

**Lockport School District 91 Board of Education  
Building and Grounds Committee Meeting Minutes  
August 13, 2019  
6:00 p.m.  
Kelvin Grove LRC**

- I. Call to Order – 6:00 p.m.
- II. Roll Call – Attendees include: Kathy Gallagher, Laura Garrett, Jen Fracaro, Donna Gray, Jim Pierson, Jaime Koziol, John Jennings, and Dan Dorion
- III. Invitation for Public Comment – No public comments.
- IV. Approval of Minutes – Meeting minutes from the April 16, 2019 Building and Grounds Committee Meeting were approved.
- V. Committee Discussion Items

**A. Summary of Summer Work:**

Mr. Pierson gave the Committee an overview of the work performed over over the summer months. Despite several challenges with schedules, all of the work listed in the detailed outline (provided) was completed.

A brief overview of some of the completed summer work:

Kelvin Grove:

- All furnishings, light fixtures, walls, windows and whiteboards in all classrooms were thoroughly cleaned. Additionally, all restrooms, offices, hallways, as well as both gymnasiums, were thoroughly cleaned. All floors were stripped and waxed.
- The lawn was sprayed for weed control
- All window A/C units had their filters and grills cleaned
- Constructed and furnished a new room in the POD for Parent Liason
- Picked up, assembled, and distributed furniture from Schaumburg District 54
- Baseball field had edging and dirt work in preparing for upcoming season. (Mr. Fiegle and Ms. Anderson). Mr. Draper, Mr. Fiegle, and Mr. Knize have generously volunteered their time to make improvements to the dugouts.
- Purchased natural gas for two additional years with a projected savings of about \$2,584/year district wide.
- All RTUs were serviced and checked for proper operation.
- All Brightlinks were removed and replaced with new units (B. Kincaid).

Milne Grove:

- All furnishings, light fixtures, walls, windows and whiteboards in all classrooms were thoroughly cleaned. Additionally, all restrooms, offices, hallways, as well as the gymnasium, were thoroughly cleaned. All floors were stripped and waxed.
- All unit vents were cleaned and their filters changed.
- All Brightlinks were removed and replaced with new units (B. Kincaid)
- The water pipes were flushed to remove the pea gravel introduced from the last water main break.

In addition to these items, the boilers at KG were to be converted from steam to water at a cost of about \$31,000.

Also, the softball field at MG is pretty much filled in with grass/weeds. Instead of spending additional money and energy in rehabbing the field back into a playable softball diamond (as agreed upon by the Board), Mr. Pierson will spray it for weeds and will re-seed it. This will leave the field as a low maintenance grass field area, yet will retain the fence and backstop for potential future softball use.

Mr. Pierson also gave the B&G Committee a tour of KG's fresh painted walls in the Feneli Gymnasium as well as the newly constructed PSL office. Everything looked outstanding and the Committee commended Mr. Pierson and the Custodial Staff for their tremendous work.

**B. Summary of O&M Budget:**

Mr. Pierson provided O&M budget numbers. Some of the items within the O&M budget have been re-categorized as capital outlay.

**C. CLIC Loss Control Assessment:**

Mr. Pierson reviewed the Collective Liability Insurance Cooperative (CLIC).

VI. Adjournment – 6:55 p.m.

  
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Building & Grounds Committee Chair

11/12/19  
Date