

DISTRICT 91 BOARD OF EDUCATION MEETING

January 13, 2015

7:00 p.m. Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, January 13, 2015. This meeting was held in the LRC at Kelvin Grove School. Board Secretary, Lynn Krumlinde, took the minutes. Board President, Robert Maida, presided over the meeting.

**Call to Order** – President Maida

Board President Maida called the meeting to order at 7:04 p.m.

**Roll Call:**

**Members Present:** Howell, Gory, Fracaro, Maida, Otis, Jerrick

**Members Absent:** Creed

**Late Arrivals:** none

Also in attendance: Superintendent Donna Gray, Principal John Jennings, Principal Jaime Koziol, Special Education Coordinator Larry Spencer, staff members, community members, and parents.

**Pledge**

**Approval of Consent Agenda Items.** The Consent Agenda is a list of routine non-controversial items which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All Consent items shall be listed with an asterisk (\*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its' regular order.

- A. Approval of Minutes \*
- B. Approval of Financial Reports\*
  - 1. Payment of Bills (on web)\*
  - 2. AP Check Register (on web)\*
  - 3. Monthly Financial Reports (on web)\*
  - 4. Activity Account Report\*
  - 5. Treasurer's Report \*
  - 6. Investment Report\*
- C. FOIA Report \*
- D. Suspension Report \*

Recommendation made to approve the consent agenda items.

Discussion:

Motion made by Otis to approve the consent agenda items, seconded by Gory.

Roll Call Vote: Ayes: Jerrick, Fracaro, Howell, Maida, Otis, Gory

Nays: none

Abstain: none

Motion carried.

**Student Recognition- Building Principals**

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Mrs. Koziol and the Kindergarten teachers, Mrs. Preboy and Mrs. Adams, introduced and recognized several students for their good character and commitment to education.

Mr. Jennings and fifth grade teacher, Ms. Findlay, introduced and recognized three students for their outstanding character.

### **Invitation to Address the Board of Education**

An invitation to address the Board of Education was extended, No one accepted.

### **District 91 Education Foundation Update- Mr. Adam Woodworth**

Mr. Woodworth advised that the foundation is officially operational. They are in the process of preparing for their first fundraiser, a dodgeball tournament to be held in March. They will hold a regular meeting on January 20.

### **Board Reports/Discussion Items**

#### 1. Review of 2:80-E-IASB Board Member Code of Conduct

Mr. Maida reviewed the first bullet item in the Board Member Code of Conduct.

#### 2. Parent Athletic Association Update- Mr. Maida

The next meeting is scheduled for Thursday. The Association is struggling to find enough parents to fill positions. Some bills need to be paid. The Board of Education would like a copy of the financial report for review.

#### 3. Building & Grounds Committee Report- Mrs. Fracaro

The Committee met with Opterra earlier this evening. The committee also discussed a few items such as the staff lounge at MG not having a sink, the unit vents, and the new custodial work order system.

#### 4. Information from Joint Annual Conference- Mr. Howell

Mr. Howell did not bring his information this evening. He asked to be re-scheduled for next month.

#### 5. Strategic Plan Newsletter

The Board discussed the distribution of the strategic plan progress. It will be posted on the District Youtube channel, sent out to staff and committee members and posted on the District website.

#### 6. Establish Superintendent Evaluation Date

The Board will meet on February 4 at 7:00 pm to evaluate Superintendent Gray. They asked Mrs. Gray to provide a cover page and summary of the Strategic Plan and progress.

#### 7. Consideration of Part-time Custodian- Mrs. Otis

The Board discussed the possibility of hiring a part-time custodian to work 8am-1pm daily. The Board felt it was a good idea to start the process to hire for the position.

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**Superintendent Reports/Discussion Items**

1. State Funding Update

The State of Illinois currently owes \$137,427 to the District, which is a little less than last month.

2. Strategic Plan Report

In reviewing the report, there are a few items to prioritize.

3. Establish Date for FY16 Budget Planning Meeting

The Board will meet on February 17 and February 23 at 7pm to discuss the FY16 Budget.

4. E-rate Funding

The E-rate funding qualifications are changing. Some phone services will no longer be eligible. New money will be allocated to network switches and access points. Mrs. Gray will get a plan to the E-rate specialist to see what the District will be able to do.

5. KG TV on the Air

Mrs. Bruemmer and Mrs. Skoczek presented KGTV. We have students producing, directing, and broadcasting the morning announcements. The announcements are available via the web. They are having a lot of fun while learning the process.

6. Review Planning Document

Mrs. Gray reviewed the upcoming events in the District.

**Action Items**

**A. Adoption of Policies- Second Reading**

Recommendation made to approve the policies as presented last month.

Discussion:

Motion made by Fracaro to approve the policies, seconded by Jerrick.

Roll Call Vote: Ayes: Jerrick, Howell, Gory, Maida, Fracaro, Otis

Nays: none

Abstain: none

Motion carried.

**B. Consideration to Release Performance Contract RFP**

Recommendation made to approve the request.

Discussion: Discussion took place regarding how much work the District can actually afford to do. If the District requests pricing from vendors then do not go ahead with work, many vendors will feel we've wasted their time.

Motion made by Otis to approve seeking RFP, seconded by Gory.

Roll Call Vote: Ayes: Gory, Fracaro, Otis, Howell, Jerrick, Maida

Nays: none

Abstain: none

Motion carried.

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**C. Employment of Certified Staff (Ms. Dybas)**

Recommendation made to approve the employment of Tina Dybas as eighth grade Science and Social Studies teacher at Kelvin Grove.

Discussion: Mrs. Gray apologized to the Board for not including a copy of Ms. Dybas' resume in the packet that was sent to members. A copy was given out at the meeting. It was noted that the salary will be prorated.

Motion made by Howell to approve the employment, seconded by Fracaro.

Roll Call Vote: Ayes: Maida, Otis, Howell, Fracaro, Gory, Jerrick  
Nays: none  
Abstain: none

Motion carried.

**Informational Items**

**A. Media**

Mrs. Gray informed the Board that in a recent article regarding the past year in the District in the Lockport Legend, the paper inadvertently represented her as Dr. Donna Gray. The paper has apologized for the error and is printing a correction.

**Closed Session**

**Time 8:43 p.m.**

- The placement of individual students in special education programs and other matters relating to individual students. 6 ILCS 120/2(c)(10).

Motion made by Otis to enter a closed session, seconded by Gory.

Roll Call Vote: Ayes: Gory, Howell, Jerrick, Maida, Fracaro, Otis  
Nays: none  
Abstain: none

Motion carried.

**Members Present:** Gory, Howell, Jerrick, Maida, Fracaro, Otis  
**Members Absent:** Creed  
**Late Arrivals:** none

Motion made by Gory to come out of the closed session and resume the regular meeting at 8:49 p.m., seconded by Otis.

Roll Call Vote: Ayes: Howell, Gory, Jerrick, Otis, Maida, Fracaro  
Nays: none  
Abstain: none

Motion carried.

**Members Present:** Howell, Gory, Jerrick, Otis, Maida, Fracaro  
**Members Absent:** Creed  
**Late Arrivals:** none

Regular session resumed at 8:49 p.m.

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Mr. Maida informed the Board the Member Mrs. Creed has told him of her intentions to step down from the Board. She will send a letter of resignation to the Board Secretary. Once the letter is received the Board will have to start the process of replacing her.

**Adjournment**

**Time: 8:52 p.m.**


Motion made by Otis to adjourn, seconded by Jerrick.

All members voted to adjourn the meeting by responding affirmatively, No one opposed.

Motion carried.

Meeting adjourned at 8:52 p.m.

  
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Lynn Krumlinde, Recording Secretary

  
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Robert Maida, Board President

2:220-E4