

# District 91 Roadmap to Full Attendance

A Guide to Reopening D91 Schools  
Based on Guidance from  
IDPH, ISBE, AAP & CDC

**\*\*This document is subject to ongoing review and changes based on  
emerging guidance.\*\***

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# Summary

Shortly after the coronavirus pandemic closed our school buildings, District 91 began discussions regarding operational protocols and instructional plans for the upcoming 2020-2021 school year. We have relied heavily on guidance from the Illinois State Board of Education (ISBE), the Illinois Department of Public Health (IDPH), the Center for Disease Control (CDC), the American Academy of Pediatrics (AAP) and the state’s five-phase reopening plan, Restore Illinois.

This document represents an update to our beginning of the year plan. It is designed to provide stakeholders with a full understanding of the instructional plans and protocols in place as we complete the 2020-2021 school year.

Keep in mind, should the state move out of Phase 4 to the Bridge to Phase 5 or a lower phase, the district may need to make adjustments based on the criteria of the phase. Families can be assured that the district will make changes in our protocols to match any updated guidance from ISBE and the state/local health agencies.

<b>RESTORE ILLINOIS</b>				
A Public Health Approach To Safely Reopen Our State				
<b>Phase 1 Rapid Spread</b>	<b>Phase 2 Flattening</b>	<b>Phase 3 Recovery</b>	<b>Phase 4 Revitalization</b>	<b>Phase 5 Illinois Restored</b>
<p>Strict stay at home and social distancing guidelines are put in place, and only essential businesses remain open.</p> <p>Every region has experienced this phase once already and could return to it if mitigation efforts are unsuccessful.</p>	<p>Non-essential retail stores reopen for curbside pickup and delivery.</p> <p>Illinoisans are directed to wear a face covering when outside the home and can begin enjoying additional outdoor activities like golf, boating &amp; fishing while practicing social distancing.</p>	<p>Manufacturing, offices, retail, barbershops and salons can reopen to the public with capacity and other limits and safety precautions.</p> <p>Gatherings of 10 people or fewer are allowed.</p> <p>Face coverings and social distancing are the norm.</p>	<p>Gatherings of 50 people or fewer are allowed, restaurants and bars reopen, travel resumes, child care and schools reopen under guidance from the Illinois Department of Public Health.</p> <p>Face coverings and social distancing are the norm.</p>	<p>The economy fully reopens with safety precautions continuing.</p> <p>Conventions, festivals and large events are permitted, and all businesses, schools and places of recreation can open with new safety guidance and procedures.</p>

## Phase 1: Rapid Spread

During this phase, strict stay at home and social distancing guidelines are in place. Only essential workers will remain on school sites as necessary. Non-essential workers will work from home to the greatest extent possible. All students and instructional staff will engage in remote learning, which includes updated guidelines, based on ISBE Remote Learning 2.0 (to be released soon) and feedback from the spring parent and staff surveys.

## Phase 2: Flattening

During this phase, strict stay-at-home and social distancing guidelines are in place. Only essential workers will remain on school sites as necessary. Non-essential workers will work from home to the greatest extent possible. All students and instructional staff will engage in remote learning, which includes updated guidelines, based on ISBE Remote Learning 2.0 (to be released soon) and feedback from the spring parent and staff surveys.

## Phase 3: Recovery

During this phase, social distancing guidelines are in place. Gatherings of 10 people or less in a space are permitted. This means:

- Most students and staff engage in remote learning, which includes updated guidelines, based on ISBE Remote Learning 2.0 (to be released soon) and feedback from the spring parent and staff surveys.
- Students in some special education programs may return to campus for learning.
- Staff is on site as required.
- The district follows IESA guidelines for athletics.

## Phase 4: Revitalization

During this phase, social distancing guidelines are in place. Gatherings of 50 people or more in a space are not permitted. This means:

- All students and staff are on site.
- The district follows IESA guidelines for athletics.
- Co-curricular and extracurricular activities will be evaluated on a case by case basis.

## Bridge to Phase 5

As more Illinois residents receive the COVID-19 vaccine, Illinois will operate with a metrics-based pathway towards the fifth and final phase of the Restore Illinois reopening plan.

Following recommendations from public health experts, Illinois will move forward with a dial-like approach between the mitigations in Phase 4, which currently apply to the entire state, and the post-pandemic new normal of Phase 5. The Bridge to Phase 5 will allow for

higher capacity limits and increased business operations, before public health experts tell us it is safe to move to the new normal that Phase 5 will bring.

### **Metrics to Move Forward**

Vaccination metrics: Once 70% of residents 65 and older statewide have received their first dose of the vaccine and no increase in COVID-19 metrics is recorded, the state could move into the Bridge Phase. Once 50% of residents 16 and older have received their first dose of the vaccine and no increase in COVID-19 metrics is recorded, the state could move into Phase 5.

COVID-19 metrics: The state could advance if there is a non-increasing trend in hospital admissions for COVID-19 like illnesses, COVID-19 patients in the hospital and mortality rate while ICU bed availability must remain greater than or equal to 20%. The state will consider new knowledge of variants, vaccine effectiveness and the potential necessity of a booster shot as we move forward.

Monitoring period: COVID-19 metrics will be considered over a 28-day monitoring period before the state can advance to the next phase. The current monitoring period began when all regions of the state moved into Phase 4.

### **Metrics to Move Backward**

The state could revert to a previous phase if there is a resurgence of the virus, measured by an increasing trend in our case rate and one of the following:

- Hospital admissions for COVID-19 like illness trend increasing and above 150 daily average.
- COVID-19 patients in the hospital trend increasing and above 750 daily census
- Mortality rate trend increasing and above 0.1 daily average
- ICU bed availability < 20%

Metrics will be measured over a 10-day monitoring period.

## **Phase 5: Restored**

During this phase, school resumes as normal with new Public Health guidelines in place.

## On Site Protocols

The health and well-being of our students and staff is a top priority. For this reason, during Restore Illinois Phases 3, 4, and Bridge to Phase 5 there will be strict protocols in place when students and staff are on-site. District 91 has divided these protocols into 6 categories:

- Health & Wellness
- Instruction
- Transportation
- Operations
- Communications

# Health & Wellness

## Social & Physical Distancing

District 91 has developed procedures to ensure social and physical distancing to the greatest extent possible. The maximum allowable distance between students will be maintained in relation to the physical size of each space, which will be a minimum of 3 feet and up to 6 feet apart within the classrooms. The expectation is that teachers will still adhere to 6ft of social distancing within the classroom from the students. Students will be spaced apart to the greatest extent possible within the classroom, lunchroom, and other areas of the buildings. Visual reminders have been posted throughout school buildings and visuals are designated (signs, tape, etc.) as indicators of safe distances in areas where students congregate or lineup (building entrances, hallways, lunch areas, etc.). Teachers rather than students will move between classes to reduce mixing student groups within the building as much as possible. Mealtimes, bathroom breaks, etc. will be staggered to ensure student and staff safety. Staff and students should refrain from physical contact, including, but not limited to: handshakes, high-fives, hugs, etc. Staff break areas will be arranged to facilitate social distancing. Classroom breaks will be staggered to the extent possible to ensure social distancing.

## PPE and Face Coverings

District 91 understands physical distancing will not be possible for all circumstances. There is significant evidence that face coverings provide protection and decrease the spread of COVID-19. All individuals in school buildings must always wear face coverings, unless they are younger than 2 years of age, have trouble breathing, or are unconscious, incapacitated, or otherwise unable to remove the cover without assistance. **Face coverings must be worn at all times in school buildings even when social distancing is maintained.** Face coverings do not need to be worn outside if social distancing is maintained. District 91 will maintain a supply of disposable face coverings in the event that a staff member, student, or visitor does not have one for use. After use, the front of the face covering is considered contaminated and should not be touched during removal or replacement. Hand hygiene should be performed immediately after removing and after replacing the face covering. Gloves or other PPE must be used as needed when the assisting of students requires close contact. District 91 will provide a reusable mask to each student and employee. Employees and students may use their own face coverings as long as they are within the state guidelines. Face coverings must be two-ply or more and fit snug over the nose and under the chin of the wearer.

## Hand Hygiene

Frequent hand washing and hand sanitizing is key to help prevent the spread of COVID-19. Staff members and students must clean hands as often as possible with soap and water for at least 20 seconds. If soap and water are not available, an alcohol-based hand sanitizer that

contains at least 60% alcohol may be used. Best practice indicates that after five times hand sanitizer is used, students and staff need to wash hands with soap and water to ensure proper cleaning. Staff and students must avoid touching their mouth, eyes, or nose as much as possible. Staff and students must use hand sanitizer upon entering the building, each time they enter the classroom, before and after lunch, and as they exit the building. Hand sanitizer will be available throughout both buildings. Each building has placed signage reminding everyone of the need for proper hand hygiene in the appropriate areas. If assisting a student requires close contact, hand washing, or sanitizing must be done before and after contact with students.

### **Signs and Messaging**

Each building has posted signs and messages in highly visible locations that reinforce safety precautions and promote everyday protective measures (e.g., proper handwashing and appropriate face coverings). Signage posted is in multiple languages outside of main entryways noting A) that persons may not enter the building if they have any currently known symptoms of COVID-19, such as fever, cough, shortness of breath or difficulty breathing, chills, fatigue, muscle and body aches, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea, vomiting, or diarrhea; B) a 6-foot distance from others must be maintained as much as possible; C) a face covering must be worn at all times; and D) shaking hands or engaging in any other physical contact is prohibited in district buildings. The District will share regular announcements and local positivity rates to keep families informed.

### **Training**

Each staff member has been required to complete safety training related to physical distancing, face covering and hand hygiene procedures. Each building has provided training to staff that is specific to their unique circumstances. Employees have also been trained on the proper way to disinfect their individual workstations. The District will continue to provide ongoing training on topics that will help to keep staff and students safe at school.

### **Health Screenings**

Only students and staff who are healthy should report for in-person learning. All families must complete the required health screening in ParentSquare prior to 7:30 am each attendance day. Students and staff with any of the following symptoms of COVID-19 must remain home (this list will change as information from CDC is updated):

- a. Fever of 100.4 or greater or chills without medication within 24 hours
- b. Vomiting or Diarrhea (within the last 24 hours)
- c. Cough
- d. Shortness of breath/difficulty breathing

- e. Close contact with a person who is suspected of having COVID-19 or has tested positive
- f. New onset of moderate to severe headache
- g. New loss of taste or smell
- h. Muscle pain or body aches from an unknown cause
- i. Sore throat
- j. Fatigue from an unknown cause
- k. Nausea

Attendance personnel must request specific symptom reporting when absences are reported along with COVID-19 diagnoses and COVID-19 exposure. This information must be documented and shared with the appropriate personnel. In accordance with state and federal guidance, staff and students who are sick should not return to school until they have met criteria to return. CDC and IDPH guidelines for students who were suspected of having COVID-19, whether they were tested or not, state that 24 hours must elapse from resolution of fever without fever-reducing medication and 14 days must pass after symptoms first appeared. Families that have medically fragile and immunocompromised students must consult their medical provider prior to attending school. Students or staff returning from illness related to COVID-19 must call to check in with the school nurse or building administrator prior to being allowed back into the building following quarantine.

Any student or staff member who begins to exhibit a high fever associated with COVID-19 like symptoms must report to the designated area, following the building procedure. Symptomatic students will be provided a new face covering and will remain in the quarantine area until a parent or guardian picks the student up or alternative transportation home is arranged (school buses or public transport must NOT be used). Symptomatic staff will remain in the quarantine area until they are able to leave. In following the guidance from Will County Health Department, if any student or staff member exhibits any one of the symptoms they are to be sent home. A student or staff member who has been sent home for exhibiting a symptom(s) must follow IDPH guidelines on quarantining during the pandemic. These individuals may not return until cleared by the doctor. Anyone who has been in close contact (within 6 feet distance for an accumulated 15 minutes or more within a 24 hour period) with someone who has tested positive will be excluded from the premises for 10-14 days based on the IDPH decision tree and local circumstances. The school nurses will inform parents/guardians of the quarantine length. Staff who has had contact with someone who is positive for COVID-19 must notify their building principal or supervisor immediately. Staff members that are fully vaccinated do not need to quarantine after a close contact as long as they remain symptom free. Students who have had contact with someone who is positive for COVID-19 must follow the IDPH guidelines.

Temperature checks are required for all students, staff, and visitors prior to entering the building. Additionally, anyone entering the building must self-certify via a symptom screening that they are free of COVID-19 symptoms. Parents will submit daily prior to 7:30 am using ParentSquare. Visitors will use a Google or paper form upon arrival to the building or before. All responses are

archived confidentially; if a stakeholder submits an affirmative response, a nurse will follow up privately.

Individuals who have a temperature greater than 100.4 degrees Fahrenheit, a cough or shortness of breath, known close contact with a person who has been diagnosed with COVID-19; or are exhibiting any two (2) these symptoms; chills, fatigue, muscle and body aches, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea, vomiting, or diarrhea, may not enter buildings. Individuals who exhibit these symptoms may be tested for COVID-19 at school using the BinaxNow rapid test if the parent has signed the consent form in advance. If a form is not on file the individual must be referred to a medical provider for evaluation, treatment, and information about when they can return to school.

### **Illness & Diagnosis Monitoring**

A tracking process has been instituted to maintain ongoing monitoring of individuals excluded from school because they have COVID-19-like symptoms, have been diagnosed with COVID-19, or have been exposed to someone with COVID-19 and are in quarantine.

Tracking ensures CDC and local health authority criteria for discontinuing home isolation or quarantine are met before a student or staff member returns to school. Tracking methods include checking in with the school nurse or building administration upon return to school to verify resolution of symptoms and that any other criteria for discontinuation of quarantine have been met. Tracking will take place prior to a return to the classroom.

Continual communicable disease diagnosis monitoring and the monitoring of student and staff absenteeism will occur through collaboration of those taking absence reports and school nurses/school health staff. Employees and families will be encouraged to report specific symptoms, COVID-19 diagnoses, and COVID-19 exposures when reporting absences.

The district will maintain a current list of community testing sites to share with staff, families, and students. Confirmed cases of COVID-19 will be reported to the local health department by the school nurse or designee as required by the Illinois Infectious Disease Reporting requirements issued by IDPH.

The District will inform the school community of outbreaks per local and state health department guidelines while maintaining student and staff confidentiality rights.

### **Mental Health**

Considerations will be given to the impact that COVID-19 has on the mental health of students, and their families. The mental and emotional well-being of students will be closely monitored. Training will be provided to staff to increase awareness of the impact of COVID-19. Access to school counselors and supports are readily available and will be communicated to students.

## Visitor Access to School Buildings and Administrative Offices

Visitors will be prohibited during the school day to the greatest extent possible. In addition to the normal sign in procedures, visitors to any building must always wear an appropriate face covering and report directly to the building's visitor's center or main office for a wellness screening, which will include a temperature check. Visitors will not have access to the building in general to maintain physical distancing. The office secretary will be made aware of any visitor allowed to enter the building by an administrator.

Mandatory IEP and 504 meetings will continue to be held remotely, in most instances. In-person meetings will occur when a remote meeting is not possible, as required by state and/or federal law.

Parent-teacher conferences, curriculum nights, and all other school events will be held remotely until we reach Phase 5.

Only meetings required to be held in person will be pre-scheduled. All other meetings will occur via teleconference or by telephone.

If a **visitor** is approved to enter the buildings by an administrator, he/she must be asked the following questions:

1. Has the individual washed their hands or used an alcohol-based sanitizer upon entry into the building?  
If YES, proceed to question #2  
If NO, ask them to please do so and then move to question #2
2. Provide the individual a self-certification form that asks if they have any of the following symptoms (this list will change as information from CDC is updated):
  - a. Fever of 100.4 or greater or chills without medication within 24 hours
  - b. Vomiting or Diarrhea (within the last 24 hours)
  - c. Cough
  - d. Shortness of breath/difficulty breathing
  - e. Close contact with a person who is suspected of having COVID-19 or has tested positive
  - f. New onset of moderate to severe headache
  - g. New loss of taste or smell
  - h. Muscle pain or body aches from an unknown cause
  - i. Sore throat
  - j. Fatigue from an unknown cause
  - k. NauseaIf YES, **restrict them from entering the building/moving beyond the office**  
If NO to all, continue to step #3

3. Check each visitor's temperature, looking for a fever of 100.4 or higher  
If YES, **restrict them from entering the building/moving beyond the office**  
If NO, continue to step #4,
4. Allow entry to the building and remind the individual to:
  - a. Wash their hands or use hand sanitizer throughout their time in the building and on their way out of the building
  - b. DO NOT shake hands with, touch or hug individuals during their visit.**All other check-in procedures will be adhered to.**

## General Classroom Guidance

### Pre-Kindergarten (PK) Classrooms

- The maximum allowable distance between students will be maintained in relation to the physical size of each space, which will be less than six feet.
  - Non-essential furniture and equipment will be removed from classrooms to maximize distance between students.
  - Students will have assigned seating.
  - Students at desks or tables will all face the same direction as feasible.
  - Students should be required to remain in their seats to the greatest extent possible.
  - Desk/table shields will be utilized by students, the teacher, and support personnel.
  - Mask and movement breaks should be scheduled throughout the day. Mask breaks must occur outside with 6 feet of social distancing between students.
- Classroom areas must be clearly marked to show where to sit, stand or line-up for 6 foot spacing.
- Arrangements will be made to live stream content to remote students.
- Students will remain with the same classroom group throughout the day; services will take place in the classroom when feasible.
- Common areas have been clearly marked to show where to stand or line-up for 3 - 6 foot spacing.
- Items used by students as a part of instruction must be labeled for each student and stored in individual bins/resealable baggies.
- Classroom learning toys must be washed after each use.
- Restroom and hand washing breaks are scheduled and coordinated throughout the day.
- Sanitation stations have been provided in every classroom.
- Recess has been scheduled and coordinated by classroom to minimize student mixing.
- Hand sanitizing must occur when entering the classroom.
- Classrooms are cleaned throughout the day.
- Building staff must review their student pick up and drop off procedures.
- Windows must remain open for increased ventilation as much as possible.

- Only classroom teachers, administrators, and required support personnel will be allowed access in the classroom.
- The sharing of items among students is discouraged. Items must be sanitized between uses.
- Each child has been issued a Chromebook for use throughout the school year.

### **Kindergarten-5th Grade Classroom Guidance**

- The maximum allowable distance between students will be maintained in relation to the physical size of each space, which may be less than six feet.
  - Non-essential furniture and equipment has been removed from classrooms to maximize distance between students.
  - Students will have assigned seating.
  - Students at desks or tables will all face the same direction as feasible.
  - Students should be required to remain in their seats to the greatest extent possible.
  - Desk/table shields will be utilized by students, the teacher, and support personnel.
  - Physical dividers for teacher work area
  - Mask and movement breaks should be scheduled throughout the day. Mask breaks must occur outside with 6 feet of social distancing between students.
- Classroom areas are clearly marked to show where to sit, stand or line-up for 6 foot spacing.
- Arrangements will be made to live stream content to remote students.
- Students will remain with the same classroom group throughout the day; support/special services will take place in the classroom to the greatest extent possible.
- Art, music, and technology classes are provided in the classroom (push-in model).
- Common areas are clearly marked to show where to stand or line-up for 6 foot spacing.
- Items used by students as a part of instruction must be labeled for each student and stored in individual bins/resealable baggies.
- Restroom and hand washing breaks are scheduled and coordinated throughout the day.
- Sanitation stations have been provided in every classroom.
- Recess must be scheduled and coordinated by classroom to minimize student mixing.
- Portable hand washing stations
- Hand sanitizing must occur when entering the classroom.
- Classrooms are cleaned after each use and daily.
- Building staff must review their student pick up and drop off procedures.
- Windows must remain open for increased ventilation as much as possible.
- Only classroom teachers, administrators, and required support personnel will be allowed access in the classroom.
- The sharing of items among students will be minimized.
- Backpacks will be kept under the student's desk.
- Coats will be hung on the back of each student's chair.
- Avoid sharing objects. If an item must be shared, it must be sanitized between uses.

- Each child will have their own technology.

### **Grade 6-8 Classroom Guidance**

- The maximum allowable distance between students will be maintained in relation to the physical size of each space, which may not always be six feet.
  - Non-essential furniture and equipment have been removed from classrooms to maximize distance between students.
  - Students will have assigned seating.
  - Students at desks or tables will all face the same direction as feasible.
  - Students should be required to remain in their seats to the greatest extent possible.
  - Desk/table shields are utilized by students, the teacher, and support personnel.
  - Physical dividers for teacher work area
  - Mask and movement breaks should be scheduled throughout the day. Mask breaks must occur outside with **6 feet** of social distancing between students.
- Classroom areas must be clearly marked to show where to sit, stand or line-up for 6 foot spacing.
- Arrangements will be made to live stream content to remote students.
- Students will remain with the same classroom group throughout the day; teachers will rotate between classrooms.
- Support and special services are provided in the classroom to the greatest extent possible.
- Art, music, and technology classes will be provided in the classroom (push-in model).
- Additional services will take place in the classroom when feasible.
- Common areas must be clearly marked to show where to stand or line-up for 6 foot spacing.
- Items used by students as a part of instruction must be labeled for each student and stored in individual bins/resealable baggies.
- Sanitation stations have been provided in every classroom.
- Restroom and hand washing breaks must be scheduled and coordinated throughout the day.
- Hand sanitizing must occur when entering the classroom.
- Classrooms are cleaned after each use and daily.
- Building staff must review their student pick up and drop off procedures.
- Only classroom teachers, administrators, and required support personnel will be allowed access in the classroom.
- The sharing of items among students will be minimized.
- Backpacks will be kept under the student's desk.
- Coats will be hung on the back of each student's chair.
- Avoid sharing objects. If an item must be shared, it must be sanitized between uses.
- Each child will have their own technology.

### **Hallways, Main Office, and Common Areas**

Face coverings must be worn at all times. Social distancing is to be maintained to the greatest extent possible (markings have been placed on the floor). Signage reminding everyone of physical distancing and face covering usage are posted at entryways, hallways, classrooms, and common areas. Students are restricted to specific areas during specific time, as identified by the building principal, to limit the number of students in any hallway at any one time. High touch areas will be cleaned throughout the day.

### **Lockers/Coat Rooms/Cubbies**

The use of lockers, coat rooms, and cubbies by staff and students is suspended until further notice.

### **Cafeteria**

Students will be able to receive lunch daily. Meals will be provided as an individual pre-bagged meal for grab-and-go distribution for remote students. Students may also bring their own sack lunch. Food deliveries will not be accepted by the office. However a lunch drop-off area will be designated outdoors at each building for parent use. Milk will be included with each meal and for sale for those who bring a sack lunch from home.

Lunch periods will be designed to ensure at least 6 feet of social distance. Students will be seated either in a classroom or a designated lunch space and desk/table shields will be used. Hands will be sanitized before mask removal and food consumption. After the meal is consumed, hands will be sanitized, and masks replaced. Each area utilized for food consumption is cleaned and sanitized before the next group is seated.

### **Restrooms**

Face coverings are required at all times by staff and students. Physical barriers have been added to all student restrooms between urinals and sinks. All electric hand dryers have been disconnected and paper towel dispensers added for hand drying. Signage is posted in all restrooms reminding everyone of physical distancing, face coverings, and handwashing guidelines.

Students are assigned specific restrooms for use by grade levels. Restroom use and hand washing breaks have been scheduled/coordinated throughout the day. All high touch areas in the restrooms are cleaned throughout the day.

### **Drinking Fountains**

To decrease the risk of contamination, all drinking fountains in each building have been temporarily shut down and will not be available for use. Students are encouraged to bring a reusable water bottle to school each day. Water bottle fillers have been made available to students to fill their personal water bottles throughout the day. Should a student forget their water bottle, one will be provided upon request.

## **Shared Objects**

Students and employees are restricted from borrowing or sharing items. The CDC recommends that electronic devices, toys, books, and other games or learning aids not be shared. Electronics including, but not limited to, iPads, Chromebooks, touchscreens, keyboards, copy machine touch pads, etc. should be cleaned before and after use. Items that must be shared or communally used must be cleaned after each use and individuals must perform hand hygiene between uses.

## **Preparing for When a Student or Staff Member Becomes Ill**

District 91 will communicate with families and staff that any individual who tests positive for COVID-19, or who shows any signs or symptoms of illness, should stay home. Families and staff should also report possible cases to the school where the individual attends school or works, to initiate contact tracing. Currently known symptoms of COVID-19 are fever, cough, shortness of breath or difficulty breathing, fatigue from an unknown cause, muscle and body aches from an unknown cause, new onset of mild or moderate headache, sore throat, new loss of taste or smell, vomiting, or diarrhea. Attendance personnel should request specific symptom reporting when absences are reported, along with COVID-19 diagnoses and COVID-19 exposure. Information will be documented and shared with the school nurse or other appropriate personnel and the local health department. In accordance with state and federal guidance, school community members who are sick should not return to school until they have met the criteria to return.

IDPH Decision Tree:

<https://www.isbe.net/Documents/IDPH-COVID19-Exclusion-Decison-Tree.pdf>

A symptom checklist is used for families and staff to determine if they are well enough to attend that day. Any individual within the school environment who shows symptoms will be immediately separated from the rest of the school population. Individuals who are sick will be sent home. If emergency services are necessary, 911 will be called. CDC and IDPH guidelines for students who were suspected of having COVID-19, whether they were tested or not, state that 24 hours must elapse from the resolution of fever without fever reducing medication and 10 days must pass after symptoms first appeared. It is recommended that medically fragile and immunocompromised students consult their medical provider prior to attending school. Students returning from illness related to COVID-19 must provide authorization to return to school documentation to the school nurse or building administrator following quarantine, while staff returning from illness related to COVID-19 must provide authorization to return to school documentation to the Superintendent following quarantine.

When interacting with students or staff who may be sick, school nurses and personnel should follow CDC guidance on [standard and transmission based precautions](#). **Students should never be left alone and must always be supervised while maintaining necessary precautions.**

Close off any areas of the school used by a sick person and do not use these areas until after proper cleaning and disinfection procedures have been completed. Open windows to increase air circulation in the area. It is advised by the CDC to wait at least 24 hours before cleaning and disinfecting; if 24 hours are not possible, wait as long as possible. Clean and disinfect all areas, such as offices, bathrooms, common areas, shared electronic equipment, etc., used by the person who is sick. Ensure cleaning products are stored and used a safe distance away from children and staff.

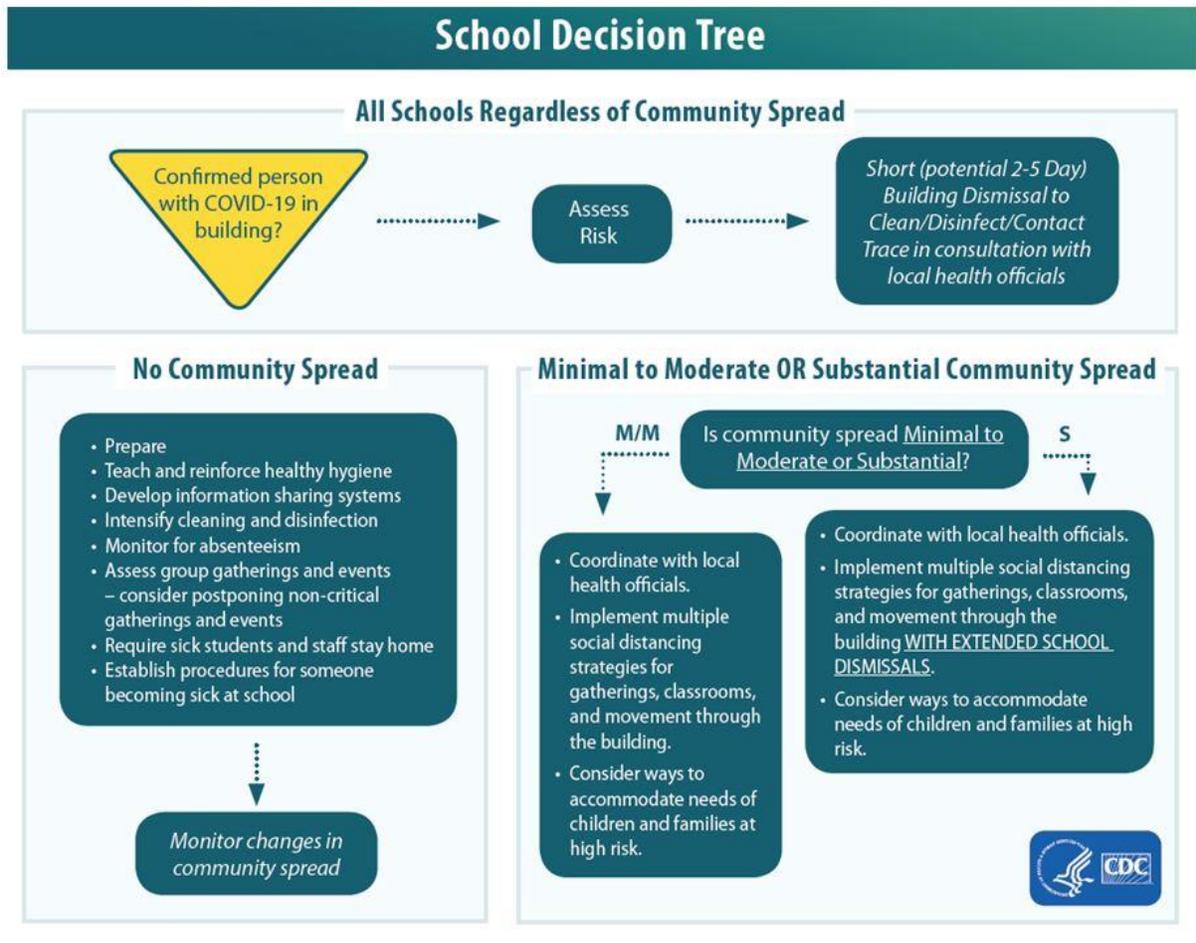
Individuals who did not have close contact with the person who is sick can return to work immediately after disinfection. Those who had contact with someone who tested positive for COVID-19 or is suspected of having COVID-19 infection should isolate at home and monitor symptoms for 14 days. Close contact means the individual was within six feet of the individual with symptoms for more than 15 cumulative minutes during a 24 hour period. Additional cleaning and disinfection is not necessary if more than seven days have elapsed since the person who is sick visited or used the school. Continue routine cleaning and disinfection. This includes everyday practices that schools normally use to maintain a healthy environment.

Returning to school after having had coronavirus:

- Please call the school nurse/building principal prior to returning to school.
- Parents/guardians must provide physician's documentation &/or release from quarantine letter from the local health department before being allowed to return to school.
- Students will stay home for at least 10 days and must be fever free for 24 hours after symptoms have resolved, without fever reducing medication As new guidance emerges, **guidelines may change.**

### **School Closure Plan (Guidance from CDC)**

District 91 must be prepared for a possible short-term closure, regardless of community spread, if an infected person has been in a school building. If this happens, the CDC recommends the following procedures regardless of the level of community spread.



### Coordination with Local Health Officials

Once learning of a COVID-19 case in someone who has been in a school, District 91 will immediately notify local health officials. These officials will help administrators determine a course of action for the school and programs. The Superintendent will notify the Will County Health Department of the positive case of COVID-19. The two entities will collaborate to confirm the positive COVID-19 case and to what degree the District 91 Positive Case Plan will be implemented.

### School Dismissal/Closure

The school, grade level, or classroom may utilize an adaptive pause if there is an outbreak of COVID-19 illness or close contacts. This pause allows time for District 91 and the local health officials to gain a better understanding of the COVID-19 situation impacting the school. Local health officials will help the school determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19. Schools are not expected to make decisions about dismissal or canceling events on their own. District 91

partners with the Will County Health Department for recommendations of the scope (e.g., a single school or the full district) and duration of an adaptive pause and will be made on a case-by-case basis using the most up-to-date information about COVID-19 and the specific cases in the community. During any adaptive pause, staff, students, and their families are discouraged from gathering or socializing anywhere. This includes group childcare arrangements, as well as gathering at places like a friend's house, a favorite restaurant, or the park. During any school dismissal, full remote learning will continue for all students M-F as scheduled. Meals will be offered as "grab-and-go" bagged lunches from a location to be determined for families affected by the school closure.

### **Communication Plan**

District 91 will coordinate with local health officials to communicate dismissal decisions and the possible COVID-19 exposure. This communication to the school community will align with the current district communication plan. In such a circumstance, District 91 will maintain confidentiality of the student or staff member as required by the Americans with Disabilities Act and the Family Education Rights and Privacy Act. Families will be notified of the planned duration of the closure and the anticipated return to in-person learning.

### **Cleaning and Disinfecting in Event of an Exposure to COVID-19**

District 91 custodial staff will follow the established cleaning procedures for building cleaning and disinfection. Areas used by the individuals with COVID-19 will be closed off. Custodians will wait as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets. Outside doors and windows will be opened to increase air circulation in the area. If possible, the custodians will wait up to 24 hours before beginning cleaning and disinfection; if 24 hours are not possible, they wait as long as possible. The custodial staff will clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces. If surfaces are dirty, they must be cleaned using a detergent or soap and water prior to disinfection.

### **Extending the School Dismissal/Closure**

Temporarily dismissing schools is a strategy to stop or slow the further spread of COVID-19 in communities. The need to extend school closures will be made in collaboration with the Will County Health Department. School dismissals and event cancellations may be extended if advised by local health officials. The nature of these actions (e.g., geographic scope, duration) may change as the local outbreak situation evolves. During school dismissals (after cleaning and disinfection), District 91 may stay open for staff members (unless ill) while students stay home. Keeping facilities open: a) allows teachers to develop and deliver lessons and materials remotely, thus maintaining continuity of teaching and learning; and b) allows other staff members to continue to provide services and help with additional response efforts. Decisions on which, if any, staff must be allowed in the school will be made in collaboration with the Will County Health Department. Administrators must seek guidance from local health officials to determine when students and staff will return to schools and what additional steps are needed

for the school community. In addition, students and staff who are well but are taking care of or share a home with someone with a case of COVID-19 must follow instructions from local health officials to determine when to return to school.

## Instruction

District 91 has developed an instructional plan to allow for a return to in-person learning for students, while holding paramount the health and safety of our students, staff, and community. Teachers will use core curriculum and differentiated instruction to help individual students reach their learning goals. Teachers have determined priority standards to teach and review during the 20-21 school year, which may differ from the traditional curriculum due to COVID-19 related school closures. Teachers have in place standards aligned math and reading assessments which determine the level of differentiation needed. Teachers will use NWEA MAP administered in the winter and our local standards aligned assessments formatively to determine teaching actions.

### **Safety Education for Students**

Students will continue to receive grade level appropriate education and guidance for proper physical distancing, proper use of PPE, and proper hand hygiene, as needed. Each school has developed a plan for providing students with building specific safety measures to follow with an explanation as to why these measures are important. The goal of these lessons is to help students be aware of the importance of following proper hygiene and use of PPE while at the same time feel comfortable at school.

### **Students Who are Medically Fragile or at Higher Risk**

The administration will work closely with school nurses and parents, as well as the student's medical provider, to determine safe alternatives to in-person instruction. District 91 will implement a remote learning plan for medically fragile students and students at a higher risk of long-term (18 weeks or longer) severe illness with doctor's authorization. Shorter-term certified illnesses that render the student unable to attend school may be considered for homebound instruction. Students unable to tolerate a mask will require a doctor's note.

Appropriate consents must be obtained for communication with outside providers. A review of a child's IEP, 504 Plan, asthma action plan, or Individualized Health Plan may be needed to determine if these plans will need to be amended or modified.

Teams will consider the following:

- The student's behavior and capacities, including ability to control secretions, cover mouth/nose when sneezing and coughing, ability to maintain distance from other classmates, ability to tolerate wearing a face covering (may consider the option of face

shield instead), ability to wash hands with/without assistance, and ability/safety of use of hand sanitizer.

- The number of students per classroom and ability to maintain social distancing, when possible.
- Consult with individual student health care providers, if applicable, and IEP teams to determine the best modality to meet the student's needs on an individualized basis.

For staff working with students who are present for in-person learning, District 91 provides appropriate PPE for continuous wear and during procedures such as feeding (e.g., gowns, gloves, and face shields). Maintaining strict social distancing will not likely be feasible due to the personal nature of common care and services, including feeding, toileting, suctioning, position changes, diaper changing, hand-over-hand assistance, physical therapy, and occupational therapy for some students. Appropriate PPE should be used in conjunction with appropriate hand hygiene.

### **Social and Emotional Learning (SEL)**

SEL curricula and additional supplementary services will continue to be provided for students and staff. Teachers will continue to implement the SEL curriculum with supplementary resources with an intentional focus on student's emotional health who may have been or continue to be impacted by COVID-19. Students will also have continued support of social workers, psychologists, and student liaisons at school. Students grades 4-8 have completed the FastBridge Saebrs SEL assessment in November of 2020. Teachers grades K-8 completed a SAEBRS assessment of their students in order to identify SEL risk factors. Parents were asked to complete a *Student Intake/Needs Assessment* at the beginning of the school year to help problem solving teams identify students who may need additional support or interventions. Students with IEPs for SEL will continue to receive services based on their identified IEP minutes. An additional assessment during the school year may be considered as needed.

### **Fine Arts/Exploratory (Art, Band, Tech, & Music) Classes**

Band related education will follow the most current IDPH/ISBE guidelines for student and staff safety measures.

General music, art, and Tech classes/exploratory classes are provided in the general classroom to avoid groups of students in the hallway.

### **Physical Education, Playgrounds & Locker Rooms**

Physical activity can support students' overall health and help reduce stress and anxiety. Whenever feasible and weather permitting, PE will be held outdoors with activities that allow physical distancing and mask breaks. If physical education must be taught inside, PE teachers are utilizing markings on the gymnasium floor/wall/field or Poly Spots to maintain distance between participants. Handshaking, high fives, or other physical contact is prohibited. It is

recommended that PE teachers use a megaphone or microphone to maximize physical distancing. The use of shared equipment is not recommended. Any shared equipment must be cleaned between each use and disinfected at the end of each class. Playgrounds and ballfields will remain closed until such time as Phase 5 is reached. Students and staff must wash their hands or use hand sanitizer at the start and end of each class period or when hands are visibly dirty. Students must perform hand hygiene after the use of each piece of equipment. Locker rooms are closed and inaccessible during school hours until Phase 5, students will be allowed to participate in activities without changing clothing. Middle school students will NOT need a PE uniform until Phase 5. Shoes may be changed in the classroom before PE class. Locker rooms will be used for changing during after school athletics but the number of individuals in the locker room at any one time will be limited.

### **Extra and Co-Curriculars**

Athletics and extra and co-curricular clubs and activities before and after school have been reinstated on a temporary basis. These are offered to students that attend instruction within the building (in-person learner.) Participants and spectators must wear face coverings at all times and will have a temperature screening. Games are limited to 50 adult spectators from Kelvin Grove only and must present a pass to be admitted into the building. Parents are not allowed to travel to away games. Clubs and activities are limited to a maximum number of participants based on the space provided for the activity. These will be offered one day a week after school.

### **Special Needs**

District 91 understands the impact COVID-19 has had on our most vulnerable student population. We will continue to prioritize In-person instruction for IEP and 504 students. The Special Education administrator and case managers will remain in contact with special needs families. Timelines will be adhered to for annual IEP meetings and required evaluations. There continues to be limited flexibility from complying with federal and state laws. All Individuals with Disabilities Education Act (IDEA) and Section 504 timelines remain in effect. IEP teams will meet to determine whether any amendments to students' IEPs are necessary to address students' current levels of performance. IEP staff will create an IEP amendment to reflect remote learning plans for the current school year.

Related Services (OT/PT/Hearing/Vision, Speech, Social Work Services, etc.) will continue to be provided. Masks must be worn, and social distancing maintained when possible. Materials used in therapy must be cleaned and sanitized between uses with enough time to let the material properly dry.

## **English Language Learners**

Language development is an interactive and socially driven process. Any support that can be provided to English Learners to facilitate interactive dialogue with native English-speaking peers or adults, especially on academic topics, is essential.

In-person instruction is prioritized for English Learners. Language learners often require instruction on how to properly pronounce phonemes, syllables, and words. This is typically done through direct observation of the teacher's mouth or tongue position. Such demonstrations will be impeded by traditional face coverings. Instruction may be provided while wearing face shields during instruction or pre-recorded demonstrations. When developing instruction for English Learners, educators must continue to apply the Illinois English Language Development Standards and utilize the WIDA Can-Do Descriptors for listening, speaking, reading, and writing. Keeping these two documents in mind and differentiating instruction based on each student's English proficiency level will help ensure that lessons are scaffolded appropriately for students. Additionally, early learning educators have language acquisition tools to drive the support of young language learners. The Early Learning Development Standards are central in providing guidance with an emphasis of parental involvement, which is so important to a young child's language development.

## **Remote Learning**

Remote learning will continue to be an option for students in District 91. With the increase of in-person learning, all students will still experience one day of remote instruction per week. Remote learning days will consist of a mix of live-streamed sessions, recorded sessions, and independent work.

The Remote Learning Plan will be used during any period where the District may need to reinstate blended or extended remote learning. In addition, instructional staff will employ the remote learning plan should the district have to close a class or school for a short period of time due to COVID-19, or emergency school closure. This plan will be posted on the website. Teachers have developed and implemented plans to ensure students are familiar with the platforms, procedures, and expectations required for successful remote learning. The District 91 Remote Learning Plan will be revised as needed based on recommendations from the Illinois State Board of Education.

## **Technology**

Each student has been provided a chromebook device for use at home. Any child who is new to the district will be able to complete the technology use agreement form and receive a device for use at school or home throughout the 2020-2021 school year.

For families that do not have Wi-Fi access, during any remote learning period, the school staff will work with individual families to provide solutions as needed (e.g. Access to Reduced

Rate Programs, <https://www.internetessentials.com/> etc.). Please contact the building principal at your child's school for additional solutions.

## Transportation (special populations)

District 91 and Lockport Area Special Education (LASEC) are working closely with Hopewell/First Student Transportation Company to ensure procedures are in compliance with all applicable expectations under state and federal guidelines. All individuals on a bus/van must wear a face covering and social distancing will be maintained to the greatest extent possible. Students may be screened for symptom and temperature checks, through self-certification, before boarding a bus. Students and families should be aware of procedures and expectations regarding transportation. Drivers and monitors will wear approved and appropriate PPE and perform regular hand hygiene. Before the start of each workday, drivers and monitors will undergo symptom and temperature checks to verify that they are free of symptoms. Drivers and monitors who have a temperature greater than 100.4 degrees Fahrenheit/38 degrees Celsius or symptoms of COVID-19 will not work. Drivers and monitors who become ill during their route will contact their supervisor immediately. Busses/vans are cleaned throughout the day to assist with mitigation efforts.

The CDC recommends that entities should “create distance between children on school buses when possible.” No more than 10 individuals may be on a vehicle at any one time during Phase 3. No more than 50 individuals may be on a vehicle at any one time during Phase 4. Seating arrangements with respect to social distancing can be adjusted for students who live in a household with other students. Students will be monitored at school loading and unloading zones. All IDOT inspections will occur as required. In addition, student transportation vehicles will be sanitized each day. Seats and high touch areas will also be sanitized between routes. Sanitizing products used meet the EPA criteria and will be used according to manufacturers' guidelines.

## Operations

### **Food Service**

Additional seating areas will be established both indoors and outdoors, for students and staff. Eating outdoors will be considered whenever possible. Access to eating areas are staggered where possible to promote social distancing. Groups will be limited to the maximum gathering size per the Restore Illinois plan.

Meals will be individually packaged and distributed to students at lunch time. Non-disposable food service items will be handled with gloves and washed with dish soap and hot water or in a dishwasher. Areas where students consume meals will be thoroughly cleaned and disinfected. Food service personnel will use appropriate PPE, including gloves and face coverings, while preparing and distributing food.

Hand hygiene will be promoted prior to and after eating a meal or consuming any food items, and hand sanitizer will be available at food service locations. Mealtime expectations will be shared with students and staff.

## **Facilities**

Sanitation, hygiene, and PPE supplies have been ordered and stockpiled for employee access. All custodial/maintenance staff have been trained on the return to school guidelines, where applicable. These procedures include extra sanitation efforts using certified EPA products in both low/high contact areas including but not limited to:

- Countertops
- Desktops
- Door handles
- Bottle fillers
- Handrails
- Light switches
- Restroom fixtures

Building custodians and cleaning personnel conduct daily cleaning and disinfection. An EPA approved cleaner is used for disinfection along with our standard cleaning protocols. All frequently touched surfaces (e.g., door handles/knobs, desktops/tabletops, countertops, light switches, pencil sharpeners, computer keyboards, hands-on learning items, phones, toys, cubbies/coat and backpack areas, sinks and faucets, etc.) are cleaned on a continuous basis. Restrooms, hallways, cafeterias, and high touch common areas are cleaned throughout the day. Soft surfaces such as carpets and rugs are cleaned daily. Items such as cloth toys or other cloth material items that cannot be disinfected are not used.

The Director of Building and Grounds may adjust personnel schedules to meet school needs. Cleaning schedules will be created and implemented for all facilities and equipment. Extra sanitation efforts occur during in-class learning which will address high traffic/common areas.

High Traffic Areas:

- Entryways
- Foyers
- Hallways
- Main offices
- Restrooms
- Stairwells

The use of school facilities by external parties will be discouraged as much as possible, but some programs, such as the OASIS child care program, are critical to the community.

### **Before-and After-Care Programs**

The Oasis before and after school care program offered through the Lockport Park District has been suspended for the remainder of the 2020-2021 School year. When Oasis is able to resume, all oasis programming will follow the IDPH and DCFS guidance for licensed child care facilities.

### **Health Offices (Nurses)**

All school health offices will:

- Allow for six feet of distance between students in the well-child area and a separation area for sick students. Sink for hygiene, appropriate lighting, and proper ventilation will be considered for both areas.
- Limit the number of individuals allowed in at one time.
- Use plastic barriers around staff desks and between student care areas or curtains.
- Provide a supervised quarantine space for students/staff who are experiencing COVID-19-like symptoms and may be awaiting evaluation and/or pickup. Students must never be left alone and must be supervised at all times while maintaining necessary precautions within the quarantine space.
- Disinfect a space after it is occupied by a student and deep clean daily.
- Require students exhibiting COVID-19-like symptoms wear a face covering unless medically contraindicated.
- Per CDC guidance, close off areas used by a sick person; do not use these areas until after cleaning and disinfecting. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible.
- School nurses and/or the administrator/designee working with individuals with illness symptoms will be supplied with appropriate PPE. School nurses should use PPE, including gloves and face coverings, when interacting with students and staff. Appropriate PPE should be used in conjunction with appropriate hand hygiene and standard precautions.
- Require personal care aides working with medically fragile students wear PPE (e.g., face shields, face masks, and gloves).
- Implement strategies to reduce unnecessary visits from students, staff, and visitors; reduce health office congestion; reduce exposure to infection, and allow for separation.
- Supply staff with first aid supplies, such as bandages and gauze, in the classrooms. In certain situations, students may need to stay in place for an in-person evaluation by the school nurse. Treat healthy students reporting to the health office for medical management, such as medications, tube feeding, assessment of injury, or first aid, in a separate clean designated area inside or outside the health office to prevent contact with potentially ill children.

- Perform daily cleaning of high-touch surfaces in the health office with a disinfectant noted to kill the coronavirus.
- Persons with common health conditions or those who need basic first aid should not report to the health office but may be managed in the classroom/alternate setting.
- Parents, guardians, or other authorized individuals should pick up ill students within a reasonable amount of time; students should not be allowed to utilize the school bus or public transportation for the return home.
- In the absence of a nurse, each school district's administrators must determine who will be responsible for meeting the health-related needs of students and staff.

## Recommendations for Families

- The State of Illinois mandated health examination and vaccine requirements were due by October 15th.
- Eye exams (by an ophthalmologist or optometrist) are required for: Kindergarten or students entering a State of Illinois school for the first time. Eye Exams or waiver must be submitted by October 15 of the school year.
- Dental Examinations are required for students entering grades Kindergarten, 2nd, and 6th. Dental Exams or waiver must be submitted by May 15 of the current school year and must be completed no more than 18 months prior to the May 15 deadline. Dental examinations must be recorded on the appropriate State of Illinois, Illinois Department of Public Health, Proof of School Dental Exam forms.
- Link to Dental Form:  
[http://dph.illinois.gov/sites/default/files/forms/dentalexamproof10\\_0.pdf](http://dph.illinois.gov/sites/default/files/forms/dentalexamproof10_0.pdf)
- Link to Eye Exam Form:  
<http://dph.illinois.gov/sites/default/files/forms/eye-examination-report050216.pdf>
- Link to School Health Exam Form:  
[https://www.isbe.net/Documents/health\\_exam\\_form\\_sp.pdf](https://www.isbe.net/Documents/health_exam_form_sp.pdf)
- Please make sure all emergency contact information is up to date.
- All students should stay home if they are sick, with any illness symptoms.
- The CDC recommends everyone 6 months of age and older get vaccinated every flu season with rare exceptions. Flu symptoms overlap with coronavirus symptoms. Please vaccinate your children for influenza.
- When reporting illness absences, be sure to report if your child is experiencing any specific symptoms related to the illness, including fever, vomiting, cough, diarrhea, or
  - In close contact with someone with a positive COVID 19 test
  - Has signs of coronavirus
  - Has been diagnosed with coronavirus
  - Has been diagnosed with influenza (respiratory flu).
- For students with asthma, no nebulizer treatments will be given at school during the pandemic. Asthma action plans should reflect the use of asthma inhalers and spacers.
- Please send your child with extra clothing in case a change is necessary.

# Supplies to Mitigate COVID-19 Risks

Development of this plan has resulted in the acquisition of the following supplies:

- Washable face coverings for employees and students
- Hand sanitizer for each classroom, main office and entryways
- Signage for physical distancing, hand hygiene and face coverings for each building
- Visitor specific signage on all entrance doors.
- Gloves and other specialized PPE for special needs applications
- Disinfectant and cleaning supplies
- Disinfectant Wipes
- Floor markings and signage throughout the buildings (social distancing, hand hygiene, etc.)
- Face coverings, gloves, and hand sanitizer for building visitors
- Thermometers for fever checks
- Desk shields for student and teacher desks
- Counter shields for offices and LRCs
- Mounted fans in K-5 classrooms
- Urinal and sink partitions
- Carts for teachers traveling from room to room
- Supplies for facility disinfection
- Additional disinfecting Foggers/Misters
- Chromebooks
- Hot Spots

## Communications

### Communication Methods

Throughout the 2020-21 school year, District 91 will utilize the following communication methods to keep stakeholders up to date on changes regarding all protocols:

- D91 [Website](#)
- Phone, text, and email alerts through Parent Square
- D91 e-newsletters
- D91 social media (Facebook and Twitter)

All parents/guardians who wish to receive communication should make sure email addresses and phone numbers are up to date in Infinite Campus.

## Quick Contacts

Who do I contact if...

### **I have questions/concerns about Remote Learning:**

First point of contact is the teacher; second point of contact is the curriculum director; third point of contact is the building principal

### **My student tests positive for COVID-19:**

School Nurse MG- Shannon Gilkerson ext. 2106; KG- Devon Lacasse ext. 1102

### **I am a staff member who tests positive for COVID-19:**

Donna Gray, Superintendent ext. 1107

### **I have questions/concerns about specialized transportation:**

Larry Spencer, Special Education Administrator ext. 1138

### **My student needs tech support during Remote Learning:**

Tech support is available during normal business hours for D91 students and teachers via telephone or email at ext. 1103 or [tech@d91.net](mailto:tech@d91.net).

### **My child has general questions or needs support regarding remote learning:**

Sharon Bruemmer KG ext. 1109; Laurie Tumino MG ext. 2122

## Schedule Recommendations

The District 91 planning process has been enhanced by the dedicated work of the transition team. Administrators, representatives of the teachers' association, support personnel, health staff, and building and grounds/safety personnel reviewed updated literature on in-person learning and opening of schools and the community feedback provided in the February 2021 survey responses during the crafting of the Roadmap to Full Attendance plan.

Based on community feedback indicating an overwhelming request for in-person learning, D91 administration is recommending schedule option #3, with a full remote option for families. Options #1 and #2 exist should the state guidance and/or the community health situation change.

### **Schedule Option #1: Full Remote**

In full remote learning, there is no in-person attendance and students receive five hours of instruction daily through synchronous and asynchronous activities. This option is available for families who are not choosing to send their children for in-person instruction or have medical conditions. Families choosing the full remote option are committing to do so for the full timeframe indicated by the survey period. Families will not be able to choose another schedule option until a new survey is opened. Students will be assigned to the white group for the remote learning option.

- This option was utilized for all students at the beginning of the 2020-2021 school year as a transition to in person learning as well as during November/December 2020 during an adaptive pause.
- From September 28 - November 13 and January 11 - present, this schedule was an option for any family who did not wish to send their child for in person attendance.
- In the future, this format may be used when governmental or health authorities determine it is unsafe to conduct gatherings of fewer than 50 persons in a space or if a temporary closing is needed per the Roadmap to Reopening. As the health authorities work with governmental agencies to increasingly open schools, this schedule option may be limited to students/families who meet specific medical criteria.
- Academic learning sessions will be offered throughout each scheduled school day.
- Live learning sessions intermixed with independent learning tasks.
- Each grade level would have a unique schedule that allows core academic areas and specials.
- Live streamed instruction will be recorded and accessible later if a child is unable to participate in real time.

### **Schedule Option #2: Blended Model**

In the blended model, students attend in person instruction two days per week and receive instruction remotely the remainder of the regularly scheduled school week. Students will be assigned to either the Green or Gold group for the in person attendance option. Siblings will follow the same schedule regardless of grade or building unless the parent has selected different learning options. Every effort will be made for students with siblings at LTHS to be grouped similarly; however, the high school group rotation may differ from the elementary school's rotation.

The blended model can be used on its own or as a transition between the other schedule options when full in person attendance is not an option. D91 will reassess the COVID-19 related health data in partnership with the local health and governmental authorities to determine the safety of remaining in the blended model or transition to schedule option #1 or #3.

- To be used after a period of remote learning as a transition to in person attendance.
- Permits 6 foot or greater distancing in all environments; masks required.
- Students in the Green and Gold groups attend in person two days a week from 8:30am until 3pm (for example - M,R or T,F) with the remaining 3 days remote.
- A Blue group will be established to meet the needs of special populations, including but not limited to students with IEPs
- Remote learning is accomplished through streaming the live classroom instruction.
- Staff reports to the district each day.
- Each day is structured to achieve a minimum of 300 instructional minutes per grade level.

- An assignment schedule will be provided each week for student and parent reference.
- Google classroom will be utilized as the primary platform for academic content.
- K-8 students will receive exploratory instruction throughout the week both in person and remotely.
- Teachers receive 50-60 minutes of plan time daily when students are on site.
- On Wednesdays, all students will be remote. Teachers will offer live sessions on a grade level schedule and students will also have independent learning activities. Remote learning days will contain approximately 2.5 hours of live instruction.
- Extra-curricular activities may be suspended based upon school or community spread.

### Sample Blended and Remote Schedule

		Monday	Tuesday	Wednesday	Thursday	Friday
PK	Remote	Green 1	Gold 1	TBD	Green 2	Gold 2
K-8	In-Person	Green	Gold	None	Green	Gold
	Remote	White & Gold	White & Green	Green, Gold & White	White & Gold	White & Green

### Schedule Option #3: Enhanced In-Person Attendance

This option will be utilized when less restrictive measures ensure the mitigation of the spread of COVID-19.

- To be used after a successful transitional blended learning period and/or when it is practical to maintain layered mitigating strategies while employing social distancing of 3-6 feet between students.
- Students that elect the in person option will attend full days (8:30-3pm) on site 4 days per week (M,T,R,F).
- Students that elect the full remote option will live stream instruction based on the schedule provided by the grade level teams. However, students that are scheduled for in person attendance will only be permitted to participate in live streaming upon approval from the building principal or nurse when a quarantine is necessary.
- On Wednesdays, all students will be remote. Teachers will offer live sessions on a grade level schedule and students will also have independent learning activities. Remote learning days will contain approximately 2.5 hours of live instruction.
- Alterations to congregate environments may still occur (additional lunch periods, altered practice in PE and recess, limiting student movement, etc).
- The district may determine extra and co-curricular activities may resume on an individual activity basis.

**Sample Enhanced In-Person Attendance Schedule**

		Monday	Tuesday	Wednesday	Thursday	Friday
K-8	In-Person	Green/ Gold	Green/ Gold	None	Green/ Gold	Green/ Gold
	Remote	White	White	Green, Gold & White	White	White