

DISTRICT 91 BOARD OF EDUCATION MEETING

June 9, 2015

7:00 p.m. Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, June 9, 2015. This meeting was held in the LRC at Kelvin Grove School. Board Secretary, Lynn Krumlinde, took the minutes. Board President, Robert Maida, presided over the meeting.

**Call to Order** – President Maida

Board President Maida called the meeting to order at 7:07 p.m.

**Roll Call:**

**Members Present:** Dorion, Otis, Oxley-Turner, Rodriguez, Maida

**Members Absent:** Fracaro

**Late Arrivals:** Howell at 7:17 p.m.

Also in attendance: Superintendent Gray, Principal Jennings, Principal Koziol, Special Education Coordinator Larry Spencer and staff members.

**Pledge**

**Public Hearing- Budget Amendment FY15**

Superintendent Gray reviewed the fund balances of the amended budget. No questions were asked.

**Approval of Consent Agenda Items.** The Consent Agenda is a list of routine non-controversial items which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All Consent items shall be listed with an asterisk (\*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its' regular order.

- A. Approval of Minutes \*
- B. Approval of Financial Reports\* (April and May)
  - 1. Payment of Bills\*
  - 2. AP Check Register\*
  - 3. Treasurer's Report\*
  - 4. Investment Report\*
  - 5. Monthly Financial Reports\*
  - 6. Activity Account Report\*
- C. FOIA Report \*
- D. Suspension Reports
- E. Accept Letter of Retirement (Glasscock)\*

Recommendation made to approve the consent agenda items.

Discussion: Comment made concerning the multiple suspensions at Milne Grove. Mrs. Koziol addressed the concern.

Motion to approve the consent agenda items made by Otis, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Rodriguez, Dorion, Howell, Maida, Otis, Oxley-Turner  
Nays: none

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Abstain: none

Motion carried.

**Invitation to Address the Board of Education**

An invitation to address the Board was extended to the audience. No audience members accepted. Board members commented on the audience decorum during the graduation ceremony. Mr. Maida thought the student speakers did a great job. Mrs. Otis also expressed her appreciation to Mrs. Randolph on offering a fantastic field trip opportunity to San Filippo to the students and parents of District 91. Mr. Howell also thanked everyone for the condolences on his father's passing.

**Board Reports/Discussion Items**

A. Review/Revise Board of Education Agreements

A copy of the Board of Education Agreements were provided to the Board. Superintendent Gray asked for any changes or revisions. There were none.

B. Parent Athletic Association Report

The parent athletic association is moving in the right direction. They have been able to get more parents involved. They are currently updating their constitution and by-laws. The treasurer indicated an ending balance of \$1954.07. Their next meeting is scheduled for August 11, 2015.

C. 2015-2016 Building Schedule and Class Composition

The Board reviewed expected enrollments and the proposed schedule for the upcoming school year.

D. Board Contact Numbers and Emergency Calling Tree

The Board reviewed the Board Emergency Call Tree. Member Rodriguez indicated she would like her cell phone used as her preferred contact.

**Superintendent Reports/Discussion Items**

A. State Funding Update-

The Board briefly discussed the State funding Update. The State currently owes the District \$26,518.00.

B. Joint Annual Conference Information

Registration opens on June 15, 2015 to make reservations for the fall Joint Annual Conference. Board members planning to attend and/or spend the night need to let Mrs. Krumlinde know as soon as possible.

C. First Reading of Policies

Superintendent Gray reviewed the updates to Board Policies 2:250, 3:40, 3:50, 3:60, 4:45, 5:40, 5:120, 5:180, 5:270, 5:290, 5:330, 6:15, and 6:40.

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D. 2015-2016 Committee Dates

Committee meeting dates were reviewed. It was noted that if the September regular meeting date is changed, the committee meeting will change as well.

E. Update on Electronic Board Packets

Superintendent Gray reviewed a version of electronic board packets that she feels would be user friendly to the Board and would be easier to get the packet information out to the Board.

F. Strategic Plan Progress Update

Superintendent Gray reviewed the progress on the Strategic Plan for the Board.

G. Approval of E-Rate Category Two Funding

Superintendent Gray advised the Board that the E-Rate Category Two funding was approved. She thanked Mr. Pierson for all his hard work in securing this funding for the District.

H. Review Planning Document/Calendar

Upcoming events in the District were reviewed. It was noted that Fall Registration is underway and that July 21 and 22 would be walk in registration days, along with one last day, August 4. Mrs. Gray asked the Board to consider a date in August for a Board Workshop.

**Closed Session I**

**Time: 8:45 p.m.**

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

Motion made by Otis to enter a closed session, seconded by Howell.

Roll Call Vote: Ayes: Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Otis  
Nays: none  
Abstain: none

Motion carried. Members took a short break and resumed closed session at 8:51 p.m.

**Members Present:** Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Otis

**Members Absent:** Fracaro

**Late Arrivals:** none

Motion made by Otis to come out of the closed session and resume the regular meeting at 8:59 p.m., seconded by Rodriguez.

Roll Call Vote: Ayes: Howell, Rodriguez, Dorion, Maida, Otis, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

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**Members Present:** Howell, Rodriguez, Dorion, Maida, Otis, Oxley-Turner

**Members Absent:** Fracaro

**Late Arrivals:** none

Regular session resumed at 8:59 p.m.

**Action Items**

**A. Approval of 2015 Budget Amendment**

Recommendation made to approve the amended 2015 Budget as presented during the Public Hearing.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Howell, Rodriguez, Oxley-Turner, Maida, Dorion, Otis  
Nays: none  
Abstain: none

Motion carried.

**B. Adoption of Prevailing Wage Resolution and Publication of the Free and Reduced Priced Meals and Milk Guidelines**

Recommendation made to adopt the Prevailing Wage Resolution and approve the publication of it and the Free and Reduced Priced Meals and Milk Guidelines.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Otis.

Roll Call Vote: Ayes: Dorion, Howell, Otis, Oxley-Turner, Maida, Rodriguez  
Nays: none  
Abstain: none

Motion carried.

**C. Approval to Recall Teachers Honorably Dismissed in April**

Recommendation made to approve the recall of Tina Dybas, Heather Wagner and Carol Whitlege.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Howell, Maida, Otis, Oxley-Turner, Dorion, Rodriguez  
Nays: none  
Abstain: none

Motion carried.

**D. Approval of Resolution Authorizing Honorable Dismissal of Support Staff**

Recommendation made to approve the honorable dismissal of Andrea Perillo.

Discussion:

Motion made by Otis to approve the resolution, seconded by Howell.

Roll Call Vote: Ayes: Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Otis  
Nays: none  
Abstain: none

Motion carried.

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**E. Approval of Property/Casualty/Student Accident/Fiduciary Insurance Renewal**

Recommendation made to approve.

Discussion: Cost is down slightly from last year.

Motion made by Oxley-Turner to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Maida, Howell, Rodriguez, Otis

Nays: none

Abstain: none

Motion carried.

**F. Approval of LASEC's Use of Classrooms at Milne and Kelvin Grove**

Recommendation made to approve LASEC's use of classrooms at MG and KG for the 2015-16 school year.

Discussion:

Motion made by Otis to approve, seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Rodriguez, Maida, Otis, Howell, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

**G. Approval of Building Use Rate for 2015-2016**

Recommendation made to approve the Building Use Rates for 2015-16 at the same rates as last year.

Discussion: The D91 Foundation will be added to list of organizations able to use facilities at no charge.

Motion made by Otis to approve, seconded by Howell.

Roll Call Vote: Ayes: Otis, Howell, Dorion, Maida, Oxley-Turner, Rodriguez

Nays: none

Abstain: none

Motion carried.

**H. Approval of Donations**

Recommendation made to approve donations to the LRC.

Discussion:

Motion made by Rodriguez to approve, seconded by Dorion.

Roll Call Vote: Ayes: Rodriguez, Howell, Oxley-Turner, Maida, Otis, Dorion

Nays: none

Abstain: none

Motion carried.

**I. Approval of Lockport Little Seven Athletic Conference Membership**

Recommendation made to approve the partial membership with the LLS Conference for Boys Volleyball and Boys and Girls Track at a cost of \$424.00.

Discussion:

Motion made by Otis to approve, seconded by Oxley-Turner.

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Roll Call Vote: Ayes: Dorion, Oxley-Turner, Maida, Howell, Rodriguez, Otis  
Nays: none  
Abstain: none

Motion carried.

**J. Approval to Cancel Regularly Scheduled July Meeting**

Recommendation made to approve the cancellation of the July Board of Ed Meeting.

Discussion:

Motion made by Otis to approve the cancellation, seconded by Howell.

Roll Call Vote: Ayes: Howell, Rodriguez, Oxley-Turner, Maida, Dorion, Otis  
Nays: none  
Abstain: none

Motion carried.

**K. Approval to Pay July Accounts Payable**

Recommendation made to approve the bookkeeper to pay the July Accounts Payable up to \$450,000.00.

Discussion:

Motion made by Howell to approve, seconded by Otis.

Roll Call Vote: Ayes: Dorion, Howell, Otis, Oxley-Turner, Maida, Rodriguez  
Nays: none  
Abstain: none

Motion carried.

**L. Approval of July Payroll**

Recommendation made to approve the July Payroll estimated at \$105,000.00.

Discussion:

Motion made by Howell to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Howell, Maida, Otis, Oxley-Turner, Dorion, Rodriguez  
Nays: none  
Abstain: none

Motion carried.

**M. Approval to Process All Summer Orders**

Recommendation made to approve the processing of all summer orders.

Discussion:

Motion made by Otis to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Dorion, Howell, Otis, Oxley-Turner, Maida, Rodriguez  
Nays: none  
Abstain: none

Motion carried.

**N. Approval to Reschedule September Meeting to September 15, 2015**

Recommendation made to approve the rescheduling of the September meeting to September 15, 2015 to allow for the new budget to be on display for the required time.

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Discussion:

Motion made by Rodriguez to approve, seconded by Dorion.

Roll Call Vote: Ayes: Howell, Maida, Otis, Oxley-Turner, Dorion, Rodriguez

Nays: none

Abstain: none

Motion carried.

**O. Approval of Goals Established by the Board of Education for the Superintendent**

Recommendation made by Mrs. Otis to approve the Superintendent's Goals.

Discussion:

Motion made by Oxley-Turner to approve the goals, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Rodriguez, Maida, Otis, Howell, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

**P. Approval of Proposal from Pasch & Sons Construction to Complete the MG LRC Door Installation**

Recommendation made to approve the proposal with Pasch & Sons Construction to complete the door installation at MG LRC for a cost of \$5725.00.

Discussion:

Motion made by Otis to approve the proposal, seconded by Rodriguez.

Roll Call Vote: Ayes: Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Otis

Nays: none

Abstain: none

Motion carried.

**Q. Authorize Superintendent to Add Class Sections and Hire Personnel as Needed**

Recommendation made to authorize the Superintendent to hire personnel as needed due to enrollment increases.

Discussion:

Motion made by Howell to approve, seconded by Otis.

Roll Call Vote: Ayes: Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Otis

Nays: none

Abstain: none

Motion carried.

**R. Approval of the Request for a One Year Leave of Absence (Mrs. Kurczak)**

Recommendation made to approve the request by Mrs. Kurczak for a one year unpaid leave of absence.

Discussion:

Motion made by Otis to approve, seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Howell, Otis, Oxley-Turner, Maida, Rodriguez

Nays: none

Abstain: none

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Motion carried.

**S. Employment of Part-Time Lunch Custodian at Milne Grove**

Recommendation made to approve the employment of Nick Trevison as a part-time lunch custodian at Milne Grove.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Howell, Maida, Otis, Oxley-Turner, Dorion, Rodriguez  
Nays: none  
Abstain: none

Motion carried.

**T. Approval of Disposition of District Property**

Recommendation made to approve the disposal of the old crash mat at Kelvin Grove.

Discussion:

Motion made by Otis to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Dorion, Rodriguez, Maida, Otis, Howell, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**U. Approval of Contract with Professional Development Alliance for Curriculum Consultant Services**

Recommendation made to approve Jan Lenci of the PDA for up to 100 days of Curriculum Consulting Services.

Discussion:

Motion made by Otis to approve the contract, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Otis  
Nays: none  
Abstain: none

Motion carried.

**V. Employment of Long Term Substitute to Fill FMLA (Stateman)**

Recommendation made to approve Allison Schieffer to fill Mrs. Stateman's FMLA. The first ten days will be at the regular sub rate and then MS-1 after that.

Discussion:

Motion made by Otis to approve the employment, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Howell, Rodriguez, Oxley-Turner, Maida, Dorion, Otis  
Nays: none  
Abstain: none

Motion carried.

**W. Approval to Use BoardBooks for Electronic Organization of Meeting Documents**

Recommendation made to approve the use of BoardBooks for electronic Board packets at a cost \$2000.00 per year.



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Discussion:

Motion made by Otis to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Otis, Howell, Dorion, Maida, Oxley-Turner, Rodriguez  
Nays: none  
Abstain: none

Motion carried.

**X. Approval of the D91 Parent Athletic Association Constitution and By-Laws**

Recommendation made to approve the D91PAA Constitution and By-Laws.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Otis.

Roll Call Vote: Ayes: Howell, Rodriguez, Oxley-Turner, Maida, Dorion, Otis  
Nays: none  
Abstain: none

Motion carried.

**Closed Session II**

**Time: 9:24 p.m.**

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

Motion made by Oxley-Turner to enter a closed session, seconded by Rodriguez.

Roll Call Vote: Ayes: Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Otis  
Nays: none  
Abstain: none

Motion carried.

**Members Present:** Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Otis  
**Members Absent:** Fracaro  
**Late Arrivals:** none

Motion made by Oxley-Turner to come out of the closed session and resume the regular meeting at 10:32 p.m., seconded by Rodriguez.

Roll Call Vote: Ayes: Howell, Rodriguez, Dorion, Maida, Otis, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**Members Present:** Howell, Rodriguez, Dorion, Maida, Otis, Oxley-Turner  
**Members Absent:** Fracaro  
**Late Arrivals:** none

Regular session resumed at 10:33 p.m.

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**Action Items**

**A. Reemployment of Support Staff**

Recommendation made to reemploy support staff in Exhibit 1 plus Tammy Latham as Temporary Summer Custodian. Support staff hired prior to September of 2014 will receive 3% salary increases; those after September 2014 will receive 2% increases. New support staff employees Burcenski, Trevison, Garza and Zimmerman will not receive salary increases.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Rodriguez, Maida, Otis, Howell, Oxley-Turner

Nays: none

Abstain: Dorion

Motion carried.

**B. Approval of FY16 Salary for Building Principals**

Recommendation made to approve a 4% raise for both Building Principals.

Discussion:

Motion made by Howell to approve the increases, seconded by Otis.

Roll Call Vote: Ayes: Howell, Rodriguez, Oxley-Turner, Maida, Dorion, Otis

Nays: none

Abstain: none

Motion carried.

**C. Employment of Full-Time Custodian (Zimmerman)**

Recommendation made to approve the employment of Diane Zimmerman as a full time custodian effective August 1, 2015 at a rate of 11.50 per hour.

Discussion:

Motion made by Oxley-Turner to approve the employment, seconded by Otis.

Roll Call Vote: Ayes: Dorion, Rodriguez, Maida, Otis, Howell, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

**D. Employment of Full-Time Temporary Summer Custodial Assistant (Burcenski)**

Recommendation made to approve the employment of Jeremy Burcenski as a temporary full-time summer custodial assistant at 8.25 per hour.

Discussion:

Motion made by Oxley-Turner to approve the employment, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Rodriguez, Maida, Howell, Oxley-Turner

Nays: Otis

Abstain: none

Motion carried.

**Informational Items**

Informational items included Legislative Updates, Correspondence, Media Coverage, and Vision 20/20 Update. Mrs. Gray also provided information on recent vandalism to District property.

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**Adjournment**


**Time: 10:38 p.m.**

Motion made by Howell to adjourn the meeting, seconded by Rodriguez.  
All members voted to adjourn the meeting by responding affirmatively. No one opposed.

Motion carried.

Meeting adjourned at 10:38 p.m.

  
Lynn Krumlinde, Recording Secretary  
2:220-E4

  
Robert Maida, Board President