (Yunker)**

Recommendation made to approve Brittany Yunker as math team sponsor.

Discussion:

Motion made by Rodriguez, seconded by Lee.

Roll Call Vote:       Ayes: Lee, Dorion, Rodriguez, Otis, Oxley-Turner  
                          Nays: none  
                          Abstain: none

Motion carried.

**H. Approval of Part Time Evening Custodian (Bambuch)**

Recommendation made to approve Bob Bambuch as part-time evening custodian at 11.50 per hour.

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Discussion:

Motion made by Dorion to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Oxley-Turner, Lee, Rodriguez, Otis, Dorion  
Nays: none  
Abstain: none

Motion carried.

**I. Approval of Strategic Plan**

Recommendation made to approve the strategic plan for mailing. She provided the Board with a rough draft of the mailing. She explained the live updating on the website.

Discussion:

Motion made by Dorion to approve, seconded by Lee.

Roll Call Vote: Ayes: Lee, Rodriguez, Otis, Dorion, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**J. Recall of Educational Support Staff from Honorable Dismissal (Conway)**

Recommendation made to recall Shamila Conway at 10.46 per hour.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Lee, Rodriguez, Otis, Dorion, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**K. Approval to Transfer Legal Files**

Recommendation made to approve the transfer of District 91 legal files from Hinshaw and Culbertson LLP to Franczek Radelet P.C.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Dorion.

Roll Call Vote: Ayes: Rodriguez, Otis, Dorion, Oxley-Turner, Lee  
Nays: none  
Abstain: none

Motion carried.

**L. Approval to Reissue Check to Riverside Medical Center**

Recommendation made to reissue a check to Riverside Medical Center for \$598.00 for services rendered. The check was issued in June and they have not received it, nor has it been cashed.

Discussion:

Motion made by Rodriguez to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Otis, Lee, Dorion, Rodriguez, Oxley-Turner

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Nays: none  
Abstain: none

Motion carried.

**M. Approval to Close Baseball Field for Repairs (March-May 2019)**

Recommendation made to close the baseball field for needed repairs in the spring. This will not impact our team, but will impact travel teams that have used the field.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Lee  
Nays: none  
Abstain: none

Motion carried.

**N. Disposition of Property**

Recommendation made to approve the disposition of clickers and a Conn organ and records.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Lee.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Lee  
Nays: none  
Abstain: none

Motion carried.

**O. Approval of Snow Removal Contract**

Recommendation made to approve White Oaks Landscaping, Inc. for snow removal for a five year contract.

Discussion:

Motion made by Rodriguez to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Dorion, Rodriguez, Oxley-Turner, Otis, Lee  
Nays: none  
Abstain: none

Motion carried.

**P. Consideration to Approve Student Safety Management Services Provided by Gaggle**

Recommendation made to approve the contract for student safety management to be provided by Gaggle at a cost of \$6,965.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Dorion.

Roll Call Vote: Ayes: Lee, Rodriguez, Otis, Dorion, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

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**Q. Approval of Lockport Little Seven Athletic Conference Dues**

Recommendation made to approve the partial conference membership for 18-19 in the amount of \$422.56.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote:       Ayes: Lee, Rodriguez, Otis, Dorion, Oxley-Turner  
                          Nays: none  
                          Abstain: none

Motion carried.

**R. Accept Donations**

Recommendation made to accept donations from Laraway School and Mr. Feigl.

Discussion:

Motion made by Oxley-Turner to accept the donations, seconded by Rodriguez.

Roll Call Vote:       Ayes: Rodriguez, Otis, Dorion, Oxley-Turner, Lee  
                          Nays: none  
                          Abstain: none

Motion carried.

**Informational Items**

Informational items included Media, Correspondence, IASB Three Rivers Fall Meeting, Legislative Reports, TRS News Article, Illinois Statutes Affecting Schools, Student Recognition Schedule, Pre-Conference Workshops, and LRC Updates.

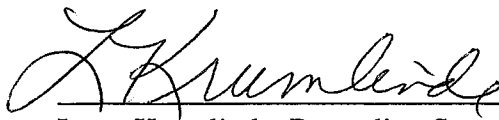
**Adjournment**

**Time: 8:18 p.m.**

Motion made by Oxley-Turner to adjourn, seconded by Rodriguez. All members voted to adjourn the meeting by responding affirmatively. No one opposed.

Motion carried.

Meeting adjourned at 8:18 p.m.

  
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Lynn Krumlinde, Recording Secretary

  
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Marjorie Otis, Board President