

**District 91 Board of Education
Building and Grounds Meeting Minutes
January 16, 2018
6:00 pm
KG LRC**

I. Call to order - 6:05 pm.

II. Role Call – Attendees include: Jennifer Fracaro, David Lee, Estella Rodriguez, Daniel Dorion, Donna Gray, and Jim Pierson.

III. Invitation for Public Comment – No comments made.

IV. Committee Discussion Items

A. **Approval of Minutes from November 14, 2017** –
The minutes were approved as presented.

B. **Update on Work Conducted Over Winter Break** --
Mr. Pierson distributed a list of all completed work done over Winter Break. **Some** of the many completed tasks include:

KG

Replacement of 12 doors in 4-5 hallway
All classrooms and restrooms cleaned/sanitized
New white board installed in LRC
All windows cleaned
Replacement of tiles in Room 7 due to leaky radiator
Radiator leaks in 4-5 Boy's restroom, Room 6&7 repaired

MG

All classrooms and restrooms cleaned/sanitized
All windows cleaned
Gymnasium swept, power scrubbed, and buffed
Toilet seat in Nurse's restroom replaced
Brightlink in Mrs. McGreevy's room relocated
All hallways were mopped, power scrubbed, and buffed

C. Cleaning & Refinishing of Gym Floors —

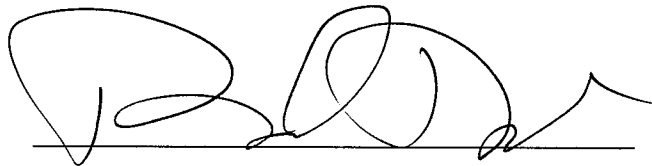
The wood floor of the New Gym at KG is scheduled for re-sanding and new clear coat in summer of 2018. Scheduling for this type of work is usually done very far in advance due to the demand by other districts needing similar work--also to be completed during summer months. Additionally, Mr. Pierson would like to have the floor of the Old Gym lightly sanded and clear coated sometime in the near future.

D. Prioritization of Building Needs – Mr. James Pierson

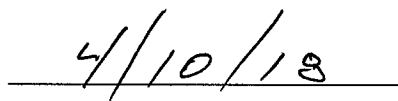
Mr. Pierson distributed a Strategic Maintenance and Repair Plan, which itemized recommended maintenance or replacement items to be addressed in the future. Mr. Pierson also advised the Board that he contacted Satori Energy to lock in a new electric rate @ 0.062/kwh which is lower than the current rate of 0.068/kwh. The energy savings equates to an approximate savings of \$3500 annually.

Mr. Pierson also advised the Board that a \$10,400 Nicor rebate should be issued to the District for the replacement of several steam traps at KG.

V. Adjournment – The meeting was adjourned at 6:45 pm.



Signature



Date