

DISTRICT 91 BOARD OF EDUCATION MEETING

August 11, 2015

7:00 p.m. Kelvin Grove LRC

The Board of Education of Milne-Kelvin Grove, District 91, Will County, Illinois met in a regular session at 7:00 p.m. on Tuesday, August 11, 2015. This meeting was held in the LRC at Kelvin Grove School. Board Secretary, Lynn Krumlinde, took the minutes. Board President, Robert Maida, presided over the meeting.

**Call to Order** – President Maida

Board President Maida called the meeting to order at 7:02 p.m.

**Roll Call:**

**Members Present:** Dorion, Otis, Oxley-Turner, Rodriguez, Fracaro, Maida, Howell

**Members Absent:** none

**Late Arrivals:** none

Also in attendance: Superintendent Gray, Principal Jennings, Principal Koziol, Special Education Coordinator Larry Spencer and staff members.

**Pledge**

**Approval of Consent Agenda Items.** The Consent Agenda is a list of routine non-controversial items which do not require further discussion and which are approved with one motion and one roll call vote. It is an effective procedure to handle routine matters on the agenda expeditiously. All Consent items shall be listed with an asterisk (\*) and will be enacted with one motion. However, any member of the Board of Education may request that an item be withdrawn from the Consent Agenda and discussed in its' regular order.

- A. Approval of Minutes (June 2015)\*
- B. Approval of Financial Reports\* (June and July 2015)
  - 1. Payment of Bills\*
  - 2. Monthly Financial Reports\*
  - 3. Treasurer's Report\*
  - 4. Investment Report\*
- C. FOIA Report \*
- D. Accept Resignations\*
  - 1. O'Neil
  - 2. Burcenski
  - 3. Risum
  - 4. Renehan
  - 5. Schieffer
  - 6. Walsh (as sub-caller)

Recommendation made to approve the consent agenda items.

Discussion: Superintendent Gray informed the Board that on the July expenses and revenues, the numbers are from last year until the new budget is approved.

Motion made by Otis, seconded by Fracaro.

Roll Call Vote: Ayes: Rodriguez, Fracaro, Dorion, Howell, Maida, Otis, Oxley-Turner

Nays: none

Abstain: none

Motion carried.

DISTRICT 91 BOARD OF EDUCATION MEETING

August 11, 2015

7:00 p.m. Kelvin Grove LRC

**Invitation to Address the Board of Education**

An invitation to address the Board was extended to the audience.

Board members wished to inform everyone of the Moving Veteran's Wall coming to Lockport on August 20, and of the scavenger hunt the City of Lockport is hosting.

**Board Reports/Discussion Items**

A. Student Enrollment & Class Size

Superintendent Gray presented the Board with current and expected registration numbers. The Board is fine with the grade level breakdown.

B. Non-Certified Job Descriptions, Handbook and Evaluation Tool – Superintendent Superintendent Gray shared the non-certified job descriptions and handbooks.

C. Foundation Update – Mr. Maida

Mr. Woodworth has stepped down as the Foundation President, and Mrs. Cari Potter has assumed the role. The Foundation is seeking community members to assist.

D. Student Handbooks for 2015-2016 – Principals

Current Student Handbooks were included for the Board to review.

E. Teacher/Licensed Specialist Student Growth Plan 2015-2016 – Principals 2015-2016 will be a pilot year. The official team will meet before November.

F. Review of 2:80-E-IASB Board Member Code of Conduct

The Board reviewed item four this month.

**Superintendent Reports/Discussion Items**

A. Special Education Performance Rating

The District received the highest rating.

B. State Funding Update-

The District received Title 1 and Title 2 funds for 2015, but has not received GSA yet.

C. Annual Safety Plan Review

The Principals met with the Police and Fire Departments for the Annual Safety Review. There were no changes or recommendations made.

D. Review Planning Document

The Board reviewed upcoming events.

E. Retaining Wall Project

The project is just about finished. The railing will be installed in two or three weeks.

F. Strategic Plan Progress Update

DISTRICT 91 BOARD OF EDUCATION MEETING

August 11, 2015

7:00 p.m. Kelvin Grove LRC

Superintendent Gray updated the Board on the Strategic Plan progress. She covered staff trainings and workshops, meeting with the curriculum consultant, audit, and CRDC data compilation.

**G. Review of Tentative FY16 Budget to be put on Display**

The tentative budget will be available to view online and in the District Office. The projected ending balance is \$3,783,170.00.

**Closed Session**

**Time: 7:54 p.m.**

- Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

Motion made by Otis to enter a closed session, seconded by Rodriguez.

Roll Call Vote:       Ayes: Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Fracaro, Otis  
                          Nays: none  
                          Abstain: none

Motion carried.

**Members Present:** Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Fracaro, Otis  
**Members Absent:** none  
**Late Arrivals:** none

Motion made by Fracaro to come out of the closed session and resume the regular meeting at 8:00 p.m., seconded by Oxley-Turner.

Roll Call Vote:       Ayes: Howell, Rodriguez, Dorion, Maida, Fracaro, Otis, Oxley-Turner  
                          Nays: none  
                          Abstain: none

Motion carried.

**Members Present:** Howell, Rodriguez, Dorion, Maida, Fracaro, Otis, Oxley-Turner  
**Members Absent:** none  
**Late Arrivals:** none

Regular session resumed at 8:00 p.m.

**Action Items**

**A. Approval of Policy Updates- Second Reading**

Recommendation made to approve 2:250 with option 1 choice C, option 2 as no, option 3,4 and 5 as is; 3:40, 3:50, 3:60, 4:45, 5:40, 5:120, 5:270, 5:290, 6:15 and 6:40 as presented; 5:180 with yes on option, and 5:330 with changes to indicate that only full time, twelve month employees working in a single position are entitled to vacation days.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote:       Ayes: Howell, Rodriguez, Oxley-Turner, Maida, Dorion, Fracaro, Otis  
                          Nays: none

DISTRICT 91 BOARD OF EDUCATION MEETING

August 11, 2015

7:00 p.m. Kelvin Grove LRC

Abstain: none

Motion carried.

**B. Approval of FY16 Tentative Budget for Display**

Recommendation made to approve FY16 tentative budget for display.

Discussion:

Motion made by Otis to approve, seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Fracaro, Howell, Otis, Oxley-Turner, Maida, Rodriguez

Nays: none

Abstain: none

Motion carried.

**C. Approval of Recalls from Honorable Dismissal of Support Staff**

Recommendation made to approve recall of Becky Phillips, Andrea Perillo, and Patricia Martin. These support staff members were honorably dismissed until grant funding and FY16 needs were determined.

Discussion:

Motion made by Dorion to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Howell, Maida, Otis, Fracaro, Oxley-Turner, Dorion, Rodriguez

Nays: none

Abstain: none

Motion carried.

**D. Establish Substitute Rate**

Recommendation made to approve extending substitute rates that were established in March 2015 for FY16.

Discussion:

Motion made by Oxley-Turner to approve the resolution, seconded by Otis.

Roll Call Vote: Ayes: Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Fracaro, Otis

Nays: none

Abstain: none

Motion carried.

**E. Approval to Pursue the Illinois Revolving Technology Loan**

Recommendation made to approve the submission of the application for the Illinois Revolving Technology Loan.

Discussion:

Motion made by Fracaro to approve, seconded by Howell.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Maida, Howell, Rodriguez, Fracaro, Otis

Nays: none

Abstain: none

Motion carried.

**F. Approval of Full Time Social Worker at Milne Grove**

Recommendation made to approve Mrs. DeSandre as full time social worker at MG. Since IDEA funding is down, the District will need to fund an additional 25% of her salary plus benefits.

DISTRICT 91 BOARD OF EDUCATION MEETING

August 11, 2015

7:00 p.m. Kelvin Grove LRC

Discussion:

Motion made by Otis to approve, seconded by Howell.

Roll Call Vote: Ayes: Dorion, Rodriguez, Maida, Fracaro, Otis, Howell, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**G. Approval of Energy Contract with Satori Energy**

Recommendation made to approve a three year contract with Satori Energy.

Discussion:

Motion made by Howell to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Otis, Howell, Dorion, Maida, Fracaro, Oxley-Turner, Rodriguez  
Nays: none  
Abstain: none

Motion carried.

**H. Approval of Stipend for Grant Writing and Coordination**

Recommendation made to approve an \$8,000 stipend for Principal Koziol for grant writing and coordination of early childhood grant-early learners' program and title one grant-title one reading program.

Discussion:

Motion made by Otis to approve, seconded by Oxley-Turner.

Roll Call Vote: Ayes: Rodriguez, Howell, Oxley-Turner, Maida, Fracaro, Otis, Dorion  
Nays: none  
Abstain: none

Motion carried.

**I. Approval of Closed Meeting Records Review and Destruction**

Recommendation made to approve disposition of closed meeting minutes and recordings as follows: Open minutes of 2/4/15, 2/17/15 and 2/23/15 as the information is no longer considered confidential. Minutes from 12/9/14, 1/13/15, 2/10/15, 3/17/15, 4/14/15 and 6/9/15 session 1 and 2 will remain closed as information is still considered confidential in nature. Destroy recordings thru 12/14/14 as the 18 month retention period has expired.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Dorion, Oxley-Turner, Maida, Howell, Rodriguez, Fracaro, Otis  
Nays: none  
Abstain: none

Motion carried.

**J. Approval of Board Agreements**

Recommendation made to approve the Board of Education Agreements as presented.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Dorion.

Roll Call Vote: Ayes: Howell, Rodriguez, Oxley-Turner, Maida, Dorion, Fracaro, Otis  
Nays: none

DISTRICT 91 BOARD OF EDUCATION MEETING

August 11, 2015

7:00 p.m. Kelvin Grove LRC

Abstain: none

Motion carried.

**K. Approval of Donation**

Recommendation made to approve the donation of books to the KG LRC by the Cronin family.

Discussion:

Motion made by Otis to approve, seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Fracaro, Howell, Otis, Oxley-Turner, Maida, Rodriguez

Nays: none

Abstain: none

Motion carried.

**L. Approval of LASEC Classroom Maintenance Agreement**

Recommendation made to approve the agreed upon rate of \$8,000 per year per room. There are currently two LASEC classrooms at KG and one LASEC classroom at MG.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Howell, Maida, Otis, Fracaro, Oxley-Turner, Dorion, Rodriguez

Nays: none

Abstain: none

Motion carried.

**M. Approval to Fund Half of the Cost of the New Volleyball Uniforms**

Recommendation made to approve payment of approximately \$481.00 toward new girls volleyball uniforms.

Discussion:

Motion made by Otis to approve, seconded by Dorion.

Roll Call Vote: Ayes: Dorion, Fracaro, Howell, Otis, Oxley-Turner, Maida, Rodriguez

Nays: none

Abstain: none

Motion carried.

**N. Approval to Renew Contract with BlackBoard Connect**

Recommendation made to approve contract renewal with BlackBoard Connect at a cost of \$2480.00 for 2015-2016.

Discussion:

Motion made by Otis to approve, seconded by Rodriguez.

Roll Call Vote: Ayes: Howell, Maida, Otis, Fracaro, Oxley-Turner, Dorion, Rodriguez

Nays: none

Abstain: none

Motion carried.

**O. Approval to Renew Contract with PMA**

Recommendation made to approve contract renewal with PMA for Forecast 5 financial planning at a cost of \$9,000.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Fracaro.

DISTRICT 91 BOARD OF EDUCATION MEETING

August 11, 2015

7:00 p.m. Kelvin Grove LRC

Roll Call Vote: Ayes: Dorion, Rodriguez, Maida, Fracaro, Otis, Howell, Oxley-Turner  
Nays: none  
Abstain: none

Motion carried.

**P. Approval of 2015-2016 Student Handbooks**

Recommendation made to approve 2015-2016 Student Handbooks.

Discussion:

Motion made by Rodriguez to approve, seconded by Dorion.

Roll Call Vote: Ayes: Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Fracaro, Otis  
Nays: none  
Abstain: none

Motion carried.

**Q. Approval of Non-Certified Job Descriptions, Handbook and Evaluation Tool**

Recommendation made to approve the non-certified job descriptions and handbook. The evaluation tool will be ready for approval next month.

Discussion:

Motion made by Oxley-Turner to approve, seconded by Otis.

Roll Call Vote: Ayes: Oxley-Turner, Howell, Rodriguez, Dorion, Maida, Fracaro, Otis  
Nays: none  
Abstain: none

Motion carried.

**R. Disposition of District Property**

Recommendation made to approve disposal of old and obsolete items at MG.

Discussion:

Motion made by Howell to approve, seconded by Fracaro.

Roll Call Vote: Ayes: Dorion, Fracaro, Howell, Otis, Oxley-Turner, Maida, Rodriguez  
Nays: none  
Abstain: none

Motion carried.

**S. Employment of Personnel**

**a. Rachel Doyle**

Recommendation made to approve Rachel Doyle as fourth grade teacher.

Discussion:

Motion made by Otis to approve, seconded by Howell. .

Roll Call Vote: Ayes: Howell, Maida, Otis, Fracaro, Oxley-Turner, Dorion, Rodriguez  
Nays: none  
Abstain: none

Motion carried.

**Informational Items**

Informational items included Legislative Updates including concussion bill, IASB Fall Meeting Information, Correspondence, LRC Updates, and Media Coverage.

DISTRICT 91 BOARD OF EDUCATION MEETING

August 11, 2015

7:00 p.m. Kelvin Grove LRC

**Adjournment**


**Time: 8:33 p.m.**

Motion made by Oxley-Turner to adjourn, seconded by Howell.

All members voted to adjourn the meeting by responding affirmatively. No one opposed.

Motion carried.

Meeting adjourned at 8:33 p.m.



Lynn Krumlinde, Recording Secretary  
2:220-E4



Robert Maida, Board President