

Lockport Elementary School District 91

808 Adams Street
Lockport, Illinois 60441
Donna J. Gray, Superintendent

EMERGENCY ACTION PLAN – INTERSCHOLASTIC ATHLETICS

District 91 has a written emergency plan that should be followed in the event of a medical emergency. All medical personnel, administrators, coaches, and other school personnel who may reasonably be called upon to assist in an emergency should be familiar with this document and their role and responsibility in an emergency. The following emergency procedures are applicable at the following locations at Kelvin Grove School: Softball Field, Baseball Field, Gymnasiums and areas immediately adjacent to these venues. Any questions should be directed to the school administrator.

Medical Emergencies

An emergency is any medical problem that could cause death or permanent injury if not treated quickly, including severe pain. Such injuries may include, but are not limited to: cervical spine injuries, head injuries, serious bleeding, shock, loss of limb, anaphylaxis, heatstroke / heat exhaustion, and cardiac or respiratory arrest.

The following situations warrant calling 9-1-1

1. Anaphylactic shock
2. An athlete is not breathing
3. An athlete has lost consciousness
4. Severe bleeding that cannot be stopped
5. Evidence or suspicion of heat stroke or heat exhaustion
6. It is suspected that an athlete may have a neck or back injury
7. An athlete has an open fracture (bone fragments stick out through the skin or a wound penetrates down to the broken bone)
8. Any other injury/illness threatening permanent impairment or death

Emergency Telephone Numbers

1. Silver Cross Hospital: (815) 300-1100
2. Non-Emergency #: (815) 838-2131
3. Kelvin Grove: (815) 838-0737

Locations of AED's on Campus

1. In foyer across from office
2. Outside of old gym by door #1

***All personnel should take note of the closest AED to their location, practice, or game location.**

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ATHLETIC EMERGENCY ACTION PLAN

Chain of Command

School Athletic Administrator / Athletic Director

Administrator

Head Coach

On Duty Supervisor

The highest person in the chain of command, who is present at the scene, will be the designated person in charge (the Leader.) The leader will decide whether or not to call 911, will instruct others how they may be of help, and will be the person who stays with the athlete until EMS arrives.

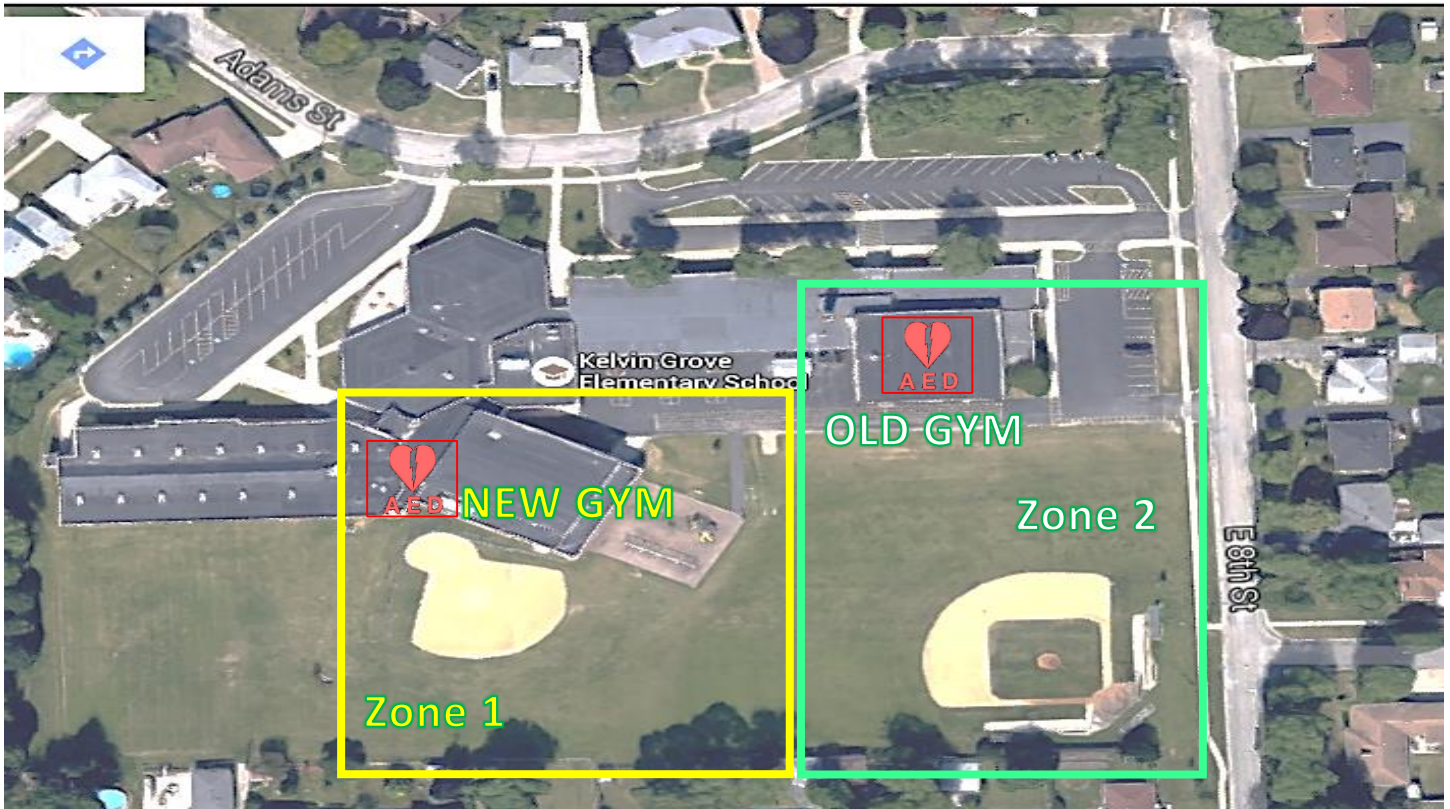
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1. Call 911 – Specify the type of emergency. **DO NOT HANG UP UNTIL EMS HANGS UP FIRST.**
2. Instruct Emergency Medical Services (EMS) personnel to report to _____ and meet _____ at _____ as there is an injured student-athlete/coach/spectator in need of medical treatment.
3. Provide the following necessary information to EMS personnel:
 - Caller’s name, location and nearest intersection, and telephone number
 - Number of victim(s), condition of victim(s) and how to get to them
 - First Aid treatment initiated
 - Specific directions as needed to locate scene of the incident; meet at the closest intersection to direct ambulance.
 - Other information as requested by dispatcher.
4. Provide appropriate emergency care until arrival of EMS personnel.
 - On arrival of EMS personnel, provide pertinent information (method of injury, vital signs, treatment rendered, medical history if known, and assist with emergency care as needed.)
5. The Designated Leader is to do the following:
 - Obtain the injured student’s Emergency Card
 - Request medical staff to contact parents with school personnel present, if parents are not present at the contest. Medical personnel or other athletic staff member should accompany the athlete to the hospital.
 - Inform coaches and administrative personnel of the incident.
 - Obtain medical history and insurance information.
 - Complete appropriate injury reports.
 - Contact the injured student’s parents the day following the event.

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LOCAL AREA MAP OF KELVIN GROVE ELEMENTARY SCHOOL



School Address:

Kelvin Grove Elementary School
808 Adams St. Lockport, IL 60441
Telephone: 815-838-0737

Important Phone Numbers:

Silver Cross Hospital: (815) 300-1100
Non-Emergency #: (815) 838-2131

Zone 1: (Softball Field, New/Main Gym)

EMS Route: South. Adams St. Main Entrance:
Door #4 (by flagpole)
Primary AED: In foyer (Door #4) across from office
Secondary AED: Outside of old gym by door #1

Zone 2: (Baseball Field, Old Gym)

EMS Route: East 8th St. and Summit Dr. Door #1
Primary AED: Outside of old gym by door #1
Secondary AED: In foyer (Door #4 entrance)
across from office