

**District 91 Board of Education**  
**Building and Grounds Meeting Minutes**  
**April 10, 2018**  
**6:00 p.m.**  
**Kelvin Grove LRC**

I. Call to order – 6:00 p.m.

II. Role Call – Attendees include: Marge Otis, Laura Garrett, David Lee, Jennifer Fracaro, Daniel Dorion, Donna Gray, and Jim Pierson.

III. Approval of B&G Meeting Minutes from January 16, 2018 – Minutes approved.

IV. Invitation for public comment – No comments made.

V. Committee Discussion Items

**A. Safety Enhancements (outside) --**

A window screening is to be installed professionally at both Milne and Kelvin Grove. A slight adjustment was made in the total installation cost as hiring a contractor was not originally anticipated. The adjusted, installed cost for both buildings will be just over \$39,000.

**B. Solar Energy –**

Mr. Pierson reached out to two solar companies for options in saving the District money via reduced electrical costs. Sun Peak Energy offers several solar energy options including a solar panel parking lot canopy, however, the District is already paying less in energy costs than the required energy use break-even point. For now, solar energy is not a justifiable cost savings to the District.

**C. Work Completed Over Spring Break –**

The hallway floors were scrubbed and buffed at KG. The HVAC system in parts of KG had some finishing work done. All HVAC units are now automated and controlled via WiFi.

A small punch list of items to be finished with the MG entrance doors has been created. The offices at both MG and KG were cleaned.

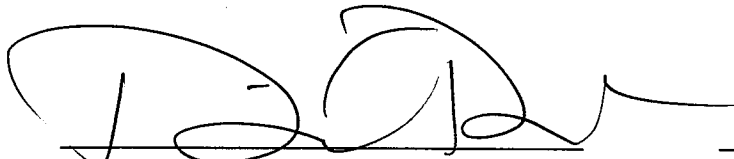
Additionally, Mr. Pierson has reached out to Laraway School District to place “dibs” on many pieces of furniture that they are giving to other districts as they make room for new furniture as part of a remodeling project. Some of the pieces include desks and work tables. Mr. Pierson is arranging for pick up of the furniture.

**D. Summer Projects -**

Mr. Pierson is gathering information for costs on sealcoating the KG parking lot. Summer maintenance plans include painting hallways, cleaning classrooms, and scrubbing floors.

There was additional discussion regarding the softball field at MG. Questions were raised by meeting attendees on how/if we should proceed with future maintenance of the field, and if so, to what extent?

**VI. Adjournment**



Committee Chair

8/14/18

Date