

# **District 91 Board of Education Building & Grounds Meeting Minutes**

**August 8, 2017**

**6:00pm**

**KG LRC**

- I. Call to order - the meeting was called to order by Donna Gray at 6:00pm.**
  
- II. Role Call - Attendees include: Daniel Dorion\*, Jennifer Fracaro, Laura Garrett, Donna Gray, Jaime Koziol, Marge Otis, Estella Rodriguez, and Jim Pierson**  
**\*Mr. Dorion will serve as chair and note taker**
  
- III. Invitation for Public Comment - No one was present to address the committee; no public comment.**
  
- IV. Committee Discussion Items**
  - A. Approval of Minutes from April 11, 2017 - The April minutes were approved as presented.**
  
  - B. Summary of Summer Work -**

**Mr. Pierson provided each member of the committee with an itemized copy of the summer work performed in Milne (17 items) and Kelvin Grove Schools (26 items) over the summer. In addition, the building and grounds team fulfilled 48 (and counting) work orders. The initial summer project list was provided, including 15 items at Kelvin and 11 at Milne, so the final project count represents an expansion. The committee noted how nice the gym floor turned out; unfortunately, it is not possible to walk on the floor to turn on the lights because it is still drying. This prevents full and optimal viewing.**

**There are only a few items remaining, mainly the removal of items from the stage, potential classroom moves, and**

**honoring new requests as they come in. In addition, the doors in the 1951 hallway are delayed due to a manufacturer/supply issue. The doors are expected to ship during the week of August 22nd rather than July 27th. Mr. Pierson intends to install the doors on the weekends in order not to interrupt learning; the schedule will be determined when the doors are received.**

**C. Office Upgrades at Milne Grove**

**The work at Milne was discussed. The project turned out nicely and Mr. Pierson worked extensively to reconfigure and rewire in order to move the lighting, power and feed the new monitors, and power the wall outlets and bright link, etc. He also built the wall and replaced ceiling tiles. A new desk was purchased and a new tile floor was installed. The new space is bright and cheerful, open and student friendly - allowing for a great deal of function.**

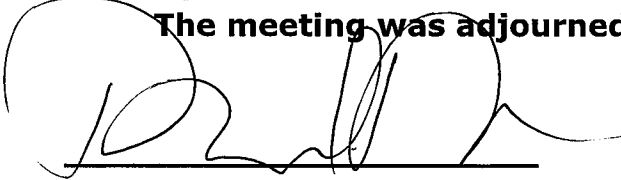
**D. Other projects - the old gym floor needs to be addressed at Kg, but the funds are budgeted. This will not be a total strip due to an extreme stripping of the floor in the 1990's that took a significant portion of the floor off. It is necessary to be judicious in stripping it further to avoid exposing the nails.**

**E. Mr. Pierson asked for input from the committee regarding projects or issues they have observed that need tending to in the facilities. No projects were presented.**

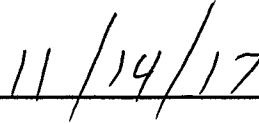
**F. The asphalt patching at KG was discussed. The roof patches were made and they seem to be holding, the roof has not continued to leak; the roof is not scheduled for replacement until 2022. A few ceiling tiles need replacement, and periodic inspections will be made by an expert to ensure that future leaks are addressed immediately.**

**V. Adjournment**

**The meeting was adjourned at 6:35pm.**

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned above a solid horizontal line.

**Signature**

The date "11/14/17" handwritten in black ink, positioned above a solid horizontal line.

**Date**

