

Board of Education

Public Comments at Board of Education Meetings and Petitions to the Board

At each regular and special open meeting, members of the public and District employees may comment on or ask questions of the Board, subject to reasonable constraints.

The individuals appearing before the Board are expected to follow these guidelines:

1. Such a person shall submit a request in writing to the Board Secretary to address the Board. Such a request shall be received at least five (5) working days prior to the Board meeting, and shall include said reason for the request.
2. At the meeting, a person who has complied with number 1 above shall inform the Board Secretary of his/her presence at the meeting.
3. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President.
4. Identify oneself and be brief. Ordinarily, such comments shall be limited to five minutes. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the individual may be allowed to speak for more than two minutes.
5. Observe the Board President's decision to shorten public comment to conserve time and give the maximum number of individuals an opportunity to speak.
6. Observe the Board President's decision to determine procedural matters regarding public participation not otherwise covered in Board policy.
7. Conduct oneself with respect and civility toward others and otherwise abide by Board policy, 8:30, *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board of Education in the next regular Board packet unless the Superintendent deems the matter to be urgent.

LEGAL REF.: 5 ILCS 120/2.06.
105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: February 8, 2011