

**District 91 Board of Education
Building and Grounds Meeting Minutes
April 16, 2019
6:00 p.m.
Kelvin Grove LRC**

- I. Call to order – 6:00 p.m.
- II. Role Call - Attendees include: Marge Otis, Laura Garrett, David Lee, Jim Pierson, Donna Gray, Estella Rodriguez, and Daniel Dorion
- III. Public Comment – No public comments
- IV. Committee Discussion Items
 - A. Meeting minutes from January 15, 2019 were reviewed and approved.
 - B. Mr. Pierson discussed the results from the indoor air quality testing performed at both Milne Grove and Kelvin Grove buildings. The test results concluded that the air in both buildings is clean and without reason for concern.
 - C. Mr. Pierson reviewed the maintenance work completed over Spring Break. *Some* of the many completed tasks include:
 - All classrooms cleaned, vacuumed, wet mopped, dusted
 - All offices cleaned, sanitized, and whiteboards cleaned
 - All hallways were swept and scrubbed
 - Bleachers in both gyms (KG) were swept and mopped
 - Replaced three failed emergency lights
 - Foyer walls were painted
 - Both ball fields were mowed and dragged
 - Replaced a bad circuit breaker supplying the exercise room
 - D. Mr. Pierson gave the Committee a brief description of the proposed work to be completed over Summer Break. Some of the tasks include:
 - Kelvin Grove**
 - All classroom and office furnishings, light fixtures, walls, windows, and whiteboards will be cleaned.
 - All restrooms and locker rooms will be thoroughly cleaned
 - All hallways will be thoroughly cleaned

- Both gymnasiums will be thoroughly cleaned, including light fixtures, vents, and walls washed, bleachers (and under) cleaned.
- All RTUs serviced and checked for proper operation
- Boiler will be drained, cleaned, pumps checked and refilled for winter operation

Milne Grove

- All classroom and office furnishings, light fixtures, walls, windows, and whiteboards will be cleaned.
- All restrooms and locker rooms will be thoroughly cleaned
- All hallways will be thoroughly cleaned
- Contractor to replace the service water main
- Water pipes will be flushed to remove pea gravel introduced during last winter's water main break
- Contractor to patch, reseal, and restripe the parking lot
- All window air conditioning units will have their filters, and grills cleaned and checked for proper operation

E. The Committee was presented with projected major projects for fiscal year 2019 through fiscal year 2024. Some of the projected projects include:

2019

- Boiler Feed Tank (KG)
- EGSL IAQ Testing (KG)
- EGSL IAQ Testing (MG)

2020

- South Parking Lot (KG)
- Visual Fire Alarm (MG)
- Feneli Gym Doors (KG)
- Water Main (MG)
- Elevator (MG)

2021

- AHU's Office/Gym (KG)
- ADA Crossing (KG)
- PA/Master Clock (KG)

2022

- Carpeting-Office/LRC (KG)
- POD Ceiling Tile (KG)
- North/Rear Parking (KG)
- Doors/Hardware (MG)

2023

- Roof (2000 addition) (KG)
- Pod Entrance Doors (KG)

F. Adjournment

A handwritten signature in black ink, appearing to be "D. D. D.", written over a horizontal line.

Building and Grounds Committee Chair